

BRAUNTON PARISH COUNCIL



Minutes of the Meeting of Full Council held in the Council Chamber at 7.00pm on Tuesday, 14 November 2017

Present

Cllr Spear in the Chair, E Spear, Chugg, Bunyard, Bradford and Wood.

T Lovell (Parish Clerk & RFO)

Rob Cocker, RGP Architects
6 members of the public

Mr Roberts expressed his disappointment that no progress had been made to improve the visibility of the zebra crossing on Saunton Road or measures put in place, such as signage, to enforce motorists to abide by the 30 mph speed limit on Saunton Road. The County Councillor Caroline Chugg assured Mr Roberts that she had reported his previous concerns to the County Highway department she had requested that that lights on the zebra be improved and 'SLOW' be marked on Saunton road to encourage motorists to slow down. Unfortunately, the County officers have not reported back regarding any progress with these two request and she would be making a formal complaint. Mr Roberts expressed that this was not good enough as four months had passed since his original complaint. The Parish Council agreed to contact Devon County Council Highways to request an update regarding progress made with Mr Robert's requests.

170/2017/18

Apologies

Apologies were received from Cllrs Bennett, Parsons, Mrs Wellstead, Mrs Chesters, Lord and Bonds.

171/2017/18

Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council

The Chairman explained that there would be an item on the next Additional Council agenda regarding the recent flooding at Horsey Island.

172/2017/18

Declarations of Interest

There were none.

173/2017/18

Request for Dispensation

There were none received

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| 174/2017/18 | <u>Minutes</u> | <p>(a) RESOLVED: That the Minutes of the Council meeting held on 9 October 2017 be approved and signed as a correct record.</p> <p>(b) RESOLVED: That the Minutes of the Additional Council meeting held on 23 October 2017 be approved and signed as a correct record.</p> <p>(c) RESOLVED: That the Minutes of the Property Committee held on 23 October 2017 be ratified and adopted by the Council.</p> <p>(d) RESOLVED: That the Minutes of the Finance and Administration Committee held on 7 November 2017 be ratified and adopted by the Council.</p> <p>(N/C)</p> |
| 175/2017/18 | <u>Police Representation</u> | <p>Members noted the monthly police newsletter circulated prior to the meeting.</p> <p>The Council had recently reported for a second time the truck parked in Knowle blocking visibility of oncoming traffic when motorists are pulling out of residential estates. The police have confirmed that they have no jurisdiction to request that the vehicle be removed as it is parked on private land. Furthermore, even if the truck was not parked there the tree trunks would hinder visibility and they advised that motorists pull out with care. It was agreed that the Council writes a letter to the owner of the truck appealing to their good nature and requesting that they park their vehicle more considerately.</p> <p>Cllr Bunyard requested that the organiser of the Christmas Market be requested to contact the Police Force Counter Terrorism Security Advisers (CTSA) to inform them of the event on 2 December in Braunton.</p> |
| 176/2017/18 | <u>Finance</u> | <p>a. RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £10,661.99.</p> <p>b. RESOLVED: That the statement of accounts for October 2017 be deferred to the Additional Council meeting.</p> <p>(N/C)</p> |
| 177/2017/18 | <u>Action Sheet</u> | <p>RESOLVED: That the Action Sheet be noted.</p> <p>(N/C)</p> |
| 178/2017/18 | <u>Braunton Work Hub</u> | <p>The Chairman welcomed Mr Robert Cocker Architect at RGP Architects.</p> <p>Mr Cocker explained that the Council had successfully obtained planning consent and building control to continue with the proposed works at the former Police Station building in Braunton.</p> <p>Mr Cocker had drawn up the Tender documents to be approved by Council. It was noted that the estimated overall cost to deliver the project was greater than expected and that it might be necessary to carry out the works in phases.</p> |

Councillor Bunyard suggested that the Council holds an open afternoon inviting local contractors to Tender for individual parts of the works, as this might be a more cost effective method of delivering the project. The Architect agreed that this could potentially save money but advised that it would be a nightmare to coordinate the different trades, which could jeopardise delivering the project within the specified time as set by the Devon Work Hub funders.

RESOLVED: That the Council to go out to formal Tender but request that contractors to provide an itemised list of costings in the event that the Council work is to be delivered in phases.

(N/C)

RESOLVED: That item 17 'Plastic Free Coastline Initiative' be moved to this point on the agenda.

