

BRAUNTON PARISH COUNCIL



Minutes of the Full Braunton Parish Council meeting held on Monday 10 September 2018 at 7:00 pm in the Council Chamber, Chaloners Road, Braunton.

	<u>Present</u>	<p>Cllrs: D Spear in the Chair, E Spear, Mrs Chesters, de Groot, Bradford, Bunyard, Bennett, Bonds, Lord and Parsons.</p> <p>Officers: T Lovell, Parish Clerk.</p> <p>2 members of the public.</p>
111/2018/19	<u>Apologies</u>	<p>Apologies for absence were received and approved from Cllrs Chugg and Wood.</p> <p>(NC)</p>
112/2018/19	<u>Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council</u>	<p>There were none.</p>
113/2018/19	<u>Declarations of Interest</u>	<p>Cllr D Spear declared a non Pecuniary interest in Minute Ref: 119/2018/19 (b – 65357), as the applicant is known to him.</p> <p>Cllr E Spear declared a non Pecuniary interest in Minute Ref: 119/2018/19 (b – 65357), as the applicant is known to her.</p> <p>Cllr de Groot declared a Pecuniary, non Pecuniary and Prejudicial interest in Minute Ref: 122/2018/19, as she is a Director of 361 Energy CIC.</p> <p>Cllr Parsons declared a Prejudicial interest in Minute Ref: 119/2018/19 (b – 65357), as a close friend lives adjacent to the applicant's site.</p> <p>Cllr Mrs Chesters declared a non Pecuniary interest in Minute Ref: 119/2018/19 (c – 64000), as the owner of</p>

the land lives opposite her.

Cllr Bonds declared a non Pecuniary interest in Minute Ref: 119/2018/19 (b – 65357), as the applicant is a friend in the same trade.

114/2018/19	<u>Request for Dispensation</u>	None received.
115/2018/19	<u>Minutes</u>	<p>(a) RESOLVED: That the Minutes of the Council meeting held on 13 August 2018 be approved and signed as a correct record.</p> <p>(b) RESOLVED: That the Minutes of the Additional Council meeting held on 28 August 2018 be approved and signed as a correct record.</p> <p>(c) RESOLVED: That the Minutes of the Property Committee meeting held on 21 August 2018 be ratified and adopted by the Council.</p> <p>(d) RESOLVED: That the Minutes of the Finance and Administration Committee meeting held on 28 August 2018 be ratified and adopted by the Council.</p> <p>(NC)</p>
116/2018/19	<u>Police Representation</u>	There were no police representatives present. Their monthly newsletter for August 2018 was circulated to all members prior to the meeting.
117/2018/19	<u>Finance</u>	<p>(a) RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £12,751.61.</p> <p>(b) RESOLVED: That the statement of accounts for August 2018 be noted.</p> <p>(NC)</p>
118/2018/19	<u>Action Sheet</u>	RESOLVED: That the Action Sheet be noted, attached. (NC)
119/2018/19	<u>Planning</u>	The Chairman requested the Lead Member for Planning Cllr Bunyard, to present the planning applications to the meeting as per the attached sheet.
120/2018/19	<u>Report from Devon County Councillor</u>	The County Cllr had sent her apologies.
121/2018/18	<u>Report from North Devon District Councillors</u>	The Joint North Devon and Torridge Local Plan 2011 – 2031 might not be signed off until January 2019.
122/2018/19	<u>Braunton Renewable Energy Feasibility Study</u>	RESOLVED: That the renewable energy feasibility report, funded by WRAP, and written by Energy Analysis be uploaded to the Council's website. (NC)

123/2018/19

**Zebra Crossing
on Saunton
Road, Braunton**

Cllr Parsons expressed her concerns regarding the safety of pedestrians when using the zebra crossing on Saunton Road. Whilst using the crossing recently a car had failed to stop and nearly ran her and her dog down. She reminded members that a local resident had attended the Council meeting in July and expressed his concerns that the County had not improved this crossing following the incident when a young lady had been knocked down by a vehicle and badly injured. Other local residents have also expressed their concerns on social media sites and Cllr Parsons advised that they send their concerns to the local County Cllr for action but so far only one resident has contacted the County Cllr.

