

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council meeting held on Monday 8th February 2021 at 7:00 pm by video conference call.

	<u>Present</u>	Cllrs: E Spear in the Chair, D Spear, M Shapland, R Shapland, E Wood, G Bell, J Chesters (part), A Bradford, D Relph and V Cann, Officers: T Lovell, Parish Clerk & RFO. 1 member of the public. Technical checks were undertaken, the Chair read out the procedures for virtual meetings.
219/2020/21	<u>Apologies</u>	Received from Cllrs B Bunyard, A Bryant and P Lord.
220/2020/21	<u>Declarations of Interest</u>	Cllr V Cann declared a Non Pecuniary interest in Minute Ref: 227/2020/21, as the applicant is an acquaintance.
221/2020/21	<u>Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.</u>	There were none.
222/2020/21	<u>Public Participation</u>	There was no public participation.
223/2020/21	<u>Minutes</u>	RESOLVED: That a. the Minutes of the Council meeting held on the 11 th January 2021 be approved and signed by the Chair as a correct record, subject to the typo under Min Re: 193/2020/21 being amended. b. The Minutes of the Council meeting held on the 25 th January 2021 be approved and signed by the Chair as a correct record.

(NC)

- c. The Minutes of the Finance and Administration Committee held on the 18th January be adopted and ratified by the Council

(3.7abs)

224/2020/21	<u>Action Sheet</u>	RESOLVED: That the Council notes the updated Action Sheet and a letter of thanks to be sent to those who helped to plant the 420 Woodland Trust trees.	(NC)
225/2020/21	<u>Reports from the Devon County Councillor</u>	There was no County Councillor report received.	
226/2020/21	<u>Reports from the North Devon Councillors</u>	<p>Cllr E Spear reported that application 71660 for outline permission for up to 59 residential units and associated infrastructure at Land at Chivenor Cross Chivenor Braunton would be considered at the NDC Planning Committee being held on Wednesday 10th February 2021. It was agreed that the Council would nominate a representative to attend to reiterate its views at the meeting.</p> <p>Cllr J Chesters explained that she would be attending the NDC Licensing Committee on Tuesday, Planning on Wednesday and Georgeham Parish Council meeting on Thursday this week.</p> <p>Cllr G Bell and E Wood left the meeting due to technical difficulties.</p>	
227/2020/21	<u>Planning</u>	<p>Cllrs E Spear, D Spear and J Chesters in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.</p> <p>Cllr G Bell rejoined the meeting.</p> <p>(a) 72670 Proposal: Extension & alterations to dwelling. Location: 4 Quantocks, Braunton, Devon EX33 1DL Applicant: Mr & Mrs Cheetham</p> <p>It was moved by Cllr J Chesters, seconded by Cllr D Spear to recommend approval.</p> <p>RESOLVED: That the Council recommends approval.</p>	(8.2abs)
		<p>Cllr E Wood rejoined the meeting.</p> <p>(b) 72747 Proposal: Demolition of existing property and erection of 2no semi-detached dwellings.</p>	

Location: Land at 25 Pill Gardens, Braunton, Devon,
EX33 2BE

Applicant: Mr A Dustan

It was moved by Cllr D Spear, seconded by D Relph
to recommend approval.

RESOLVED: That the Council recommends approval
subject to the concerns expressed by South West
Water being taken into consideration.

(NC)

The Council would also request that consideration be
given to installing Solar PV Panels on the roof.

Cllr J Chesters left the meeting due to technical difficulties.

(c) 72758

Proposal: Construction of a live Work Unit-revised
scheme to that granted under application 71460.

Location: The Stables, Saunton Road, Braunton,
Devon EX33 1HG

Applicant: Peter Caswell

It was moved by Cllr G Bell, seconded by Cllr D Spear
to recommend refusal.

