

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 4 October 2023

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 10 OCTOBER 2023 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in black ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A

question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a. To approve and sign Minutes of the Council Meeting held on 12 September 2023, attached.
 - b. To ratify and adopt the Minutes of the Parks and Gardens Committee Meeting held on 20 September 2023, attached.
 - c. To ratify and adopt the Minutes of the Finance and Administration Committee meeting held on 4 October 2023, attached.
7. **Action Sheet** – consider updated action sheet, attached.
8. **Police Report** – receive latest newsletter for October 2023.
9. **Report from Devon County Councillor** – receive Devon County Councillor.
10. **Report from North Devon Councillors** – receive North Devon District Councillors.
11. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [77656](#) **Proposed:** Reserved matters application for layout, siting, scale and design (outline planning permission 77086 for erection of two dwellings with all matters reserved (resubmission of 76175))
Location: Land adj to Oak House Lower Park Road Braunton Devon EX33 2LH
Applicant: Arcadian Property Holdings Ltd
- b) [77620](#) **Proposed:** Placement of steel frame and steel plates in shape of World War II military tank
Location: Adjacent to "I" Lane - what three words "segregate.twins.ground" Braunton Burrows Braunton Devon
Applicant: Friends of the Assault Training Center

12. North Devon Council – Planning Decisions

- | | |
|-------|--|
| 77432 | Description: Removal of existing conservatory & erection of two-storey west extension, extension of north single-storey outbuilding to provide service spaces and extension of front terrace
Site Address: The Red House Braunton Devon EX33 1AR
Applicant: Ms Laura Melville-Brown
Decision: APPROVED
Decision Date: 20/09/2023 |
| 76333 | Description: Demolition of barn, the erection of three dwellings and associated works (following Class Q approval 66392 for the change of use and conversion of the barn to 5 dwellings) (Amended Description).
Site Address: Park Farm Lower Park Road Braunton Devon EX33 2LQ
Applicant: Mr Giles Lee
Decision: APPROVED
Decision Date: 20/09/2023 |

- 77547 Description: Application for a non-material amendment to planning permission 75944 (demolition of existing agricultural building and replacement with 2no dwellings with garages, parking, access, associated infrastructure and landscaping (fall-back position) in respect of amendments to fenestration and roof pitch
Site Address: Branch Farm Pippacott Barnstaple Devon EX31 4EJ
Applicant: Mr M Brend
Decision: APPROVED
Decision Date: 29/09/2023
- 77587 Description: Approval of details in respect of discharge of condition 7 (details of proposed pumping station) attached to planning permission 73769 (erection of 5 dwellings)
Site Address: Land off Church Hill Lane Knowle Braunton Devon EX33 2ND
Applicant: Pearce Construction (Barnstaple) Ltd
Decision: APPROVED
Decision Date: 25/09/2023
- 77102 Description: Partial demolition and conversion of existing barn into two dwellings and associated works (following Class Q approval 76292)
Site Address: Barn 1 Beara Farm Marwood Devon
Applicant: Mr & Mrs Roger & Jennifer Avery
Decision: APPROVED
Decision Date: 22/09/2023

13. Accounts Due for Payment –

- a. To examine and agree the accounts due for payment, for the period 13 September – 10 October 2023 inclusive – schedule of payments will be issued prior to the meeting.
- b. To approve direct debit and standing order payments for September 2023 – attached.
- c. To approve PAYE, NI and pension contributions for October 2023 – schedule of payments will be issued prior to the meeting.

14. Review of Polling Districts & Polling Places/Stations 2023 - North Devon –
information attached.

15. Public Conveniences Braunton Caen Car Park – Receive update on management plan of asset and service.

16. North Devon Council Off Street Parking Order (OSPO) – Consider proposals for the OSPO 2024/25 – information attached.

17. Proposed Introduction On street Parking on Exter Road – Consider DCC plans to introduce on street parking on Exeter Road, Braunton.

18. To ratify decisions taken under delegated powers from 13 September – 10 October 2023, information attached.

19. Annual Governance and Accountability Return (AGAR) 2023/24 – To note completion of the AGAR year ended 31 March 2023, and note comments made by the External Auditor, attached.

20. Parish Hall –

- a. Approve hire of the Parish Hall on Friday 17 November 2023 from 7pm – 11pm to hold a Barn Dance and raise money for trip to Uganda. Alcohol to be sold on the premises.
- b. Approve hire of the Parish Hall on Friday 1 December 2023 from 7pm – 11pm to hold a community event. Alcohol to be sold on the premises.