Cllr Mrs Chesters suggested that the safety concerns regarding this crossing should be reported to the Devon Highway and Traffic Orders Committee (HATOC).

Cllr Bunyard explained that he had submitted a freedom of information request to Devon County Council for the PV2 assessments pre and post scheme for the two zebra crossing facilities on the A361 Chaloners Road and B3231 Saunton Road. The County responded that this information had been deleted by their Engineering Design Group.

RESOLVED: That Devon County Council be requested to carry out a further PV2 assessment of the zebra crossing on the A361 and B3231 in Braunton, due to the data from the previous PV2 assessments being deleted.

(NC)

124/2018/19

Consultations

- a. RESOLVED: That North Devon Council's Community Governance Review of proposed Terms of Reference be noted.
- b. RESOLVED: That North Devon Council's Revised Licensing Act 2003 Statement of Licensing Policy be noted.

(NC)

125/2018/19

**Communities
Together Fund
(CTF) for North
Devon**

- a. RESOLVED: That the Council supports the Braunton Museum and Information Centre's application to the CTF for £4,650, towards the development design and planning drawings for their proposed building refurbishment improvements.

(9.1abs)

- b. RESOLVED: That the Council requests further information from the Martial Arts Hub regarding the amount of funding required from the CTF and the number of people from Braunton area that will benefit from this project.

(NC)

126/2018/19	<u>Community Shared Space (CSS)</u>	RESOLVED: That the Council grants permission for Cancer Research UK to use the CSS and Village Green on Saturday 3 November 2018 to hold Penny for the Guy.	(NC)
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127/2018/19	<u>For Information</u>	RESOLVED: That items (a) and (b) be noted.
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The meeting closed at 8:50 pm.

.....The Chairman

119/2018/19. PLANNING

- (a) 65436 Erection of dwelling & part demolition & conversion of existing workshop to form a domestic garage at land adjacent to Hordens Mill, Chapel Street, Braunton.

Applicant: Mr & Mrs Neil Owen

Comment: Recommend approval.

(NC)

Councillors E Spear, D Spear and Bonds declared a Non Pecuniary interest and left the meeting

Councillor Parsons declared a Prejudicial interest and left the meeting.

Cllrs Mrs Chesters in her capacity as a North Devon Councillor, stated that any opinions expressed during discussion on the following planning application represent a preliminary view and that she will naturally reconsider the application fresh when presented all the facts at principal level.

- (b) 65357 Outline application for the erection of five dwellings with associated landscaping & infrastructure (all matters reserved except access, landscaping & scale) at land adjacent to Down Lane, Braunton.

Applicant: Score Farm Developments Ltd

Comment: Proposed by Councillor Bunyard, and seconded by Councillor Bennett the Council agreed to express its concerns, as follows: -

- Inadequate highways access.
- Insufficient road width which would adversely affect highway safety.
- Inadequate parking the potential to cause displacement of parked vehicles in the village.

(5.1abs)

Cllr E Spear, D Spear, Bonds and Parsons returned to the meeting.

Cllr Mrs Chesters declared a non Pecuniary interest and left the meeting.

- (c) 64000 Outline application for residential development for up to 94 dwellings (all matters reserved) (additional ecological information) (amended information) at land at Chivenor Cross, Chivenor
Grid ref: 250203; 135108

Applicant: Mr Stuart Maskell

Comment: The Council reiterated its previous reason for recommending refusal, as follows:

- Outside the development boundary.
- Does not fit with the Local Plan or emerging Local Plan
- Would adversely affect the intrinsic environmental value and character of the landscape as the proposal will harm local wildlife and result in loss of important wildlife habitat.
- Over intensification of area
- Inappropriate highway access and insufficient visibility.
- Flooding concerns the development will increase surface water runoff and impact on the adjacent Chivenor Cross development.

- Concerns that the development will increase traffic movement through Braunton which has been declared an Air Quality Management Area (AQMA).

