

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 5 August 2026

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 11 AUGUST 2026 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in blue ink that reads "T. Lovell".

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part A – Public

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Minutes –**

- i) To approve and sign Minutes of the Council Meeting held on 14 July 2026, attached.

6. **Action Sheet –** consider updated action sheet, attached.

7. **Police Report –**

- a. Receive police report/newsletter.
- b. Receive Councillor Advocate Report.

8. **Report from Devon County Councillor –** receive Devon County Councillor.

9. **Report from North Devon Councillors –** receive North Devon District Councillors.

10. **Planning –** North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllr E Spear in her capacity as North Devon Councillor, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that she will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [82029](#) **Proposed:** Application for a non-material amendment to planning permission 72778 (Variation of condition 2 (approved plans) attached to planning permission 57649) in respect of alterations to internal room layout and fenestration to plots 7-12 and change to site layout in relation to location of bins, proposed route of public footpath 3 and parking
Location: Land adjacent 86 Velator Bridge, Braunton, Devon
Applicant: Guy Greenfield
- b) [81834](#) **Proposed:** Porch and single storey rear extension
Location: 6 Dune View Road Braunton Devon EX33 1DA
Applicant: Mr & Mrs Powell
- c) [82050](#) **Proposed:** Two storey rear extension, side extension including erection of a replacement garage, alterations to garden space, pedestrian and vehicle access and associated works
Location: St Berwyns Chaloners Road Braunton Devon EX33 2ES
Applicant: Georgie Stewart

11. **North Devon Council – Planning Decisions**

81671 Description: Erection of a dwelling
Site Address: Dunecliffe, Saunton, Braunton, Devon, EX33 1LG
Applicant: Mr & Mrs Jones
Decision: APPROVED
Decision Date: 27/07/2026

Description:
Site Address:
Applicant:
Decision:
Decision Date:

12. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information.

Part II

13. **Staff Matters** – approve payments to staff numbers 20 and 24 for taking on additional duties during period of sickness absence.

Part 1 – Readmit press and public

14. **Accounts Due for Payment** –
 - a. To examine and agree the accounts due for payment for the period 15 July – 11 August 2026 inclusive – schedule of payments will be issued prior to the meeting.
 - b. To approve direct debit and standing order payments for July 2026 – attached.
 - c. To approve PAYE, NI and pension contributions for August 2026 – schedule of payments will be issued prior to the meeting.
 - d. Authorise refunds
15. **Representative on Outside Bodies** – Receive Cllr D Spear and Cllr T Kirby representatives on the North Devon Environmental Trust.
16. **To ratify decisions taken under delegated powers from 15 July – 11 August 2026**, information attached.
17. **CCTV Parish Hall** – Consider quotation for CCTV and WiFi in the Parish Hall and Council offices.
18. **Public Benches**
 - a. Memorial Bench – Approve memorial bench on the Tarka Trail behind Anchor area (owned by Parish Council).
 - b. Public Benches – Consider request from the County Councillor to take on the maintenance of two benches on the Tarka Trail between Station Close and Velator (owned by North Devon Council).
19. **Braunton Together**
20. **Town and Parish Council Clustering** – receive update from Clerk.
21. **Training** – Approve Clerk and Senior Council Officer to attend the DALC annual conference at Exeter Race Course.
22. **Parish Hall** – Arrangements to provide cover for the Caretaker during the August Bank Holiday weekend Artbloc event and U3A on 1st September.
23. **Recruitment of Relief Caretaker** – Consider options.