

## BRAUNTON PARISH COUNCIL



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Date of issue: 2<sup>nd</sup> February 2021

To Councillors, E Spear, D Spear, M Shapland, R Shapland, B Bunyard, D Relph,  
A Bradford, A Bryant, E Wood, G Bell, P Lord, J Chesters and V Cann.

You are hereby summoned to attend a VIRTUAL meeting of Braunton Parish Council, which will be held on MONDAY 8<sup>th</sup> FEBRUARY 2021, at 7 pm via video conference at the following link

<https://us02web.zoom.us/j/85337676752?pwd=b1VKekVCb0c2RVlxTjVJJOEh3Vy9mdz09>

for the purpose of transacting the undermentioned business.

Meeting ID: 853 3767 6752

Passcode: 438995

**There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.**

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. If you would like to attend the meeting, you can use the link shown or contact the Council office for further information and assistance on joining.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Tracey Lovell BA (Hons)  
Clerk to the Council & RFO

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### AGENDA

#### Part I – Public

1. **Apologies** – Please make apologies known to the Clerk.
2. **Declarations of Interest** – To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
  - Should be declared at the beginning of the meeting, and
  - Declared prior to the item being discussed.
3. Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.

4. **Public Participation Period** – Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
5. **Minutes**
  - a) Approve and sign Minutes of the Full Council meeting held on 11<sup>th</sup> January 2021, attached.
  - b) Approve and sign Minutes of the Additional Council meeting held on the 25<sup>th</sup> January 2021, attached.
  - c) Ratify and adopt Minutes of the Finance and Administration Committee held on the 18<sup>th</sup> January 2021, attached
6. **Action Sheet** – Note updated action sheet, information attached.
7. **Reports from the Devon County Councillor**
8. **Reports from North Devon Councillors**
9. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):
  - (a) [72670](#) **Proposal:** Extension & alterations to dwelling.  
**Location:** 4 Quantocks, Braunton, Devon EX33 1DL  
**Applicant:** Mr & Mrs Cheetham
  - (b) [72747](#) **Proposal:** Demolition of existing property and erection of 2no semi-detached dwellings.  
**Location:** Land at 25 Pill Gardens, Braunton, Devon, EX33 2BE  
**Applicant:** Mr A Dustan
  - (c) [72758](#) **Proposal:** Construction of a live Work Unit-revised scheme to that granted under application 71460.  
**Location:** The Stables, Saunton Road, Braunton, Devon EX33 1HG  
**Applicant:** Peter Caswell
  - (d) [72778](#) **Proposal:** Variation of condition 2 (approved plans) attached to planning permission 57649 to allow amended design.  
**Location:** Land adjacent to 86 Velator Bridge, Braunton, Devon EX33 2BG  
**Applicant:** Green Favero Velator Ltd
  - (e) [72817](#) **Proposal:** Extension & alterations to dwelling.  
**Location:** Corhill, Corilhead Road, Braunton, Devon EX33 2EW  
**Applicant:** Mr & Mrs Nick & Madeline Cooke
  - (f) [72808](#) **Proposal:** Demolition of garage and conservatory and erection of single storey extension.  
**Location:** 6 South View Close, Braunton EX33 2JX  
**Applicant:** Mr & Mrs Waghorn

## 10. North Devon Council – Planning Decisions

- 72455      Proposal: Erection of a barn for use as garage/workshop/equipment store.  
Location: The Old Quarry, Corilhead Road, Braunton, Devon, EX33 2EW  
Applicant: Mr Scott Delaney  
Decision: REFUSED  
Decision Date: 19/01/2021
- 72557      Proposal: Approval of details in respect of discharge of condition 10 (CEMP) planning permission 71733 (demolition of dwelling and erection of replacement dwelling).  
Location : Ferndown, Saunton Road, Braunton, EX33 1LG  
Applicant: Mrs Tracey James  
Decision: APPROVED  
Decision Date: 25/01/2021
- 72616      Proposal: Extension & alterations to dwelling.  
Location: Hill Park House, Whitestone Lane, Knowle, Braunton, Devon, EX33 2ND.  
Applicant: Mr Griffiths-Jones  
Decision: APPROVED  
Decision Date: 27/01/2021
- 72105      Proposal: Creation of driveway  
Location: 102 South Street, Braunton, Devon, EX33 2AS  
Applicant: Mr Tom Grosz  
Decision: APPROVED  
Decision Date: 25/01/2021
- 72662      Proposal: Notification for prior approval for larger home extension which extends 3.4m beyond the rear wall, 3.6m to the ridge and 2.55m to the eaves.  
Location: 6 Saunton Road, Braunton, Devon, EX33 1HB  
Applicant: Mr & Mrs Brett  
Decision: PRIOR APPROVAL NOT REQUIRED  
Decision Date: 28/01/2021

11. **Accounts Due for Payment – To examine and agree the accounts due for payment, for the period 26<sup>th</sup> January to 8<sup>th</sup> February 2021 inclusive, and to approve PAYE, NI and pension contributions** – The schedule of payments will be issued prior to the meeting.
12. **Risk Assessment and Review of Effectiveness of Internal Controls and Internal Audit for the year 2020/21** - To review the effectiveness of Braunton Parish Council's system of internal control including the arrangements for the management of risk for the year 2020/21, information attached.
13. **Draft Budget and Precept for 2021/22** – Consider update and approve Budget and Precept for 2021/2022, information attached.
14. **Interim Devon Carbon Plan Consultation** – approve draft response from Cllr David Relph to be submitted by the 15<sup>th</sup> February 2021.
15. **Braunton Work Hub** – consider implementation of additional measures due to the Covid-19 Pandemic.
16. **IT Security and protection from ransomware** – Receive report from the Clerk, information attached.