

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 5 February 2025

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 11 FEBRUARY 2025 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in blue ink that reads "T. Lovell".

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part A – Public

1. **Apologies** - Receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period will not receive a response at the meeting.

5. **Requests for Dispensation** - Consider requests received for dispensation(s).
6. **Minutes** –
 - a. To approve and sign Minutes of the Council Meeting held on the 14 January 2025.
 - b. To approve and sign Minutes of the Council Meeting held on the 27 January 2025.
 - c. To approve and adopt Minutes of the Finance and Administration Committee meeting held on the 12 November 2024.
 - d. To ratify and adopt the Minutes of the Property Committee meeting held on the 22 January 2025.
 - e. To ratify and adopt the Minutes of the Finance and Administration Committee meeting held on the 29 January 2025.
7. **Action Sheet** – Consider updated action sheet, attached.
8. **Police Report** – Receive latest newsletters, attached.
9. **Braunton Football Club** – Receive members of the Braunton Football Club regarding proposals to extend parking area at Lobb Field.
10. **North Devon (ND) Christmas Market** – Receive Neil Hampson from Ginger Monkey Events to update on the ND Christmas Market 2024 and consider his proposal for future Christmas markets in Braunton.
11. **Report from Devon County Councillor** – Receive Devon County Councillor.
12. **Report from North Devon Councillors** – Receive North Devon District Councillors.
13. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [79661](#) **Proposed:** Two storey side extension with raised decking, conversion of garage and single storey front extension
Location: The Knoll Winsham Road Knowle Braunton Devon EX33 2LR
Applicant: Mr and Ms Blackburn and Clensey
- b) [79658](#) **Proposed:** Installation of air source heat pump
Location: Orchard Barn Braunton Devon EX33 1JF
Applicant: Jonathan & Lela Daniel
- c) [79643](#) **Proposed:** Proposed extension and alterations
Location: The Bungalow 66A South Street Braunton Devon EX33 2AS
Applicant: Ms K Saunders
- d) [79554](#) **Proposed:** Variation of condition 2 (approved plans) and 4 (LEMP) attached to planning permission 71733 (demolition of dwelling and erection of replacement dwelling) to allow for amendments to the hard landscaping details
Location: Ferndown Saunton Braunton Devon EX33 1LG
Applicant: Mr & Mrs James
- e) [79696](#) **Proposed:** Variation of condition 2 (Approved Plans) attached to planning permission 79109 (Extension and alterations to dwelling)

to allow amendments to plans
Location: 16 The Fairway Braunton EX33 1DZ
Applicant: Mr Andy Fletcher

- f) [79749](#) **Proposed:** Approval of details in respect of discharge of conditions 3 (landscaping), 6 (phase one ground contamination survey) and 11 (CEMP) attached to planning permission 73775 (Erection of 4 no. terraced houses served by four off-street parking spaces)
Location: Land at Westmead Close Braunton Devon EX33 1NL
Applicant: Mr Neil Meldrum
- g) [79679](#) **Proposed:** Conversion of redundant garages to a dwelling to include erection of a new second storey
Location: Garages East Street Braunton Devon
Applicant: Mr Milton
- h) [79669](#) **Proposed:** Demolition of lean-to bathroom and part-demolition of wood store. Erection of rear ground floor extension incorporating existing stone wall. Repair and resurfacing of barn roof and alterations to barn to create bedroom, carport and workshop. Installation of ASHP and solar panels.
Location: Honeysuckle Cottage Gubbins Lane Braunton Devon EX33 2AQ
Applicant: Mr & Mrs Aitchinson
- i) [79636](#) **Proposed:** Retrospective application for the variation of condition 2 (approved plans) and Removal of condition 4 (visibility splay) attached to planning permission 76786 (Erection of a single dwelling) to allow revised drawings omitting the visibility splay
Location: Land adj. 13 The Grange The Grange Braunton Devon Ex33 2HH
Applicant: Ms Jackie Winschief

14. North Devon Council – Planning Decisions

- 78249 Description: Hybrid application - Full Detailed application for 3No. Barn conversions to dwellings together with Outline application for erection of replacement farmhouse as a two-storey dwelling and demolition of existing farm house (appearance and layout reserved)
Site Address: Higher Halsinger Farm Halsinger Braunton EX33 2NL
Applicant: Mr A Garness
Decision: APPROVED
Decision Date: 23/01/2025
- 79599 Description: Notification of works to trees in a conservation area in respect of removal of 2x Ash trees (T1 and T2) and 3x Spruce xmas trees (T4, T5 and T6) and crown lifting of 1x Beech tree (T3)
Site Address: 21 Church Street Braunton Devon EX33 2EL
Applicant: Mr Ray Shapland
Decision: APPROVED
Decision Date: 31/01/2025
- 79609 Description: Redevelopment of existing dwelling including extensions, alterations and erection of a balcony
Site Address: Bella Vista First Field Lane Braunton Devon EX33 1ES
Applicant: Mr and Mrs Yeo
Decision: APPROVED
Decision Date: 30/01/2025
- 79482 Description: Demolition of extensions and erection of new extensions to include raising the roof to create additional accommodation and

associated works
Site Address: Combe Wood Church Hill Lane Knowle Braunton Devon
EX33 2ND
Applicant: Mr and Mrs Burrell
Decision: APPROVED
Decision Date: 30/01/2025

15. **Accounts Due for Payment** –
 - a. To examine and agree the accounts due for payment for the period 15 January – 11 February 2025 inclusive – schedule of payments will be issued prior to the meeting.
 - b. To approve direct debit and standing order payments for January 2025 – attached.
 - c. To approve PAYE, NI and pension contributions for February 2025 – schedule of payments will be issued prior to the meeting.
16. **Representatives on Outside Bodies** – Receive the Council’s representatives Cllr R Byrom on the Braunton Youth Club.
17. **Braunton Twinning Organisation** – Consider proposals for their 50th Anniversary Celebrations with Plouescat.
18. **Financial Regulations** – Consider amendments to the Financial Regulations and Internal Controls.
19. **Standing Orders** – Consider amendments to the Standing Orders.
20. **Museum of British Surfing** – Consider insurance claim for storm damage to roof and internal repairs due to water damage caused by Storm Darragh.
21. **Strengthening the standards and conduct framework for local authorities in England** - Consider consultation which can be viewed at the following link [Strengthening the standards and conduct framework for local authorities in England - GOV.UK](#). Closing date 26 February 2025.
22. **North Devon Community Governance Review** – Town and parish councils are invited to submit their views by the 28 February 2025, information attached.
23. **Council Surgery** – Feedback from the Council Surgery held on Saturday 1 February 2025.
24. **Vehicle Activated Speed Sign** – Agree new location to provide data to help local schools and residents on Wrafton Road to slow down traffic.
25. **Fuel Cards** – Consider purchasing fuel cards following closure of our account at Braunton Service Station.
26. **Hire of Recreational Ground** – Consider request from the Braunton Dog Training Club on to hold their annual dog show on the Recreational Ground on Sunday 1 June 2025.
27. **Community Shared Space (CSS)** - Consider request from the RNLI to use the CSS on 22 February 2025 to raise funds and awareness for the RNLI.
28. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information.

Part II

29. **Braunton Public Conveniences adj. Caen Street Car Park** – Consider transfer and asset and service.
30. **Library Rent Review** – Consider review of ground rent for Braunton Library.