



## BRAUNTON PARISH COUNCIL

**REPORT TO:** VIRTUAL COUNCIL MEETING  
**AGENDA ITEM NO:** 13  
**SUBJECT:** ANNUAL REVIEW OF COUNCIL INSURANCE  
**DATE:** 26 MAY 2020

### 1. PURPOSE OF THIS REPORT

- 1.1. To consider the Council's current arrangements for managing risk and ensuring continuity of its business operations.

### 2. INTRODUCTION

- 2.1 The Council is required to periodically review arrangements to ensure that all risks arising from its activities and internal processes are appropriately managed. The Annual Return of Accounts required as part of the auditing of activity undertaken at the close of each financial year requires the Council to complete the following statement: -

*"We carried out an assessment of the risks facing the Council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover, where required.*

- 2.2. The methods of managing the majority of risks faced by the Council are through its Standing Orders, Financial Regulations and Insurance arrangements.

### 3. INSURANCE ARRANGEMENTS

- 3.1. The Council currently maintains an all risks insurance policy with Zurich Municipal which supplies insurance products to a wide range of organisations including local councils. The Council's Policy which is due for renewal with effect from the 31 May 2020 provides for the following levels of cover for the Council's principal risks.

Public Indemnity	£15 million
Employers' Liability	£10 million
Libel and Slander	£500,000
Personal Accident	£500,000
Fidelity Guarantee (employees & members)	£500,000
Hirers' Liability	£2 million

All Council owned premises cover:	Accidental damage Theft Malicious damage Storm and Flood damage Escape of water Falling Trees or Branches Subsidence
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3.2 The levels of cover in relation to the risks faced by the Council are considered adequate and therefore no change to the current policy is required at this time. The annual premium was previously fixed for a period of 1 year at £7,607.40

#### 4 FINANCIAL IMPLICATIONS

4.1 Three insurances companies have been approached to provide a quotation these are as follows:

- Zurich Municipal
- Came and Company

4.2 Came and Company advised that they would require an increased flood excess for the Parish Hall and Museum of British Surfing and would exclude flood altogether in respect of the Bakehouse Centre (Braunton Museum). These limitations do not apply to the Council's current policy with Zurich and particularly in light of issues in the past, understandably the Council may not wish to entertain a policy that is unable to provide the same level of protection.

#### 5. RECOMMENDATIONS

5.1. The Council to approve the renewal of the Council's insurance Policy with Zurich Municipal for one year in the sum of £8,079.49 for the year 2020/21.

OR

5.2. The Council to approve the renewal of the Council's insurance Policy with Zurich Municipal for three years in the sum of £7,469.24 each year up until 31 March 2023.