



**BRAUNTON PARISH COUNCIL**

**DRAFT BUDGET 2020/21**

Finance and Administration Committee Meeting 25 November 2019  
Braunton Parish Council Draft Budget 2020/21

<b>Draft Income Budget 2020/21</b>					
<b>INCOME</b>	<b>Budget 2019/20</b>	<b>Income at year end</b>	<b>Budget 2020/21</b>	<b>Revised Budget 2020/21</b>	
Precept	£120,282.00	£120,282.00	£207,436.00	£174,641.00	45% increase.
Council Tax Support	£1,730.00	£1,730.00	£1,505.00	<b>£0.00</b>	Council Tax Support Grant (otherwise known as "Top Up") has been reducing on a phased basis with the last payment made in 2019/20. Therefore there will be no "Top Up" payment made in 2020/21.
NDC Parish Grant	£8,680.00	£8,680.00	£0.00	<b>£0.00</b>	There will be no Parish Grant from 2020/21 onwards. NDC will make an annual contribution of £20,000 for the next 3 years towards a reserve, against which smaller Parishes could apply for funding for specific projects with an emphasis on sustainability and countering climate change.
Parish Hall Lettings	£10,220.00	£15,000.00	£15,000.00	<b>£15,000.00</b>	
Rents	£16,000.00	£16,000.00	£16,000.00	<b>£16,000.00</b>	
Urban Grass DCC	£4,016.00	£4,016.00	£4,016.00	<b>£4,016.00</b>	DCC contribution towards cutting visibility splays.
Car Park Revenue	£109,000.00	£152,500.00	£153,000.00	<b>£153,000.00</b>	40% increase new charges.
Permit Income	£6,000.00	£6,000.00	£6,000.00	<b>£6,000.00</b>	
Solar PV FIT	£2,700.00	£2,723.00	£2,700.00	<b>£2,700.00</b>	13kW Solar PV Panels Parish Hall roof and Pavilion roof.
Work Hub	£15,925.00	£12,624.00	£13,000.00	<b>£13,000.00</b>	
Interest	£20.00	£20.00	£20.00	<b>£20.00</b>	
<b>TOTAL</b>	<b>£294,573.00</b>	<b>£339,575.00</b>	<b>£418,677.00</b>	<b>£384,377.00</b>	

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<b>Draft Expenditure Budget 2020/21</b>					
<b>Expenditure</b>	<b>Budget 2019/20</b>	<b>Estimated expenditure year end</b>	<b>Budget 2020/21</b>	<b>Revised budget 2020/21</b>	
General	£10,000.00	£8,514.00	£10,000.00	£10,000.00	Includes: miscellaneous expenditure.
Election	£10,000.00	£6,000.00	£4,000.00	£4,000.00	In the event of a by election being called.
Chairman's Allowance	£275.00	£275.00	£275.00	£275.00	
Bakehouse Rates	£700.00	£732.00	£750.00	£750.00	Under the terms of the Braunton Museum tenancy the Council are responsible for paying non-domestic rates 20% rate relief as it is a charity.
Flood Resilience	£1,505.00	£1,504.00	£1,600.00	£1,600.00	Xylem contract for foul water pump quarterly servicing.
Staff Costs	£133,567.00	£139,140.00	£157,890.00	£157,890.00	The Council is a LWF employer and includes a 2% increase. Appointment of an apprentice.
Parish Hall	£10,000.00	£11,165.00	£12,000.00	£10,000.00	See Parish Hall budget.
Parks & Gardens	£23,050.00	£33,050.00	£62,800.00	£30,300.00	See Parks & Gardens budget.
Property	£11,224.00	£14,933.00	£48,209.00	£48,409.00	See Property budget
Finance & Admin	£55,788.00	£61,267.00	£64,675.00	£64,675.00	See Finance & Admin budget.
PLWB	£17,738.00	£17,738.00	£17,738.00	£17,738.00	PWLB £85,000 to purchase police station to be paid back over 5 years 2017-2022.
Car Park	£31,840.00	£36,881.00	£38,740.00	£38,740.00	See Car Park budget.
<b>Total</b>	<b>£305,687.00</b>	<b>£331,199.00</b>	<b>£418,677.00</b>	<b>£384,377.00</b>	