(N/C)

179/2017/18 **Plastic Free Coastlines Initiative**

The members, prior to this meeting, received an informative presentation from Julian Thomas Head Teacher at Georgeham Primary School and Desiree Milburn regarding the Plastic Free Coastlines Initiative.

This campaign was set up by Surfers against Sewage (SAS) to fight the plastic pollution that blights our beaches and strangles our seashores. As well as cleaning up our beaches it particularly focuses on stopping the problem at source, starting with refusing single-use plastics.

RESOLVED: That the Council fully supports the Plastic Free Coastlines Initiative

(N/C)

180/2017/18 **Planning**

The Chairman requested the Lead Member of Planning, Cllr Bunyard, to present the planning applications to the meeting as per the attached sheet.

181/2017/18 **Report from Devon County Councillor**

The County Councillor reported that the County needed to save 22 million in its budget for 2018/19.

The County would be implementing double yellow lines in 1st Field Land and 2nd Field Lane. Councillor Chugg had reported the poor visibility of the zebra crossing on Saunton Road and Chaloners Road and had requested that the County carry out safety assessments for both.

182/2017/18 **Report from North Devon Councillors**

Councillor Spear has been in discussions with district officers regarding the 14 measures in the Air Quality Action Plan to reduce poor air quality in Braunton.

183/2017/18 **Braunton Flood Update**

a. It was noted that the second phase of the flood prevention scheme would be completing on time by 1 December 2017.

- b. RESOLVED: That the western side of the Village Green be reinstated with Resin Screed. The Clerk to bring costs to the January meeting for consideration and approval. (N/C)

The Council considered an email received from Jeremy Mann, Head of Environmental Health and Housing Services at North Devon Council, notifying the Parish that he is preparing a paper to update the Executive on the status of the deliverability of the 14 measures set out in the original AQAP for Braunton. He requested if the Parish Council would confirm its support for these 14 proposals.

RESOLVED: That the Council fully supports the 14 measures set out in the AQAP for Braunton, subject to the following observations and suggestions in relation to measures 6 and 7 in the Plan.

Measure 6 - One of the parking management changes identified at consultation stage was for a dedicated loading layby on Caen St to support the no loading restrictions in this street. This was included in the consultation following investigations by the local member into alternatives for off-street loading area behind Caen St. The loading bay proposal outside Cawthornes was not supported through consultation to advertisement and the final advertisement ended up replacing a layby on the car park entrance with taxi parking.

James Anstee has confirmed that consideration of off-peak delivery times would rely on the views and support of local businesses. He has some doubts that small businesses would be in a position to control their deliveries and logistics. But a hub for deliveries could still be considered for deliveries away from premises if supported locally.

The Parish Council have observed that there is already an informal delivery hub in Braunton along Caen Field Road opposite the Caen Shopping Precinct. The Parish Council would request that this informal arrangement be included in the AQAP, as it might be possible to create a formal delivery hub in this location by reducing the width of the pavement to make the area more accessible for delivery vehicles.

Measure 7 - The AQAP had been in a draft format for a number of years. At the time the action plan measures were first drafted, DCC operated a system of Automatic Number Plate Recognition (ANPR) cameras around both Braunton & Barnstaple. ANPR cameras could have provided real time information on journey time delays and travel demand. And in conjunction with the electronic variable message signs in Barnstaple and at the A361/A399 Aller junction, this would have allowed dynamic messages to be used to redirect traffic travelling north of Barnstaple. The ANPR system is no

longer in operation or maintained, however static signage is still in place on the A361 that advises motorists to use the A399 route to avoid delays in Barnstaple. And the variable message sign on the A361 has been used at summer peaks to advise holiday traffic of the alternative A399 route. But effectively this action is no longer one that can be taken further under this action plan.

The Parish Council is aware that DCC have never provided signage redirecting traffic along the A399 and would request whether it would be possible to include in the AQAP the installation of permanent signage redirecting traffic to use the A399 to avoid Braunton delays on the A361.

(N/C)

185/2017/18

**Parish Council
Christmas Tree**

The Council considered two quotations received from local electricians to install lights on the Parish Christmas tree, and connect to the external power supply on John Wensley's newsagents. The quotes also included disconnecting and removing the lights in the New Year.

RESOLVED: That Bluewave be appointed to carry out the works as detailed above. At a cost of £481.85 plus VAT.

