

# **BRAUNTON PARISH COUNCIL**



## **Minutes of the Property Committee meeting held in the Council Chamber at 5:00 pm on Tuesday 3 September 2019**

- Present** Councillors: E Spear, Relph, M Shapland, Bryant, R Shapland, Mrs Chesters,
- Also in Attendance** Tracey Lovell (Parish Clerk), Angela Corner (Senior Council Officer)
- PR/8/2019/20 **Receive Apologies** Councillor Relph
- PR/9/2019/20 **Declarations of Interest** Councillor Mrs Chesters declared a non-pecuniary interest in minute reference PR/11/2019/20 as her daughter is the manager at Barnstaple Work Hub.
- Councillor M Shapland declared a non-pecuniary interest in minute reference PR/12/2019/20 as she is a trustee of Braunton Countryside Centre.
- PR/10/2019/20 **Minutes** The committee noted that the Minutes of the Property Committee meeting held on 18 June 2019 had previously been approved and ratified by Full Council. The Minutes were approved as a correct record and signed by the Chair.
- (4.1abs)
- Councillor Mrs Chesters declared a non-pecuniary interest.
- PR/11/2019/20 **Braunton Community Work Hub** The Clerk presented details of the Work Hub for new members and a review of the management to date.
- RESOLVED: To recommend to Full Council
- a) To introduce Terms and Conditions for users, as presented, subject to them being checked by a legal professional and subject to the following amendments:
    - opening hours
    - allowing Assistance Dogs only
    - £20 refundable deposit on fobThese will help to protect users, the Council and Council staff.
  - b) To introduce a fairer tariff for the office space of £20/ m<sup>2</sup> per week effective from November 2019. This remains competitive compared with other office space available in the vicinity.

- c) To organise a first anniversary relaunch event to coincide with the launch of the new Work Hub website. Promote in local media and communities outside of Braunton.
  - d) For Clerk to contact North Devon Economics Team to consider putting on a business course to attract small businesses.
  - e) For Clerk to contact local Princes Trust Programme to introduce young people, who are considering setting up a business, to the Work Hub.
  - f) To review changes after 6 months.
- (NC)

The Committee congratulated the Clerk on the success of the work hub to date and thanked her for all her hard work.

Cllr M Shapland declared a non-pecuniary interest.

PR/12/2019/20 **Action Plan**

The Committee reviewed Year 1 of the Preliminary Action Plan, part of the Four-year Development Plan.

RESOLVED: To recommend to Full Council to:

- a) Prepare a schedule for committee members to undertake risk assessments of parish owned properties and public furniture. Add to the Committee agenda in Spring 2020.
  - b) Research costs for consideration in the 2020/21 budget to replace the aging car park ticket machines with solar-powered machines which will save on the cost of electricity and is in-line with the Council's pledge to become Carbon neutral by 2023.
  - c) Research Ring Go card payments system which would allow users more flexibility.
  - d) Review companies who may be able to carry out an Energy audit of the Parish Buildings
- (NC)

The Clerk reminded the committee that the Community Energy Feasibility Study is available on Google Drive and on the website.

Cllr Bryant informed the committee of a useful event 'Climate Solutions Film and Discussion Evening' being hosted by Regen and 361 Energy on Thursday 3 October at 7pm at Braunton Countryside Centre.

The meeting closed at 6.13 p.m.

.....Chairman