RESOLVED: That the Council recommends refusal
on the grounds, as follows:

- Over intensification
- Outside of the development boundary.
- Concerns with regards to creeping industrialisation
in the countryside.
- Inadequate vehicular access to the site off of Moor
Lane.
- Adverse influences on the coastal zone and North
Devon UNESCO Biosphere Reserve which is a key
natural capital asset and has a value to the local
community and its economy.
- There is no evidence to demonstrate a proven
need for this development.

(NC)

(d) 72778

Proposal: Variation of condition 2 (approved plans)
attached to planning permission 57649 to allow
amended design.

Location: Land adjacent to 86 Velator Bridge,
Braunton, Devon EX33 2BG

Applicant: Green Favero Velator Ltd

It was moved by Cllr E Wood, seconded by Cllr D
Relph to recommend refusal.

RESOLVED: That the Council recommends refusal
on the grounds, as follows:

- The Council disagrees that the site should be exempt from carrying out a Wildlife Survey. The site lies in close proximity to sensitive environments including the Braunton Marshes and the adjacent Caen Wetlands. Removal of the balconies and extending the windows to the edge of the existing footprint would have a detrimental impact on existing wildlife due to light spillage and noise disturbance. An Ecology Appraisal should be completed for this site.
- Concerns that under the present circumstance with rising sea levels this would be a totally unacceptable site for development. The site is within a Flood Zone 3 and is prone to flooding as the adjacent river is where the two waters meet (Taw and Torridge).
- The Council is disappointed at the proposed level of affordable housing within the site.
- Concerns regarding impact on highway safety due to insufficient access/egress to accommodate the level of vehicular movements that the development will create.

(NC)

Cllr J Chesters rejoined the meeting part way though discussions on the above application and did not take part in the vote.

Cllr V Cann declared a non Pecuniary interest.

(e) 72817

Proposal: Extension & alterations to dwelling.

Location: Corhill, Corilhead Road, Braunton, Devon EX33 2EW

Applicant: Mr & Mrs Nick & Madeline Cooke

It was moved by Cllr D Spear, seconded by Cllr J Chesters to recommend approval.

RESOLVED: That the Council recommends approval.
(NC)

(f) 72808

Proposal: Demolition of garage and conservatory and erection of single storey extension.

Location: 6 South View Close, Braunton EX33 2JX

Applicant: Mr & Mrs Waghorn

It was moved by Cllr G Bell, seconded by Cllr V Cann to recommend approval.

RESOLVED: That the Council recommends approval.
(NC)

228/2020/21

**North Devon
Council –
Planning
Decisions**

North Devon Council, the determining Authority, has APPROVED the following applications with conditions as filed:

- 72455 Proposal: Erection of a barn for use as garage/workshop/equipment store.
Location: The Old Quarry, Corilhead Road, Braunton, Devon, EX33 2EW
Applicant: Mr Scott Delaney
Decision: REFUSED
Decision Date: 19/01/2021
- 72557 Proposal: Approval of details in respect of discharge of condition 10 (CEMP) planning permission 71733 (demolition of dwelling and erection of replacement dwelling).
Location : Ferndown, Saunton Road, Braunton, EX33 1LG
Applicant: Mrs Tracey James
Decision: APPROVED
Decision Date: 25/01/2021
- 72616 Proposal: Extension & alterations to dwelling.
Location: Hill Park House, Whitestone Lane, Knowle, Braunton, Devon, EX33 2ND.
Applicant: Mr Griffiths-Jones
Decision: APPROVED
Decision Date: 27/01/2021
- 72105 Proposal: Creation of driveway
Location: 102 South Street, Braunton, Devon, EX33 2AS
Applicant: Mr Tom Grosz
Decision: APPROVED
Decision Date: 25/01/2021
- 72662 Proposal: Notification for prior approval for larger home extension which extends 3.4m beyond the rear wall, 3.6m to the ridge and 2.55m to the eaves.
Location: 6 Saunton Road, Braunton, Devon, EX33 1HB
Applicant: Mr & Mrs Brett
Decision: PRIOR APPROVAL NOT REQUIRED
Decision Date: 28/01/2021