(NC)

Cllr Mrs Chesters returned to the meeting.

- (d) 65447 Variation of condition 2 (approved plans) attached to planning permission 63763 (conversion of 2 redundant barns to create 2 dwellings) to allow a bio-mass extension to the North West of barn 2 at land at Garnishes, Marwood, Barnstaple.

Applicant: Mr & Mrs Tucker

Comment: Recommend approval.

(9.1abs)

NOTICES OF DECISION

Approvals

- 65191 Replacement of lounge window with Bi-fold doors at 2 Barton Lane Close, Braunton.
- 65171 Extension to dwelling at 2 Linden Close, Braunton.
- 65201 Extension to dwelling at Hylands, Ash Road, Braunton.

BRAUNTON PARISH COUNCIL



Minutes of the Additional Meeting of Council held in the Council Chamber at 7.00pm on Monday 24 September 2018

Present: Cllrs D Spear in the Chair, Bunyard, E Spear, Mrs Chesters, Chugg, Bennett, Bradford, Bonds, Lord, Parsons and Wood (part).

A Corner (Senior Council Officer).

111/2018/19 **Apologies** Receive and accept apologies from Cllr de Groot.

112/2018/19 **Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council** There were none.

113/2018/19 **Declarations of Interest** Cllr Chugg declared a non-Pecuniary interest in Minute Ref: 115/2018/19 (b – 65460 & c - 65461), as the applicant is known to her.

Cllr Wood arrived at 7.01pm

114/2018/19 **Finance** a. RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £1,601.60.
(NC)

115/2018/19 **PLANNING**

(a) 65462 Conversion of garage to provide additional bedroom & en-suite bathroom at the Coach House, Silver Street, Braunton

Applicant: Mr Treddy

Comment: Recommend approval in line with Heritage Officer recommendations. In addition, Councillors considered there were no reasons for refusal.
(NC)

Cllr Chugg declared a non-Pecuniary interest in the following application.

(b) 65460 Change of use of agricultural land to form domestic curtilage at Branch Farm, Pippacott, Barnstaple.

Applicant: Mr M Brend

Comment: Recommend to defer until next Full Council meeting. Senior Council Officer to obtain further details of application regarding Class Q. (NC)

(c) 65461 Prior approval for change of use of agricultural building to one dwellinghouse (Class Q(A)(B)) at Branch Farm, Pippacott, Barnstaple.

Applicant: Mr M Brend

Comment: Recommend to defer until next Full Council meeting. Senior Council Officer to obtain further details of application regarding Class Q. Councillors requested clarification on whether application 65461 was pertaining to application 65460 being passed to get an approval. (NC)

(d) 65479 Approval of details in respect of discharge of Conditions 4 (translocation of reptiles) & 6 (landscape proposals) attached to Planning Permission 64988 (demolition of existing dwelling & erection of three new dwellings with one detached double garage & one detached single garage) at Coombe Lodge, Lower Park Road, Braunton, EX33 2LH.

Applicant: Mr P Slater

Comment: Recommend refusal to discharge of Conditions due to inadequate provision being made for the density of reptiles found on site. Original conditions to be adhered to. (NC)

NOTICES OF DECISION

Approvals

65290 Installation of roof light & conversion of garage at 38 Ashton Crescent, Braunton.

65239 Extension & alterations to dwelling at Cherry Cottage, Corilhead Road, Braunton.

65227 Extension to dwelling at Riverside, Velator Road, Braunton.

65267 Installation of a rapid electric vehicle charging station at Braunton Service Station, Exeter Road, Braunton.

65113 Approval of details in respect of discharge of condition 4 (landscape & ecological management plan) attached to planning permission 61139 (erection of 55 dwellings & associated engineering works) at land east of South Park, Braunton.

The meeting closed at 7:29pm.

..... The Chairman

..... Date

BRAUNTON PARISH COUNCIL



Minutes of the Meeting of the Parks and Gardens Committee held in the Council Chamber at 6.00 pm on Wednesday 19 September 2018

Present Cllrs: Parsons in the Chair, D Spear, Bunyard, Wood, de Groot (part).

