

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council meeting held on Tuesday 11 March 2025 at 7pm in the Council Chamber, Chaloners Road, Braunton.

	<u>Present</u>	Cllrs: M Shapland in the Chair, R Shapland, E Blackmore, L Childs, T Kirby and D Relph.
		Officers: T Lovell, Parish Clerk & RFO
	<u>In attendance</u>	County and District Cllr Pru Maskell
296/2024/25	<u>Apologies</u>	Received from: Cllr Derrick Spear – personal reasons Cllr Liz Spear – personal reasons Cllr Roger Byrom – away Cllr Mark Cann – away Cllr Val Cann - away Cllr Adrain Braynt – family bereavement Cllr G Bell – Personal reasons
297/2024/25	<u>Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council</u>	The Chairman proposed and it was unanimously agreed to suspend Standing Orders for the duration of the meeting to allow the County Councillor to speak.
298/2024/25	<u>Declarations of Interest</u>	Cllr E Blackmore declared an Other Registrable Interest (ORI) in Minute Ref: 306/2024/25 (a – 79837), as the applicant is known to her. Cllr L Childs declared a Non Registrable Interest in Minute Ref: 318/2024/25 (a), as she is a committee member on Live Well in Braunton.
299/2024/25	<u>Public Participation</u>	There were none.
300/2024/25	<u>Request for Dispensation</u>	None received.
301/2024/25	<u>Minutes</u>	RESOLVED: That the a. Minutes of the Council Meeting held on the 27 January 2025 be approved and signed as a

		correct record.	
		b. Minutes of the Council Meeting held on the 11 February 2025 be approved and signed as a correct record.	(NC)
302/2024/25	<u>Action Sheet</u>	RESOLVED: That the action sheet be noted.	(NC)
303/2024/25	<u>Police Representation</u>	There was no police report received. The Chairman reported that there had been an incident in Braunton at the weekend where youth from neighbouring towns had thrown eggs at local businesses and assaulted an employee at a local business. The police attended the incident and arrested the individual for assault. The Clerk further explained that there had been an attempted break in at the Work Hub an exterior office door (formally the Police Station) had been damaged they did not enter the building but the door needed to be repaired. This incident was reported to the police. RESOLVED: That the Clerk writes to the Police Crime Commissioner requesting her to attend a Council meeting to discuss the displacement of crime in Braunton caused by more policing in neighbouring towns.	(NC)
304/2024/25	<u>Report from Devon County Cllr</u>	The County Cllr Pru Maskell had received a request from local businesses for CCTV in Braunton following assault of an employee from a local business at the weekend. The Parish Council will be engaging with the Barnstaple Town Centre Manager to discuss options and costs to implement CCTV in Braunton. The County Cllr had been approached by a local resident who struggled to access the Recreational Ground in her mobility vehicle. The Council requested that the County Cllr pass on the Clerk's detail to the resident so that the matter can be looked into. The night buses provided between Barnstaple, Ilfracombe and Bideford have resulted in a 34% reduction in crime.	
305/2024/25	<u>Report from North Devon District Councillors</u>	North Devon Cllr G Bell report was circulated amongst members prior the meeting attached as – appendix one. Cllr E Blackmore declared an ORI interest.	
306/2024/25	<u>Planning</u>	(a) 79837 Proposed: Extension and alterations to dwelling	

together with erection of a detached garage
Location: 6 Willoway Lane Braunton Devon EX33
1AS
Applicant: Mr and Mrs Tamlyn

Moved by Cllr D Relph, seconded by Cllr L Childs to
recommend approval.

RESOLVED: That the Council recommends
approval. The proposed extension and detached
garage are in keeping with the surrounding area and
are supported by Policy BE1 in the Braunton
Neighbourhood Plan.

The Parish Council would request that the detached
garage remains ancillary to the main dwelling.
(5.1abs)

(b) 79840
Proposed: Removal of condition 2 (removal of
caravan) attached to planning permission 71593
(Retrospective application for the continued siting of
one mobile home to be used as a rural workers
dwelling)
Location: Meadowsweet Saunton Road Braunton
EX33 1HG
Applicant: Mr Mark Nicholl

Moved by Cllr L Childs, seconded by Cllr R Shapland
to recommend approval.

