

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

17 October 2017

Dear Councillors: E Spear, Spear, Bunyard, De Groot

You are summoned to attend a meeting of the Property Committee in the Council Chamber at 6:30 pm on **Monday 23 October 2017**. The public and press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Mrs T Lovell
Clerk to the Council

AGENDA

1. Receive apologies.
2. Declarations of Interest - Councillors are requested to complete the book provided before the meeting.
Interests must be re-declared when the item is called.
3. Sign and approve Minutes of the Property Committee meeting held on Tuesday 3 October 2017.
4. Knowle Bus Shelter Consider proposal from the Knowle Community Group regarding a new bus stop shelter on the north bound section of the A361.

BRAUNTON PARISH COUNCIL



Minutes of the Property Committee meeting held in the Council Chamber at 6:00 pm Tuesday 3 October 2017

<u>Present</u>	Councillors: E Spear in the Chair, Spear, Bunyard, De Groot,
<u>Also in Attendance</u>	Tracey Lovell (Parish Clerk), Angela Corner (Senior Council Officer)
PR/16/2017/18	<u>Receive Apologies</u> None received.
PR/17/2017/18	<u>Declarations of Interest</u> None received.
PR/18/2017/18	<u>Minutes</u> The minutes of the Property Committee meeting held on Tuesday 4 July 2017 were approved as a correct record and signed by the Chair. (3.1abs)
PR/19/2017/18	<u>Property Committee Development Plan</u> The Committee considered the Development Plan. RECOMMENDED: To approve Year 3 of the plan subject to amendments and the removal of 'Resurfacing Overflow Car Park'. To continue to monitor car park surface. (N/C) RECOMMENDED: To approve Year 4 of the Development Plan carrying forward work in progress from Year 3. (N/C)
PR/20/2017/18	<u>Draft Committee Budget</u> RECOMMENDED: To agree the draft budget for 2018/19 but add a provision of £5,000 for energy efficiency measures for all Council property particularly replacing lamps to LEDs in Caen Street Car Park and Chicken Lane. Draft budget attached as Appendix A. (N/C)
PR/21/2017/18	<u>Parish Hall</u> RECOMMENDED: To proceed with Quote B, JBG Flat Roofing, for repairs to the flat roof on both side at the front of the Parish Hall. At a cost of £2592 plus VAT. (N/C)
PR/22/2017/18	<u>Benches</u> i) RECOMMENDED: To approve request for additional memorial bench on the corner of Willoway Lane and Stallards subject to permission from Devon County Council. (N/C)

- i) RECOMMENDED: To replace bench (which has been removed) further up Willoway Lane with a galvanised bench at a cost of £595 plus VAT and make good the surface. (N/C)
- ii) RECOMMENDED: To have plaques made up for placing on benches 'Provided by Braunton Parish Council' with BPC logo. (N/C)

PR/23/2017/18 **Beacon**

The Committee viewed a presentation to be sent to schools.

RECOMMENDED:

- i) To approve the Beacon presentation subject to adding sources of information.
- ii) That the Chairman of the Council, Chair of Parks and Gardens and Chair of Property Committees present to Braunton schools.
- iii) To obtain quotes for an A5 leaflet which can be given to children. (N/C)

PR/24/2017/18 **Parish Council**
Projector
Screen

RECOMMENDED: To purchase Franken floor-up portable screen at a cost of £229 plus VAT. (N/C)

The meeting closed at 6.42 p.m.

.....Chairman