229/2020/21

**Accounts due
for Payment for
the period 25th
January to 8th
February 2021,
including PAYE
and NI.**

- RESOLVED: That the
- Payments totalling £3,523.01 be approved and paid as detailed on the attached list.
 - PAYE and NI for February 2021 be approved as detailed on the attached list.
- (NC)

230/2020/21

**Financial Risk
Assessment and
Review of**

Members considered the Council's Financial Risk Assessment and Review of Effectiveness of Internal Controls and Internal Audit for Year End 2020/21,

	<u>Effectiveness of Internal Controls and Internal Audit for the year 2020/21</u>	<p>circulated with the agenda prior to the meeting.</p> <p>RESOLVED: That</p> <ol style="list-style-type: none"> a. the Council's Financial Risk Assessment be received and noted, attached as Appendix A. b. the Internal Control Audit report for 2020/21 be approved, attached as Appendix B.
231/2020/21	<u>Draft Budget and Precept for 2021/22</u>	<p>Members were informed that the tax base had been confirmed at 3039.68 which was a decrease on the previous year of -52.83 (equates to a 1.7% drop). The draft budgets were circulated prior to the meeting for consideration. It was noted that the initial figure for the precept that had been submitted to NDC was an increase of £1.01 per year for a Band D property. With the decrease in tax base this would result in a further increase of £0.91 per year for a Band D property.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> a. That the Council approves the draft budgets for 2021/2022 as submitted to full Council in December Min Ref: 186/2020/21. b. To agree a precept of £160,590 for 2021/22. <p style="text-align: right;">(NC)</p>
232/2020/21	<u>Interim Devon Carbon Plan</u>	<p>Members considered the draft response to the Devon Carbon Plan consultation prepared by Cllr David Relph which was circulated prior to the meeting.</p> <p>Following discussion it was agreed that the Council supports the general statements made by Cllr Relph. Members welcomed the work that had been on the Interim Devon Carbon Plan. It considered what was actually practical due to present circumstance and how budgets had been affected by lockdown restrictions.</p> <p>RESOLVED: That the Council to submit Cllr Relph's response to the Devon Carbon Plan consultation.</p> <p style="text-align: right;">(NC)</p>
233/2020/21	<u>Braunton Work Hub</u>	<p>The Chair thanked Cllr Relph for the work that he done preparing the Council's response.</p> <p>The Clerk updated members regarding the Work Hub and how it had been affected by the latest lockdown restrictions. The existing tenants had remained using the building as they were unable to work from home. The Clerk had received requests from members of the public to rent the remaining office and requested guidance from the Council regarding introducing new hirers during lockdown.</p> <p>RESOLVED: That new hirers</p> <ol style="list-style-type: none"> a) would be requested to provide a statement in writing that they are unable to work from home. b) to be made aware of their responsibilities not to let

anyone into the building and that all surfaces must be wiped down after use.

- c) to stop using the Hub with immediate effect if they have to self-isolate and to inform the Council so that it can notify track and trace.
- d) must provide proof that they are a local resident.
- e) to abide by all regulations as set by the government.

(NC)

234/2020/21

IT Security and Ransomware Protection

Members considered a report circulated prior to the meeting. It was noted that the Council's Z: Drive and back up to the iCloud had been breached by ransomware on the 7th January. Fortunately it had not spread as far as the documents held in the secure folders or to the Sage data.

RESOLVED: That the Council agrees to support the action taken by the Clerk to purchase and install three new 240GB hard drives, Seagate Basic 2TB USB portable external hard drive, Kingston SSD A400 240GB SATA III SSD and Five Malware Bytes annual licences. At a cost of £380.87.

The Council thanked the Clerk for taking the above action to rectify the matter.

The meeting closed at 8:50 pm.

Signed by the Chair:
(Cllr E Spear)

Date: