

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 4 July 2023

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 11 JULY 2023 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in blue ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and

shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a. To approve and sign Minutes of the Council Meeting held on 13 June 2023, attached.
 - b. To receive and adopt Minutes and recommendations contained therein of the Parks and Gardens Committee meeting held on 14 June 2023.
7. **Co-option to fill Vacancy of Office for Parish Councillor & Declaration of acceptance of Office**
8. **Action Sheet** – consider updated action sheet.
9. **Police Report** – receive latest newsletter.
10. **Live Well in Braunton** – receive Dr. Susanna Hill.
11. **Report from Devon County Councillor** – receive Devon County Councillor.
12. **Report from North Devon Councillors** – receive North Devon District Councillors.
13. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [77242](#) Proposed: Erection of a bat barn.
Location: East Saunton Farm, Braunton, Devon, EX33 1LS
Applicant: Christie Devon Estate
- b) [76319](#) Proposed: Extension & alterations to dwelling.
Location: 15 Barton Avenue, Braunton, Devon, EX33 2BA.
Applicant: Mr Adam Berry
- c) [77238](#) Proposed: Application for a Lawful Development Certificate existing for material commencement of development authorised by planning approvals 77065, 76830 & 70637.
Location: Park Farm, Lower Park Road, Braunton, Devon, EX33 2LQ
Applicant; Mrs Caroline Chugg

14. North Devon Council – Planning Decisions

- | | |
|-------|--|
| 77281 | Description: Application for a non-material amendment of planning permission 76674 (Variation of condition 2 (approved plans) attached to planning permission 57649 to allow amended design) in respect of revised site lay out.
Site Address: Land adj. 86 Velator Bridge, Braunton, Devon, EX33 2BG.
Applicant: Mr Guy Greenfield
Decision: APPROVED
Decision Date: 21/06/23 |
| 77050 | Description: Two storey rear extension to dwelling.
Site Address: 17 Arlington Terrace, Braunton, Devon, EX33 2AJ
Applicant: Mr Anthony Heath |

Decision: APPROVED
Decision Date: 28/06/23

76974 Description: Change of use of storage containers to allow for sighting of 7 No. Holiday Lodges
Site Address: LPG Storage yard, Sandy Land, Braunton, Devon, EX33 2NU.
Applicant: Mr Sampson
Decision; WITHDRAWN
Decision Date: 09/06/23

15. Accounts Due for Payment –

- a. To examine and agree the accounts due for payment, for the period 12 June to 11 July 2023 inclusive – schedule of payments will be issued prior to the meeting.
- b. To approve direct debit and standing orders payments for June 2023 – attached.
- c. To approve PAYE, NI and pension contributions – schedule of payments will be issued prior to the meeting.

16. Devon County Council's Proposed On-Street Pay and Display (P&D) Meters - To consider the County Council's proposed introduction of On-street P&D meters in Braunton.

17. Proposed E-scooter Trial in Braunton and on the Tarka Trail - To consider the proposed trial of E-scooters in Braunton and on the Tarka Trail.

18. Council's Bank Mandate – To approve the Council's amended Bank Mandate.

19. To ratify decisions taken under delegated powers from 14 June to 11 July 2023, information attached.

20. Braunton Neighbourhood Plan - To consider update on progress with the Braunton Neighbourhood Plan and calling an extra-ordinary meeting of North Devon Council full Council to comply with Section 17A(5) of the Neighbourhood Planning (General) Regulations 2012.

21. Devon County Council disposal of land – Consider offer of disposal of County land to the Parish Council for the purpose of allotments, information attached.

22. Purchase of garden machinery – To consider purchasing equipment to enable the grounds team to tidy up and maintain Council owned beds within the parish.

23. Council's Cadet – Consider the appointment of a Council's Cadet from RAFA Chivenor, information attached.

24. Natural England – Consider giving consent for Natural England to carry out surveys on Parish Council owned land within the SSSI, information attached.

25. Braunton Bowling Club – Consider request from Braunton Bowling Club to carry out remedial works to resurface part of their car park to make it safe.

26. Telephone Box in Knowle – To consider and approve the Knowle Community Group's request to repaint the telephone box in Knowle (which contains a defibrillator).

27. Members Registrable Interests Forms – Receive update from North Devon Council regarding members registrable interests.

28. Hire of Outside Space - Consider request from St Brannock's to use the Village Green to promote their Annual Duck Race and to "sell ducks" for the event, information attached. The dates 2023 include:

Friday July 29th

Friday August 5th
Friday August 12th
Friday August 18th
Saturday August 19th
Friday August 25th
Saturday August 26th

29. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information:

Part II

30. **Mens Shed Lease** – To consider and agree the Execution and Sealing of the Lease for the Mens Shed to lease 5 parking bays in the Caen Overflow Car Park.