RESOLVED: That the Council recommends
approval. The proposed removal of condition 2 would
facilitate working and living on the same site and
would support the viability of the small local
business.

(NC)

(c) 79813
Proposed: Variation of condition 2 (approved plans)
attached to planning permission 54826 (Extension to
dwelling together with erection of garage) to allow
amended plans
Location: 64 Saunton Road Braunton Devon EX33
1HD
Applicant: Mr Iain Morgan

Moved by Cllr R Shapland, seconded by Cllr T Kirby
to recommend approval.

RESOLVED: That the Council recommends
approval.

(NC)

(d) 79806

Proposed: Single storey extension to dwelling and internal alterations together with demolition of garage and erection of storage building

Location: The Nook Chaloners Road Braunton EX33 2ES

Applicant: Miss Kate Bater

RESOLVED: That the Council reports to the Case Officer that the applicant had removed the Asbestos from the property prior to obtaining planning permission. This was reported to Environmental Health on the 7 January 2025.

(NC)

(e) 79888

Proposed: Application for a lawful development certificate for existing works to allow planning permission 73775 to remain extant

Location: Land at Westmead Close Braunton EX33 1NL

Applicant: Pixar Property Ltd

RESOLVED: That the Council request that this application for a certificate of lawful development be refused. To the best of the Council's knowledge no work has been carried out on the above development prior to the 9 February 2025. The applicant should be made to reapply for planning permission.

(NC)

307/2024/25

North Devon
Council
Planning
Decisions

79538

Description: Erection of single storey rear extension attached garage, replacement rear dormer and rooflights

Site Address: 10 The Village Saunton Braunton Devon EX33 1LW

Applicant: Mr Neil Meldrum

Decision: APPROVED

Decision Date: 17/02/2025

79661

Description: Two storey side extension with rear decking, conversion of garage and single storey extension

Site Address: The Knoll Winsham Road Knowle Braunton Devon EX33 2LR

Applicant: Mr and Ms Blackburn and Clensey

Decision: APPROVED

Decision Date: 17/02/2025

79696

Description: Variation of condition 2 (Approved Planning Permission attached to planning permission 79109 (Extension alterations to dwelling) to allow amendments to plans

Site Address: 16 The Fairway Braunton EX33 1DZ

Applicant: Mr Andy Fletcher

Decision: APPROVED
Decision Date: 27/02/2025

79283

Description: Outline application for an agricultural worker supervisory dwelling with all matters reserved (custom/selfbuild)

Site Address: New Cross Farm Road to Braunton Bur Car Park Braunton EX33 2NU

Applicant: Mr Avery

Decision: APPROVED

Decision Date: 26/02/2025

- 308/2024/25 **Finance Matters**
- (a) RESOLVED: That the supplier payments on the schedule from 12 February to 11 March 2025 were approved and drawn in the total sum of £3,463.64.
- (b) RESOLVED: That the Council's February 2025 direct debits and standing orders for the sum of £9,035.55 be retrospectively approved.
- (c) RESOLVED: That the PAYE, NI and pension contributions for March 2024 were approved and drawn in the total sum of £19,063.44.
- (NC)

- 309/2024/25 **Financial Regulations and Internal Controls**
- The Clerk, prior to the meeting, circulated the National Association of Local Council's Model Financial Regulations and Council's Internal Controls.
- RESOLVED: That the Council adopt the Financial Regulations and Internal Controls.
- (NC)

- 310/2024/25 **Standing Orders**
- The Council reviewed its Standing Orders.
- RESOLVED: That the Council adopt the Standing Orders.
- (NC)

- 311/2024/25 **Museum of British Surfing (MOBS) Insurance Claim**
- At the last meeting the Council considered a request from the MOBS to claim on its Zurich insurance policy for storm damage to the MOBS roof. The Council agreed to offer the MOBS a grant for the repairs as there were concerns that not all of the damage was caused by storm Darragh. Members had witnessed youth climbing on the roof. The estimated cost to repair the damage is £800. The Council's excess would be £250 and it is unlikely that the insurance company would approve the claim if the damage could not be proven as storm damage.
- The Council noted that part of the grant was retrospective which is not permitted in accordance with the Council's Grant Policy. It agreed that it would be willing to consider providing a grant towards the implementation of measures to prevent

further damage to the roof.

