

BRAUNTON PARISH COUNCIL



Minutes of the Meeting of the Parks and Gardens Committee held in the Council Chamber at 5.00 pm on Monday 4 November 2019

<u>Present</u>	Cllrs: E Spear, D Spear, M Shapland and R Shapland.
<u>Also in Attendance</u>	Tracey Lovell (Parish Clerk), Angela Corner (Senior Council Officer)
PG/14/2019/20	<u>Apologies</u> Received and accepted from Cllr Bryant due to work commitments.
PG/15/2019/20	<u>Declarations of Interest</u> There were none.
PG/16/2019/20	<u>Requests for Dispensation</u> The Clerk confirmed that she had received a request from Cllrs E Spear, D Spear, M Shapland and R Shapland to enable discussion of the Council's budget and precept. The recommendation from the Clerk was that the request be accepted to enable participation in the setting of the Council budget and Precept for 2020/21. This was agreed unanimously. (N/C)
PG/17/2019/20	<u>Minutes</u> The committee noted that the Minutes of the Parks and Gardens Committee meeting held on 20 August 2019 had previously been approved and ratified by Full Council. The Minutes were approved as a correct record and signed by the Chair. (NC)
PG/18/2019/20	<u>Tree Planting</u> The Clerk explained the proposed programme for planting trees. Phase 1 – i. To apply for a free pack of 200 trees (mixed woodland whips) from the Woodland Trust for delivery in March 2020. ii. To clear an area of invasive plants

for tree-planting up at the Beacon. Check area for wild flowers with Mary Breeds.

- iii. Hold a tree planting day up at the Beacon with children from the local schools.

Phase 2 – Subject to costs being approved in the budget, plant a total of 45 standard trees in-house (see list attached as appendix A)

Phase 3 – To apply to Devon County Council (DCC) to plant trees on County verges. The Clerk has received a response to her enquiry to DCC which states that DCC has actively been planting trees throughout the County and have given permission for third parties to plant on other sites in the County. The species would need to be agreed and visibility splays retained.

RESOLVED: To recommend to Full Council:

- i. To proceed with the tree planting programme.
- ii. If the application for the free Woodland Trust trees is unsuccessful, to purchase a pack at a cost of around £500.

(NC)

PG/19/2019/20

Hedge Cutter

The Clerk reported that the Council's grounds team had requested a more lightweight hedge cutter to assist with their winter duties. It was noted that new machinery should be purchased in line with the Council's declared 'Climate Emergency'. It was therefore,

RESOLVED: To recommend to Full Council to purchase a, light-weight hedge cutter with battery backpack from Gliddon and Squire at a cost of £708.30.

(NC)

PG/20/2019/20

Committee Budget 2020/21

RESOLVED: To take forward the draft budget to the Finance and Admin Committee (attached as appendix B)

(NC)

The meeting closed at 5.46 p.m.

..... The Chairman

Parks and Gardens Committee Meeting Monday 4 November 2019
 Draft Budget 2020/21 - Appendix B

Draft Parks & Gardens Committee Budget 2020/21		
	Budget 2019/20	Estimated expenditure year end Budget 2020/21
Salaries	£45,570.00	£44,780.00
Contracts	£2,800.00	£2,800.00
Maintenance	£10,000.00	£10,000.00
Planting Improvements	£1,500.00	£2,000.00
Improvements to Play Parks	£2,500.00	£5,000.00
Maintenance Urban Grass Verges / Equipment	£5,000.00	£10,250.00
Management of Himalayan balsam	£250.00	£0.00
Open Space Improvements	£0.00	£0.00
Management/planting of Council Trees	£1,000.00	£3,000.00
Total	£68,620.00	£77,830.00
		£108,475.00