(N/C)

186/2017/18

**Removal of Ash
Tree in
Chaloner's Road
Play Park**

Members noted that North Devon Council had granted permission to remove the Ash Tree situated in a conservation area on the river bank in Chaloner Road Play Park. The Council obtained quotations from the following local tree surgeons:

- Wessex Tree Surgeons
- Arbmark
- Pete Starbuck

RESOLVED: That Arbmark be appointed to remove and dispose of the Ash tree. At a cost of £575 plus VAT.

(N/C)

187/2017/18

**Braunton BMX
Club**

The Council considered a request from the Braunton BMX Club for Parish funds towards the installation of a regional BMX track in the Parish of Heanton Punchardon.

RESOLVED: That a representative from the Braunton BMX Club be invited to the Council meeting in January to update members regarding progress with the installation of the track and what funding it has already secured.

(N/C)

188/2017/18

**Retrospective
Planning
Permission for
Automated
Teller Machine**

RESOLVED: That the Council has no objection to the siting of the new Automated Teller Machine outside John Wensley's newsagents. That it be included in John Wensley's tenancy agreement when next reviewed.

(N/C)

**Rapid Electric
Vehicle Charger
in Caen Street
Car Park**

Councillor Bunyard reported regarding Instavolt providing two Rapid Electric Vehicle (EV) charge points in Caen Street Car Park.

- Instavolt will require exclusive use of two parking bays in the Overflow Car Park and will pay the Council an annual rental of £1,000 per space.
- The agreement with Instavolt will be for a period of 20 years.
- At the end of the 20 year term, if the Contract is not renewed, Instavolt will remove the two EV charge points, make safe and reinstate the ground as before. It should be noted that the grid cables will remain buried in the ground.
- Typically it will take 30 minutes to charge an EV.
- Instavolt will charge users 35 pence per unit, there is no subscription fee and payment can be made using a contactless debit / credit card.
- The two parking bays will need to be removed from the Off Street Parking Places Order (OSPPO) so that they are not subject to pay and display charges. Instavolt will make the necessary amendments to the OSPPO and pay any legal fees arising from this amending the Order.
- Instavolt will provide its own signage in the bays and advise users that 90 minutes is the maximum stay. Instavolt will enforce any misuse of the bays.
- Instavolt will apply for the relevant planning permission and will submit its application to the Local Planning Authority as soon as it received the signed Exclusivity Agreement from the Parish Council.
- If Instavolt goes into Administration the Agreement will be passed onto their leaders who would continue to operate the EV charge points.
- Instavolt will provide £2,000 towards the Council's legal fees to set up the Agreement for two EV charge points.

It was noted that by providing this facility in Braunton it would encourage greater use of EV and be a positive step towards improving air quality in Braunton.

RESOLVED: That the

- a. Council subject to undue diligence agrees, in principle, to install two Rapid EV charge points in the Caen Street Overflow Car Park as identified on the location map attached as Appendix A.
- b. Clerk be authorised to sign an exclusivity agreement with Instavolt that will last for a period of 6 months, and trigger Instavolt submitting a planning application for the two EV charge points.
- c. Clerk to be authorised to sign the DNO Letter of Authority to enable Instavolt to make the relevant DNO applications with the local district operator controls grid.
- d. The Clerk to instruct the Council's solicitor to carry out proceedings, on behalf of the Council, with regards to the lease. (N/C)

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| 190/2017/18 | <u>Property Committee Membership</u> | RESOLVED: That councillors Bradford and Chugg be elected to serve as members on the Property Committee. (N/C) |
| 191/2017/18 | <u>Annual Review the Off Street Parking Places Order (OSPPO)</u> | Members noted the deadline set by North Devon Council to make amendments to the OSPPO had passed. RESOLVED: That no changes be made to the 2018/19 OSPPO for both Caen Street and the Chaloners Road Car Parks. (N/C) |
| 192/2017/18 | <u>Braunton Community Emergency Plan</u> | RESOLVED: That no amendments be made to version 5 of the Community Emergency Plan. (N/C) |
| 193/2017/18 | <u>Budget and Precept 2018/19</u> | The Council considered its draft budget proposals for 2018/19. Further to the Finance and Administration meeting held on 7 November (Min Ref: FA/27/2017/18) the Clerk reported that by increasing the Precept by 2% this would provide an additional £2,405 income and would result in a band D equivalent paying £39.67 per annum. This is a £0.41 decrease compared with what the band D equivalent paid this year due to the Parish Tax Base figure increasing. RESOLVED: That a. £17,470.31 be allocated to the car park running costs to cover staff costs with regards to the management and maintenance of the Council's car parks. b. the Council's budget for 2018/19 be set at £160,119.69, as detailed in Appendix B. c. there be no increase in the Council's precept and it remain at £120,282 for 2018/19. (N/C) |
| 194/2017/18 | <u>Community Shared Space</u> | a. RESOLVED: That the Council grants permission for the Braunton Rotary Club to hold its annual open air carol service on the Village Green and CSS on 15 December 2017 between 6 pm and 7 pm. b. RESOLVED: That the Council grants permission for the Christmas Carol Event 2017 to be held on the CSS and Village Green on Wednesday 13 December 2017. (N/C) |
| 195/2017/18 | <u>Parish Hall</u> | RESOLVED: That the Council authorises the sale of alcohol on the premises on Friday 12 January between 6 pm and 11 pm for a Concert in aid of local charities. (N/C) |
| 196/2017/18 | <u>Items to Note</u> | Items (a) and (d) were received and noted. |

