

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton
Devon
EX39 2LJ

Telephone: 01271 812131

Email: info@brauntonparishcouncil.gov.uk

Website: www.brauntonparishcouncil.gov.uk

Date of issue: 22nd September 2020

To Councillors, M Shapland, E Spear, D Relph, D Spear, A Bradford, G Bell and J Chesters.

You are hereby summoned to attend a VIRTUAL meeting of Braunton Parish Council Finance and Administration Committee, which will be held on MONDAY 28TH SEPTEMBER 2020, at 6:00 pm via video conference at the following link

<https://us02web.zoom.us/j/85132963406?pwd=Wjl1SXJpK2lwWmQxSGFDY2VUS3EvUT09>

for the purpose of transacting the undermentioned business.

Meeting ID: 851 3296 3406

Passcode: 807202

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. If you would like to attend the meeting, you can use the link shown or contact the Council office for further information and assistance on joining.

Yours faithfully,

A handwritten signature in black ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

AGENDA

Part I – Public

1. Receive apologies and reasons for absence.
2. Declarations of Interest Councillors are requested to complete the book provided before the meeting.

Interests must be re-declared when the item is called.

3. Sign minutes of the Finance and Administration Committee Meeting held on 13th August 2020, attached.
4. **Action Plan** - Update on Years 2 and 3.
5. **Committee Budget 2021/22** – Preliminary discussions.

6. Exclusion of Press and Public To resolve under section 1(1) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

Part II

7. **National Joint Council for Local Government Services Pay Agreement 2020/21** – Information attached.