

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 8 December 2021

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 14 DECEMBER 2021 at 7 pm**, in the Parish Hall, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a) Approve and sign Minutes of the Council meeting held on 9 November 2021, attached.
 - b) To receive and adopt Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on 8 December 2021, attached
 - c) To receive and adopt Minutes and recommendations contained therein of the Property Committee meeting held on 7 December 2021.
 - d) To receive and adopt Minutes and recommendations contained therein of the Parks and Gardens Committee meeting held on 6 December 2021, attached
7. **DEFER Action Sheet** – see attached.
8. **DEFER Police Report** – receive latest newsletter.
9. **DEFER Report from Devon County Councillor** – receive Devon County Councillor.
10. **DEFER Report from North Devon Councillors** – receive North Devon District Councillors.
11. **DEFER UNESCO North Devon Biosphere** – Receive Andy Bell, UNESCO World Biosphere Reserve Co-ordinator to update on the work and recent funding secured by the North Devon Biosphere.
12. **DEFER Anti-Social Behaviour** –
 - a. Receive Stg. Dave Thubron, Devon and Cornwall Police regarding anti-social behaviour in Braunton.
 - b. Receive Mick Harrison, Police and Crime Commissioner’s Office regarding the Councillor Advocate Scheme.
13. **DEFER Braunton Neighbourhood Plan** – Receive update from the Braunton Neighbourhood Plan Steering Group, attached.
14. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):
 - (a) [74399](#) **Proposal:** Rear dormer extension, front dormer, conversion of integral garage to habitable rooms, new windows and doors.
Location: 21 Stallards, Braunton, Devon EX33 1BP
Applicant: Mr & Mrs Russell
 - (b) [74411](#) **Proposal:** Demolition of existing buildings & erection of 25 affordable rented flats & 4 shared ownership homes.
Location: Mariners Close, South Street, Braunton, Devon EX33 2BY
Applicant: North Devon Homes
 - (c) [74433](#) **Proposal:** Single storey rear extension to dwelling together with conversion of garage into an extra bedroom for the property.
Location: 20 Mint Park Road, Braunton, Devon EX33 1LE
Applicant: Mr Tim Kirkman
 - (d) [74128](#) **Proposal:** South Lobb house: demolition of rear extension & erection of a two-storey replacement, side two storey extension, general internal remodelling, raised terrace over existing porch, new windows throughout. Demolition of outbuilding and replacement with single storey outbuilding housing pool plant, wc & changing area. New entrance off existing lane to create a separate parking and turning area away from existing holiday accommodation.
South Lobb Cottage: Implementation of new raised terrace and removal of existing window in favour of a door providing access to terrace itself.
Location: South Lobb Cottage, Braunton, Devon EX33 1JF
Applicant: Mr & Mrs Pavitt

- (e) [74475](#) **Proposal:** Erection of 2 dwellings.
Location: Land to front of Green Valleys, Lower Park Road, Braunton, Devon EX33 2LH
Applicant: Mr & Mrs Reid
- (f) [74264](#) **Proposal:** Listed building consent for repair, improvements and internal alterations.
Location: Warren Farm, Saunton, Braunton, Devon EX33 1LP
Applicant: Christie Estate

15. DEFER North Devon Council – Planning Decisions

- 74121 Description: Single storey front extension (alterations to previous application 70125) and extension to parking area.
Site Address: 3 South Park, Braunton, EX33 2HT
Applicant: Mrs Z Tanner
Decision: APPROVED
Decision Date: 15/11/21
- 74115 Description: Outline application for erection 1 dwelling (all matters reserved)
Site Address: 1 Willoway Grove, Braunton, Devon, EX33 1AT
Applicant: Mrs Vicky Irwin
Decision: REFUSED
Decision Date: 19/11/21
- 74021 Description: Variation of condition 2 (approved plans) attached to planning permission 72120 (Change of use and conversion of building to create a residential dwelling) to allow for internal alterations to layout an additional area to the rear side.
Site Address: Land adjacent to Tennis Court Cottage, Saunton, Braunton, EX33 1LJ.
Applicant: Mr Mark Randall
Decision: APPROVED
Decision Date: 15/11/21
- 74137 Description: Variation of condition 2 (approved plans) planning permission 70168 (extension to dwelling to create additional living space) to allow for changes in design to single storey with flat roof.
Site Address: 2 Goodgates Crescent, Braunton, Devon, EX33 1DD
Applicant: Ms Victoria Johnston
Decision: APPROVED
Decision Date: 25/11/21
- 73542 Description: Erection of a dwelling and access track.
Site Address: The Stables, Saunton Road, Braunton, Devon, EX33 1HG.
Applicant: Peter Caswell
Decision: APPROVED
Decision Date: 26/11/21
- 74012 Description: Construction of a dormer window at the rear of the property.
Site Address: 40 West Park, Braunton, Devon, EX33 1EY
Applicant: DP Build Ltd
Decision: NOT REQUIRED
Decision Date: 22/11/21
- 74124 Description: First floor extension over existing porch to form ensuite to master bedroom.

Site Address: 7 Chapel Street, Braunton, Devon, EX33 1EL
Applicant: Mr S Gee
Decision: DELEGATED DECISION
Decision Date: 02/12/21

74209 Description: Conversion of garage into ancillary accommodation.
Site Address: The Thatched Barn, Saunton, Braunton, Devon, EX33 1LS.
Applicant: Mr Mark Thompson
Decision: DELEGATED DECISION
Decision Date: 29/11/21

16. **Accounts Due for Payment – To examine and agree the accounts due for payment, for the period 9th November – 14th December 2021 inclusive, and to approve PAYE, NI and pension contributions –** The schedule of payments will be issued prior to the meeting.
17. **DEFER Caen Catchment Beaver Project –** Receive Cllr Adrian Bryant.
18. **To ratify decisions taken under delegated powers since the 10th November to 14th December 2021,** attached.
19. **DEFER Braunton Parish Action Plan –** Consider proposal for Devon Communities Together to assist with creating a Parish Action Plan to support the Neighbourhood Plan.
20. **DEFER Braunton Community Tree Planting Scheme –** Consider and approve costs for installation of a trim trail as part of the community tree planting initiative on the land behind Georgeham Cross adjacent to the Tarka Trail.
21. **DEFER Braunton Community Work Hub –** Review provision of the leased line at the Braunton Community Work Hub.
22. **DEFER Interim Internal Audit 2021/22 –** Receive and approve reports from the interim internal audit, attached.
23. **Draft Budget and Precept 2022/23 –** Consider and approve budget and precept for 2022/23.
24. **DEFER Items for Information –**
 - a. The Clerk Magazine, Society of Local Council Clerks, Vol.52, No.6, November 2021.
 - b. Clerks & Councils Direct Magazine, Issue 138, November 2021.