The meeting closed at 9:26 pm

.....The Chairman

.....Date

180/2017/18. PLANNING

- (a) 63884 Retrospective application for erection of fence at 1 Shortacombe Drive, Braunton.

Applicant: Mr Andrew Colley

Comment: The Council observed that it would have refused this application, as in its opinion it is not in keeping with the surrounding area.

(N/C)

- (b) 63919 Demolition of the 'Saunton Artisans Building' together with extension to car park & associated works at Saunton Golf Club, Saunton.

Applicant: Mr Russell Mayne

Comment: Recommend approval, subject to the surface being a permeable material.

(N/C)

- (c) 63942 Change of use application from gift shop (A1) to part use as a piercing studio (sui generis) at Sunflower, Chaloners Road, Braunton.

Applicant: Aston Insurance Brokers

Comment: Recommend approval.

(5.1abs)

- (d) 63958 Extension & alterations to dwelling at 2 Goodgates Grove, Braunton.

Applicant: Mr & Mrs Wilson

Comment: Recommend approval.

(N/C)

- (e) 63967 Change of use from commercial use to residential garage, altered access into courtyard at 11 East Street, Braunton.

Applicant: Mr & Mrs Griffin

Comment: Recommend approval.

(N/C)

- (f) 63976 Siting of 3x internally illuminated signs & 2x non-illuminated panels at Co-Operative Food Co-Operative Food, Exeter Road, Braunton.

Applicant: Co-Operative Food

Comment: Recommend approval.

(N/C)

- (g) 63994 Extension to Green-Keepers shed at Saunton Golf Club, Saunton.

Applicant: Mr R Mayne

Comment: Recommend approval.

(N/C)

- (h) 64039 Variation of condition 2 (approved plans) & 4 (wall details) attached to planning permission 59699 (demolition of workshop & erection of two

dwelling (amended plans)) to allow boundary treatments and change in approved plans at North Down Road, Braunton.

Applicant: Tony Sumners

Comment: The Council observed that the plans lacked clarity and that they would have liked to have seen a rendered view.

ADJOINING PARISH APPLICATIONS

(i) 64000 Outline application for residential development for up to 94 dwellings (all matters reserved) at land at Chivenor Cross, Chivenor.

Applicant: Mr Stuart Maskell

Comment: Recommend refusal on the following grounds:

- It is outside of the development boundary.
- It does not fit with the Local Plan or emerging Local Plan.
- This application would adversely affect the intrinsic environmental value and character of the landscape as the proposal will harm local wildlife and result in the loss of important wildlife habitat.
- Over intensification of the site.
- Inappropriate highway access and insufficient visibility.
- Flooding concerns the development will increase surface water runoff and impact on the adjacent Chivenor Cross development.
- Concerns that the development will increase traffic movement through Braunton which has been declared an Air Quality Management Area.

NOTICES OF DECISION

Approvals

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| 63697 | Retrospective application for erection of rear raised deck at 37 Heanton Street, Braunton. |
| 63788 | Erection of 2M high fence at rear of property at 2 Barton Lane Close, Braunton. |
| 63797 | Erection of agricultural building/cover for the storage of manure at Beara Charter Farm, Beara Charter Barton, Barnstaple. |
| 61551 | Erection of one dwelling (further information) at Dunecliffe, Saunton Road, Saunton, Braunton. |
| 63729 | Variation of condition 2 (approved plans) attached to planning permission 63189 (extension to dwelling) to allow amended design at Always 1 Barton Lane Close, Braunton. |