Members considered the MOBS grant request for £2,390 to cover the repairs, provide anti vandal paint and CCTV. It was suggested that the Council arrange to meet with the MOBS Trustees to discuss the issues and the terms of the lease to ensure that the building is properly maintained going forward.

RESOLVED: That the

- a. Council invites the MOBS Trustees to meet with the Council to discuss the maintenance requirements and vandalism to their building.
- b. Council defers making a decision regarding the MOBS grant request until after it has met with the Trustees.

(NC)

312/2024/25

To ratify decision taken under delegated powers from the 12 February to 11 March 2025

RESOLVED: That the

- a. decisions taken under delegated powers from the 12 February to 11 March 2025 be ratified and adopted, attached as – **appendix two**.
- b. Council agrees a grant payment of £511.50 to the Braunton Football Club for their planning application to extend their existing car park at Lobb Field.

(NC)

313/2024/25

Devolution and Reorganisation of Local Government

The Chairman reported that she and the Clerk had attended NALC's meeting for larger town and parish councils to discuss the impact of the local government devolution and reorganisation. Much of the discussion was about transfer of services and assets to town and parish councils.

The Clerk had circulated amongst members a copy of the Government's letter to the North Devon Council Chief Executive.

314/2024/25

North Devon Draft Housing Strategy Consultation

Members considered the North Devon Housing Strategy documents and the suggested comments circulated amongst members prior to the meeting.

RESOLVED: That the Council supports the suggested comments in relation to the ND Housing Strategy Consultation and submits the comments to North Devon Council for consideration.

(NC)

315/2024/25

Councillor Drop in Surgeries

RESOLVED: That the Council agrees to hold its Councillor Drop in Surgeries on 12 April, 7 June, 6 September and 8 November 2025 from 10.30am to 12pm in Braunton Parish Hall.

(NC)

316/2024/25

Annual Leave Policy

Members reviewed its Annual Leave Policy.

RESOLVED: That the Annual Leave Policy with

proposed amendments be approved. (NC)

317/2024/25 **Hire of Recreational Ground**

RESOLVED: That the Council agrees for
a. Ginger Monkey Events to use the Recreational Ground on Saturday 2 August 2025 for their annual Braunton Big Bash.
b. North Devon Health Fest to use the Recreational Ground on either Saturday 11 or Sunday 12 April 2026.

(NC)

Cllr L Childs declared an NRI interest.

318/2024/25 **Hire of Community Shared Space**

RESOLVED: That the Council grants consent for
a. Live Well in Braunton to use the CSS on Sunday 8 June 2025 to hold a community youth event.
b. Braunton Market to use the CSS on the dates as follows:

- 19 April (Easter)
- 24 May (spring bank holiday weekend also half term)
- Wednesdays & Saturdays 2 July & 5 July - 18 September
- Then every other Wednesdays through till Christmas
- Half term Saturday October 25
- Christmas market 15 November

(NC)

319/2024/25 **Exclusion of Press and Public**

RESOLVED that, in view of the confidential nature of the business to be transacted, the following matters be taken in the absence of press and public (Public (Admissions to Meetings) Act 1960) as the items contain exempt information as defined by the Local Government Act 1972 Sch. 12a Pt. (3).

320/2024/25 **Sealing of Legal Deed – Station House**

The Clerk, prior to the meeting, had circulated the legal document and solicitors covering letter amongst members.

It was moved by Cllr L Childs, seconded by Cllr E Blackmore that the Council agrees sealing of the lease to assign Station House to the new tenants.

RESOLVED: That the Chairman of the Council be authorised to carry out the sealing of the lease.

(NC)

321/2024/25 **Staff Matters**

RESOLVED: That staff members under the Job Evaluation Scheme incur one incremental point of the National Joint Council Pay Scales from the 1 April 2025

The meeting closed at 8.50pm.

Signed by the Chair:
(Cllr M Shapland)

Date: