



BRAUNTON PARISH COUNCIL

Hire Policy

For use of the Community Shared space

- All requests for use of the Community Shared Space, located at the front of the Braunton Countryside Centre, must be made in writing to the Parish Council at least 2 months prior to any event taking place. Any other request will be at the discretion of the Clerk after discussion with the Property Committee Chairman.
- The Community Shared Space is the responsibility of the user throughout the event and every care should be taken to ensure that no damage takes place as a result of the users' event. If in the opinion of Council any damage has been caused, then this will be rectified at the expense of the user.
- All requests must contain the exact nature of the event to take place.
- All minors to be supervised by a responsible adult. The running of events is the responsibility of the user who should ensure that they are adequately supervised.
- No vehicles are allowed on the Community Shared Space.
- Appropriate evidence of public liability insurance and other relevant insurance must be provided. Where public liability insurance is not held by a group it might be possible to use the Parish Council's but this must be confirmed by the Parish Council prior to the event being held.
- No charge may be made by the user for any event on the Community Shared Space without prior consent of the Parish Council.
- All rubbish to be removed from the area immediately after the event. Rubbish must not be placed in public bins and should be removed and disposed of in a responsible manner by the user.
- It is the responsibility of the user to obtain any necessary liquor or public entertainment licence or to provide evidence that one is not required.
- The Council has a strict '**No Smoking**' policy and smoking in this area is not permitted.