

RAUNTON PARISH COUNCIL



Council Offices
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Devon
EX33 2ES

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Date of issue: 7 May 2026

Dear members of Braunton Parish Council

You are summoned to attend the Annual Council Meeting of Braunton Parish Council, which will be held on **TUESDAY 12 MAY 2026 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in black ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I – Public

- 1. Election of Chairman for the Municipal Year 2026/27.**
- 2. Declaration of Office** – The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'.
- 3. Election of Vice Chairman for the Municipal Year 2026/27.**
- 4. Election Chairman of the Finance and Administration Committee for the Municipal Year 2026/27.**
- 5. Elect Finance and Administration Committee for 2026/27.**
- 6. Elect Parks & Gardens Committee for 2026/27.**

7. **Elect Property Committee for 2026/27.**
8. **Elect Lead Member for Planning for 2026/27.**
9. **Elect Deputy Lead Member for Planning for 2026/27.**
10. **Apologies** – Receive apologies and accept reason for non-attendance. Please make apologies known to the Parish Clerk.
11. **Declarations of Interest** – Receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
12. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
13. **Public Participation Period** – Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
14. **Minutes** –
 - a. To approve and sign Minutes of the Council meeting held on 14th April 2026, attached.
15. **Action Sheet** – Note updated action sheet, information attached.
16. **Police Report** –
 - a. Receive police report/newsletter.
 - b. Receive Councillor Advocate Report.
17. **Reports from the Devon County Councillor** – receive Devon County Councillor
18. **Reports from North Devon Councillors** – receive North Devon Councillors
19. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllr E Spear in her capacity as North Devon Councillor, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that she will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [81671](#) **Proposed:** Erection of a dwelling
Location: Dunecliff Saunton Braunton Devon EX33 1LG
Applicant: Mr & Mrs Jones

- b) [81029](#) Clarity requested on reasons for refusal of application
Proposed: Regularisation of site as a single residential unit and associated works (amended description)
Location: Holes Farm Barn Nethercott Braunton EX33 1HT
Applicant: Ruth Garland

North Devon Council – Planning Decisions

- 81204 Description: Demolition of garage together with alterations and extension to dwelling to include works to roof
Site Address: 8 Longfield Close, Braunton, Devon, EX33 2HQ
Applicant: Peter Golding
Decision: APPROVED
Decision Date: 20/04/2026
- 81147 Description: Erection of a dwelling
Site Address: 2 Mint Park Road, Braunton, Devon. EX33 1LE
Applicant: Mr and Mrs J Poland
Decision: APPROVED
Decision Date: 27/04/2026

20. **Accounts Due for Payment –**

- a. To examine and agree the accounts due for payment for the period 9 April to 13 May 2026 inclusive – schedule of payments will be issued prior to the meeting.
- b. To approve direct debit and standing order payments for April 2026 – attached.
- c. To approve PAYE, NI and pension contributions for May 2026 – schedule of payments will be issued prior to the meeting.
- d. To agree payment of Parish grant awards for 2026/27 totalling £15698

21. **To ratify decisions taken under delegated powers since the 9 April to 13 May 2025,** information attached.

22. Consider request from National Grid to use the Parish Hall as a warm space

23. Consider request from North Devon Council Estates re disposal of land to the rear of 1 Palmers Close, Braunton

24. **Devon County Council (North Devon HATOC) (Traffic Regulation) Tranche 3 Amendment Order –** Consider proposed amendments

25. **Street Cleaning Proposal –** Consider request from Livewell in Braunton set up a clean sweep group.

26. **North Devon Adventure Quest –** Consider request to put up outdoor stickers in Chaloners Play park and the recreation ground for family 'Adventure Quest' app

Part B

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the Meeting.

27. **Staffing Issues –** receive Occupational Health report