

## **BRAUNTON PARISH COUNCIL**



Council Offices  
Chaloners Road  
Braunton

Date issued: 6 August 2025

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 12 AUGUST 2025 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

**There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.**

Yours faithfully,

A handwritten signature in blue ink that reads "T. Lovell".

Tracey Lovell BA (Hons)  
Clerk to the Council & RFO

*Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.*

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### **AGENDA**

#### **Part A – Public**

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
  - Should be declared at the beginning of the meeting, and
  - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A

question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Minutes –**
  - a. To approve and sign Minutes of the Council Meeting held on the 4 August 2025, attached.
  - b. To ratify and adopt the Minutes of the Property Committee held on 16 July 2025, attached.
  - c. To ratify and adopt the Minutes of the Finance & Administration Committee held on 23 July 2025, attached.
  - d. To ratify and adopt the Minutes of the Parks & Gardens Committee held on 28 July 2025, attached.
6. **Action Sheet** – consider updated action sheet, attached.
7. **Police Report –**
  - a. Receive police report/newsletter.
  - b. Receive Councillor Advocate Report.
8. **Braunton Football Club** – Receive Curtis Netherway from Braunton Football Club regarding arrangements to reintroduce regular youth football matches on the Recreation Ground.
9. **Cultural Music Event in Braunton 2026** – Receive Helen Cooper regarding arrangements for a cultural music event at Braunton venues in May 2026.
10. **Chivenor Scouts request to place a porta cabin on Parish Council land** – Receive Mark Johnson to consider placing a porta cabin on the Recreation Ground to be used as storage.
11. **D-Day Commemorative Event 2026** – Receive Chris Horrell to discuss arrangements for a D-Day event on the Recreation Ground on 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> June 2026.
12. **Report from Devon County Councillor** – receive Devon County Councillor.
13. **Report from North Devon Councillors** – receive North Devon District Councillors.
14. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

*Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.*

- a) [80596](#) **Proposed:** Rear extension to form additional living space together with rearrangement of the internal layout  
**Location:** 9 Shortacombe Drive Braunton Devon EX33 1JD  
**Applicant:** Philippa Court
- b) [80268](#) **Proposed:** Demolition of existing agricultural buildings & construction of 8 new Class E employment units with associated parking  
**Location:** Warren Farm Saunton Braunton Devon EX33 1LP  
**Applicant:** Christie Devon Estates
- c) [80608](#) **Proposed:** Erection of garage and parking alterations  
**Location:** The Cleave East Hill Braunton EX33 2LD  
**Applicant:** Wayne Copp

- d) [80639](#) **Proposed:** Single storey rear extension  
**Location:** 8 Irving Close Braunton EX33 1DH  
**Applicant:** Mr and Dr Caswell and Tarrier

#### 15. North Devon Council – Planning Decisions

- 78756      Appeal Ref: APP/X1118W/25/3363322  
Description: The development proposed is use of existing hut as tourism accommodation and associated works  
Site Address: The Green Hut, Saunton Down, Saunton, Devon,  
Applicant: Christie Devon Estates  
Decision: APPEAL INVALID  
Decision Date: 15/07/2025
- 80369      Description: Application for consent for works to trees covered by a Tree Preservation Order in respect of crown reduction along South side 1x Hawthorne tree (T1)  
Site Address: Tidal View, Lower Park Road, Braunton, Devon, EX33 2LQ  
Applicant: Philip Whittle  
Decision: APPROVED  
Decision Date: 23/07/2025
- 73194      Description: Application for consent for works to trees covered by a tree preservation order in respect of Removal of 3 Pine trees  
Site Address: Willoway Barn, Fairlynch Lane, Braunton, Devon, EX33 1BT  
Applicant: Mr Bayet  
Decision: FINALLY DISPOSED OF  
Decision Date: 23/07/2025
- 80435      Description: Notification for prior approval for larger home extension which extends 4m beyond the rear beyond the rear wall 4m to the ridge & 3m to the eaves  
Site Address: 13 The Fairway, Braunton, Devon, EX33 1DZ  
Applicant: James Twomey  
Decision: APPROVED  
Decision Date: 24/07/2025
- 80427      Description: Access gate to highway  
Site Address: Land to the rear of Sharlands House, Sharlands Lane, Braunton, Devon, EX33 1AY  
Applicant: Sarah Aitchison  
Decision: REFUSED  
Decision Date: 29/07/2025
- 80479      Description: Approval of details in respect of discharge of Condition 8 (BGP) and Condition 9 (HMMP) attached to planning permission 78550 (Change of use of land to provide domestic curtilage and additional parking area together with erection of stable building (amended red outline and new certificate))  
Site Address: Land at Park Farm, Lower Park Road, Braunton, EX33 2LQ  
Applicant: Mr & Mrs Morgan & Wilcox  
Decision: APPROVED  
Decision Date: 31/07/2025

**16. Accounts Due for Payment –**

- a. To examine and agree the accounts due for payment for the period 8 July – 12 August 2025 inclusive – schedule of payments will be issued prior to the meeting.
- b. To approve direct debit and standing order payments for July 2025 – attached.
- c. To approve PAYE, NI and pension contributions for August 2025 – schedule of payments will be issued prior to the meeting.

**17. Representatives on Outside Bodies –**

- a. Receive Cllr D Spear and Cllr T Kirby the Council's representatives on the North Devon Environmental Trust.
- b. Receive Cllr A Bryant and Cllr M Cann the Council's representatives on the Taw and Torridge Estuary Forum.

**18. To ratify decisions taken under delegated powers from 9 July to 12 August 2025,**  
information attached.

**19. Complaint received from member of public –** Receive complaint from member of public.

**20. Local Government Reorganisation Engagement –** Consider and approve Council's response to the reorganisation consultations being carried out by principal authorities.

**21. New Play Equipment and improvements at Mowstead Play Park –** Consider and approve the purchase and installation of new play equipment at Mowstead Play Park.

**22. Braunton Pharmacy –** Receive Cllr R Shapland.

**23. Remembrance Sunday Parade and Armistice Day 2025 –** To agree arrangements and road closures for this year's Remembrance Sunday Parade on Sunday 9 November and two-minutes silence on Armistice Day on Tuesday 11 November.

**24. Protection of Railway Lines at Station Road –** Receive update the Local Planning Heritage Officer and Senior Historic England Officer at Devon County Council.

**25. Servicing agreement Braunton Foul Water Pump in Caen Street –** Consider renewing contract with Xylem Water Solutions UK Ltd.

**26. Hire of Recreation Ground -** North Devon Health Fest 11 or 12 April 2026, consider request to allow tractors onto the Recreation Ground.

**27. To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information.

**Part II**

**28. National Joint Council (NJC) Pay Agreement –** To note new pay scales agreed by the NJC.

**29. Braunton Public Conveniences adj. Caen Street Car Park –** Receive motion as per SO29 regarding sealing of the lease to transfer the Public Conveniences in Caen Street Car Park to the Parish Council, information attached.