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<b>Draft Parish Hall Budget 2019/20</b>					
	<b>Budget 2019/2</b>	<b>Estimated expenditure year end</b>	<b>Budget 2020/21</b>	<b>Revised Budget 2020/21</b>	
Salaries	£12,370.00	£12,370.00	£12,617.00	£12,617.00	
General	£10,000.00	£11,162.00	£12,000.00	£10,000.00	Includes: Utilities £2,977, Cleaning £1,123, Non domestic rates £4,714, H&S £282, general repairs £510.
<b>Total</b>	<b>£22,370.00</b>	<b>£23,532.00</b>	<b>£24,617.00</b>	<b>£22,617.00</b>	

<b>Draft Parks &amp; Gardens Committee Budget 2020/21</b>					
	<b>Budget 2019/20</b>	<b>Estimated expenditure year end</b>	<b>Budget 2020/21</b>	<b>Revised Budget 2020/21</b>	
Salaries	£45,570.00	£44,780.00	£45,675.00	£45,675.00	The Council is a LWF employer and includes 2% increase.
Contractors	£2,800.00	£2,800.00	£4,800.00	£2,800.00	Removed £2k for contractor to assist with grass cutting due to possible staff absence for an operation.
General Maintenance	£10,000.00	£10,000.00	£10,000.00	£10,000.00	Includes: Materials for in house works, PPE, servicing/repairs parish vehicles and machinery, Christmas tree £6,457, Fuel £2,579, Memorial Garden Non domestic rates £785, Gardener's Shed Utilities £100.
Planting Improvements	£1,500.00	£2,000.00	£1,500.00	£1,000.00	Includes: Summer planting in the village £650, sustainable planting outside the Parish Hall and replanting rose bed in Memorial Garden.
Improvements to Play Parks	£2,500.00	£5,000.00	£15,000.00	£5,000.00	The ROSPA inspection condemned the Spudnik and gave an advisory that the Junior Swing Set no longer meets regulations as the distance between the seat side and the support is insufficient. The £5k is to replace the Spudnik with a new roundabout. Upgrading the Junior Swing Set to be deferred to 2021/22.
Maintenance Urban Grass Verges / Equipment	£5,000.00	£10,250.00	£20,000.00	£5,000.00	The Parks & Gardens Comm. at its meeting held on the 4 November budgeted to upgrade the Council's diesel/petrol equipment to battery operated equipment in accordance with the Council's Climate Emergency. This to be delivered over several years as a phased approach.
Management of Himalayan balsam	£250.00	£300.00	£500.00	£500.00	The Council is responsible for clearance of Himalayan Balsam on its land to prevent spread of the noxious weed downstream.
Open Space Improvements	£0.00	£0.00	£1,000.00	£1,000.00	The Council is in positive negotiations to acquire additional public open space in the village. This will help the Council to meet its targets in accordance with its Climate Emergency declaration.
Management/planting of Council Trees	£1,000.00	£3,000.00	£10,000.00	£5,000.00	The Parks & Gardesn Comm. at its meeting held on the 4 November agreed to plant trees in the village including 45 standard trees on Parish Council land replacing those that have been felled over the years due to disease. This to be carried out over two years.
<b>Total</b>	<b>£68,620.00</b>	<b>£78,130.00</b>	<b>£108,475.00</b>	<b>£75,975.00</b>	

