

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton
Devon
EX39 2LJ

Telephone: 01271 812131

Email: info@brauntonparishcouncil.gov.uk

Website: www.brauntonparishcouncil.gov.uk

Date of issue: 12 May 2020

To Councillors, E Spear, D Spear, M Shapland, R Shapland, B Bunyard, D Relph,
A Bradford, A Bryant, E Wood, G Bell, P Lord, J Chesters and V Cann.

You are hereby summoned to attend a VIRTUAL meeting of Braunton Parish Council, which will be held on TUESDAY 26TH MAY 2020, at 7 pm via video conference at the following link

<https://us02web.zoom.us/j/89166371228?pwd=SXdZTXgxL1RkRHBLdWlHaGxweEpMdz09>

for the purpose of transacting the undermentioned business.

Meeting ID: 891 6637 1228

Meeting Password: 618287

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. If you would like to attend the meeting, you can use the link shown or contact the Council office for further information and assistance on joining.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

AGENDA

Part I – Public

1. **Apologies** – Please make apologies known to the Clerk.
2. **Declarations of Interest** – To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
3. Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.

4. **Public Participation Period** – Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
5. **Minutes** – Approve and sign Minutes of the Full Council meeting held on 9 [March](#) 2020, attached.
6. **To resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings until 7th May 2021 to the repeal of legislation, whichever is the earlier.** – A copy of the Supplementary Standing Orders will be issued with the agenda.
7. **To approve the procedures for virtual meetings** – Information has already been circulated to Councillors.
8. **Parish Council Bank Mandate** – To approve the amendments to the Parish Council's Bank Mandate including, to reduce number of signatories to two; to authorise the Parish Clerk to be a signatory; to authorise setting up online banking. These decisions were undertaken by the Parish Clerk on 20th March with email support from councillors in order to ensure business continuity during the COVID-19 pandemic.
9. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):
 - (a) [71460](#) **Proposal:** Construction of a live work unit.
Location: The Stables, Saunton Road, Braunton, Devon, EX33 1HG.
Applicant: Peter Caswell
 - (b) [71443](#) **Proposal:** Change of use of domestic garage to Messy Play and Sensory facility with replacement of garage door with standard door and windows.
Location: 22 Pixie Dell, Braunton, Devon, EX33 1DP.
Applicant: Ross Williamson
 - (c) [71505](#) **Proposal:** Variation of condition 2 (approved plans) & 3 (materials) attached to planning permission 63264 to allow amended design & materials.
Location: Rhu House, Saunton, Braunton, Devon, EX33 1LG
Applicant: Mr and Mrs M Ijaz
 - (d) [71424](#) **Proposal:** Erection of new office building use as office B1 split into 2 small starter units.
Location: The Stables, Saunton Road, Braunton, Devon, EX33 1HG
Applicant: Peter Caswell
 - (e) [71440](#) **Proposal:** Variation of condition 1 (approved plans) planning permission 66237 to allow for amended planting scheme.
Location: The Coombes, Coombe Lodge, Lower Park Road, Braunton, Devon, EX33 2LH.
Applicant: Braunton Developments

10. North Devon Council – Planning Decisions

- 71181 **Proposal:** First floor extension to dwelling.
Location: 10 Mowstead Road, Braunton, Devon, E33 1BJ
Applicant: Peter Kretowicz
Decision: APPROVED
Decision Date: 06/05/2020
- 71321 **Proposal:** Erection of a potato storage building.
Location: New Cross Farm, Braunton, Devon, EX33 2NU.
Applicant: W.J. & M.J. Avery
Decision: APPROVED
Decision Date: 05/05/2020
- 71326 **Proposal:** Erection of one slurry storage tank.
Location: Higher Boode Farm, Halsinger, Braunton, Devon, EX33 2NN.
Applicant: RM & GB Fowler
Decision: APPROVED
Decision Date: 07/05/2020
- 71381 **Proposal:** First floor extension and garage conversion.
Location: 8 South Park, Braunton, Devon, EX33 2HT
Applicant: Mr and Mrs Clopet
Decision: APPROVED
Decision Date: 15/05/2020

11. **Accounts Due for Payment – To examine and agree the accounts due for payment, for the period 10th March to 26th May 2020 inclusive and to receive the bank reconciliation.** – The schedule of payments will be issued prior to the meeting.
12. **Developers request to extend the hours of operation on building sites –** The Government have indicated that local planning authorities have 10 days to determine requests from developers to extend the hours of operation on building sites.
13. **To review the Council’s insurance requirements. This includes considering quotation received for the renewal of the Council’s insurance provision. This is due to expiry on the 31st May 2020.** – Supporting papers to be issued with the agenda.