

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

2 May 2018

Dear Councillors: E Spear, Spear, Bunyard, De Groot, Chugg and Bradford.

You are summoned to attend a meeting of the Property Committee in the Council Chamber at 6:00 pm on **Tuesday 8 May 2018**. The public and press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Mrs T Lovell
Clerk to the Council

AGENDA

- 1) Receive apologies.
- 2) Declarations of Interest - Councillors are requested to complete the book provided before the meeting.
Interests must be re-declared when the item is called.
- 3) Sign and approve Minutes of the Property Committee meeting held on Tuesday 20 February 2018.
- 4) Braunton Community Work Hub
 - a. Receive progress report from the Architect.
 - b. Consider and approve, as follows:
 - i. Agree website and approve cost
 - ii. Agree hire tariff for Work Hub facilities
 - iii. Agree internal and external branding, including office layout and design
 - iv. Agree Work Hub furniture and approve cost
 - v. Approve hire agreements for facilities, including
 - Broadband
 - Utilities
 - Welfare facilities

BRAUNTON PARISH COUNCIL



Minutes of the Property Committee meeting held in the Council Chamber at 6:00 pm Tuesday 20 February 2018

- Present** Councillors: E Spear in the Chair, Spear, Bunyard, De Groot,
- Also in Attendance** Tracey Lovell (Parish Clerk), Angela Corner (Senior Council Officer)
- PR/29/2017/18 **Receive Apologies** None received.
- PR/30/2017/18 **Declarations of Interest** None received.
- PR/31/2017/18 **Minutes** The minutes of the Property Committee meeting held on Monday 23 October 2017 were approved as a correct record and signed by the Chair. (N/C)
- PR/32/2017/18 **Bench** The committee considered the costs of refurbishment of the base for a bench at Willoway Lane.

RECOMMENDED: Not to replace the bench due to cost to reinstate the base and difficulty with access and maintenance. (N/C)
- PR/33/2017/18 **Dog Waste Bins** RECOMMENDATION:
i) To apply for funding of £644 from the Devon County Councillor Locality Budget to purchase and install 2 new dog waste bins at the Velator Quay entrance and the Velator Road end of the Tarka Trail.
ii) To fund the emptying of a dog waste bin at Velator Quay from the Bins/Benches budget.
iii) To contact North Devon Council regarding the emptying of a bin at the Velator Road end of the Tarka Trail. (N/C)
- PR/34/2017/18 **Caen Street Car Park** RECOMMENDATION:
To obtain an assessment of the condition of the surface of the car park and advise Instavolt of any plans for resurfacing the work hub car park and overflow car park. (N/C)
- PR/35/2017/18 **Braunton Railway Signal** RECOMMENDATION:
i) To agree in principle to Combe Rail CIO to take on the maintenance only of the signal.

- ii) For the Clerk to look into the liability, safety and insurance.
- iii) To delegate to the Clerk to respond to Combe Rail CIO.

(N/C)

PR/36/2017/18 **Public Conveniences**

The committee considered opening the Pavilion toilets at the Recreation Ground for the Summer to be automatically locked between 7pm and 7am.
RECOMMENDATION:

- i) To do a cost-benefit analysis to open one toilet initially from 7am – 7pm when possible for the summer season only
- ii) To charge 20p to discourage vandalism
- iii) To consider cost of collection of money, cleaning, cleaning materials etc.
- iv) Report back to a future meeting

(3:1abs)

PR/37/2017/18 **Refurbishment of Railway Boards**

RECOMMENDATION:

- i) To refurbish the railway board near the Countryside Centre at a cost of £1,000.
- ii) To replace the legs of the railway board which was removed from the riverside, with treated timber at an estimated cost of £500.
- iii) To contact Combe Rail CIO to invite them to sponsor the boards.

(N/C)

PR/38/2017/18 **North Devon Environmental Trust**

The committee considered emails from the Chair of Trustees regarding damp problems at the Countryside Centre and proposals to deter skateboarders.

RECOMMENDATION: Advise that:

- i) A gully is unlikely to improve damp problems. The original advice given to damp proof the pillars still stands.
- ii) The suggested surface to deter skateboarders was felt to be inappropriate. The Council is working hard to improve skating facilities in the village.
- iii) There is no funding available for any further works.

PR/39/2017/18 **Remedial Works Parish Hall Roof**

RECOMMENDATION:

To complete the last of agreed work on Parish Hall roof with A Mason Roofing at a cost of £6000 plus VAT.

(N/C)

The meeting closed at 7.07 p.m.

.....Chairman