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<b>Draft Property Committee Budget 2020/21</b>					
	<b>Budget 2019/20</b>	<b>Estimated expenditure year end</b>	<b>Budget 2020/21</b>	<b>Revised Budget 2020/21</b>	
Salaries	£18,844.00	£18,135.64	£18,500.00	£18,500.00	The Council is a LWF employer and includes 2% increase.
Unmetered Utilities	£1,000.00	£914.00	£1,000.00	£200.00	Includes daily standing charge for the three pay and display machines in the Caen St. Car Park. If the Council proceeds with its plans to replace the existing machines with new solar powered machines the only unmetered charge remaining will be the street light in Chicken Lane.
Dog Bins	£3,244.00	£3,384.00	£3,384.00	£3,384.00	NDC empty the Council's 13 dog waste bins
Property Maintenance	£5,000.00	£8,116.00	£8,500.00	£8,000.00	Includes: Materials for in house maintenance and contractors £5,306, Trade Waste £1,929, Pavilion and Maintenance Shed Utilities £745.
Bakehouse Centre Building Maintenance	£1,000.00	£520.00	£2,500.00	£1,500.00	The Council are responsible for the external maintenance, 50% alarms and provision of heating.
Braunton Community Work Hub	£0.00	£12,300.00	£13,600.00	£13,600.00	The Work Hub does not cost the Council as its expenditure equals its income.
Seating and litterbins, dog waste bins	£1,000.00	£2,000.00	£1,000.00	£500.00	All Council seats have been restored the budget is for repairs that might be required.
Strada Solar Powered P&D Machines	£0.00	£0.00	£15,000.00	£15,000.00	The three pay and display machines in Caen St. CP were purchased second hand in 2007. The cash collection contractor has raised concerns that the cash draws are becoming difficult to access due to the age of the machines which is putting staff at risk of theft. Propose to replace with Solar Powered machines in accordance with the Council's Climate Emergency saving £800 p.a. unmetered charges
Ringo	£0.00	£0.00	£0.00	£3,000.00	Councillors have been approached by the public requesting electronic payment in the car parks.
Police Station	£3,225.00	£3,225.00	£3,225.00	£3,225.00	The Council agreed to pay the Police's rent for a maximum of 15 years, £48k was knocked off of the purchase of the Police Station.
<b>Total</b>	<b>£33,313.00</b>	<b>£48,594.64</b>	<b>£66,709.00</b>	<b>£66,909.00</b>	

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<b>Draft Finance &amp; Administration Committee Budget 2020/21</b>				
	<b>Budget 2019/20</b>	<b>Estimated expenditure year end</b>	<b>Draft Budget 2020/21</b>	
Admin Salaries	£56,783.00	£60,206.00	£81,098.00	The Council is a LWF employer and includes 2% increase. The Council agreed to appoint an apprentice average salary £17,000 p.a.
Insurance	£8,000.00	£8,279.04	£8,500.00	Includes: Council's annual premium £7,500 plus fleet insurance for Mitsubishi L200, Gator and Kubota.
IT, Admin, website & Training	£7,000.00	£8,942.00	£10,000.00	Includes: IT Support £1,244, BNPSG Training £1,000, Councillor training £1,000, Staff training £1,000, Software Sage, Payroll and Pensions £1,351, Office telephone/broadband £1,272, Website upgrade £1,165, GDPR £50, Office stationery/photocopier £1,800.
Grants	£15,188.00	£15,188.00	£13,475.00	Finance and Admin Comm. approved grants at the meeting held on 25 October.
Audit Fees	£2,500.00	£2,500.00	£2,500.00	Standard fee for internal/external audit.
Pension Scheme	£25,100.00	£26,358.00	£30,200.00	Council resolved to allow non-eligible employees to benefit from the pension scheme and the employer contribution increased on 1 April 17 from 20% to 21.2% of the salaries. Increase apprentice contributions.
<b>Total</b>	<b>£114,571.00</b>	<b>£121,473.04</b>	<b>£145,773.00</b>	

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<b>Draft Budget Car Park Income 2020/21</b>				
<b>Income</b>	<b>2019/20</b>	<b>Estimated income year end</b>	<b>2020/21</b>	
Car Park Revenue	£109,000.00	£152,500.00	£153,000.00	
Permits	£6,000.00	£6,000.00	£6,000.00	
<b>Total</b>	<b>£115,000.00</b>	<b>£158,500.00</b>	<b>£159,000.00</b>	
<b>Draft Budget Car Park Expenditure 2020/21</b>				
<b>Expenditure</b>	<b>Budget</b>	<b>Estimated expenditure year end</b>	<b>Budget 2020/21</b>	
Rates	£16,000.00	£16,841.00	£17,500.00	
Parkeon	£4,500.00	£5,000.00	£5,000.00	Annual servicing contract fee for four P&D machines.
Loomis	£2,500.00	£3,000.00	£3,000.00	Contractor banks cash collected from P&D machines.
North Devon Council	£8,000.00	£10,000.00	£11,000.00	P&D machine cash collections and enforcement.
Tickets	£600.00	£1,800.00	£2,000.00	Local business reduced advert on tickets Parish Council now advertises its services on the back of the tickets
SWWA	£240.00	£240.00	£240.00	
<b>Total</b>	<b>£31,840.00</b>	<b>£36,881.00</b>	<b>£38,740.00</b>	