Also in Attendance Tracey Lovell (Parish Clerk) and Angela Corner (Senior Council Officer)

3 members of the public.

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| PG/8/2018/19 | <u>Apologies</u> | Received and accepted from Cllr Chugg. |
| PG/9/2018/19 | <u>Declarations of Interest</u> | None |
| PG/10/2018/19 | <u>Minutes</u> | <p>The committee noted that the Minutes of the Parks and Gardens Committee meeting held on 20 June 2018 had previously been approved and ratified by Full Council. The Minutes were approved as a correct record and signed by the Chair.</p> <p style="text-align: right;">(3.2abs)</p> <p>Cllr de Groot joined the meeting.</p> |
| PG/11/2018/19 | <u>Village Green Improvements</u> | <p>The Senior Council Officer presented updated proposals for the village green.</p> <p>RECOMMENDED:</p> <ul style="list-style-type: none">a) Obtain quotes for ground preparation<ul style="list-style-type: none">- Dig out tree roots- Recondition soil- Mulch around base of tree to diameter of bench- Planting tall Mediterranean style inside bench to deter people- Seed Village Greenb) Pathways – to measure up and obtain quotes for a ground reinforced access path to the circular bench for mobility scooters etc. For the path to also continue around the bench and the access to be away from the road to prevent children running out.c) Information Board – to obtain a quote for a local craftsperson to create a frame for an information board using |

wood from the old Norway Maple. The board will give details of the old and new tree as well as village green sponsors.

- d) To obtain quotes for wi-fi and power supply.
- e) To put plans on social media, artists impression, timeline etc.
- f) Take costs to Full Council meeting

PG/12/2018/19

**Flower bed in
Chalonsers
Road Car Park**

The Parish Gardener submitted a proposal to remove the overgrown hedge and shrubs at the back of the car park. Two parking spaces and the path would need to be closed for up to 2 days. The work would involve:

Rotivating
Weed membrane approx. - £70
Planting - approx. £300
Fencing/posts – approx. £250
Chippings - approx. £100

RECOMMENDED: To carry out works as above (excluding fencing/posts which are not required) in house up to a maximum of £685 which is the remaining budget.

(N/C)

PG/13/2018/19

**Grass Cutting
for 2019**

RECOMMENDED:

- a) To commit to continuing to take on the County's 32,000 m² of grass cutting in 2019. The Clerk to negotiate a 3-5 year contract to enable the Parish Council to plan, draw down funding, invest in equipment and recruit volunteers.
- b) Following the Clerk's meeting with Joe Pullen of Tarka County Trust, to pilot a wild flower verge on Ilfracombe Road.

(N/C)

PG/14/2018/19

**Draft
Committee
Budget
2019/20**

The Clerk advised that the Committee's proposed budget for 2019/20 had increased by £30,375 due to £24,565 being offset to the car park revenue this year. The Clerk explained that it would not be possible to offset the cost of services to the car park revenue in 2019/20. The Council will need to either increase its income or cut its services.

RECOMMENDED: That the Committee approves its draft budget of £78,300 for 2019/20, attached as Appendix A.

**Items Not on
the Agenda**

The Chair reported that the Petanque Court is up and running again. Barnstaple Rotary Club are using it and a few people are interested in setting up a league. There is a local family who regularly use it. Two and a half tonnes of gravel have been added to the court. Barnstaple Rotary are also interested in placing and funding a bench by the court.

The meeting closed at 6.33 p.m.

..... The Chairman

9. BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	ACTION TO BE TAKEN	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	Invite Andy Cole from North Devon Council to attend a future meeting and provide a progress report.	The Clerk to attend the Technical Working Group meeting.
July 2016	Extension of Tarka Trail from Knowle towards Ilfracombe	Council contacted DCC requesting an update regarding progress made with this project.	Planning permission has been granted between Knowle and Spreacombe Bridge, and between Buttercombe Barton and Willingcott. A current application covers the missing part between Spreacombe Bridge and Buttercombe Barton and DCC hope this will be granted soon. Much of the land has been acquired but several negotiations are ongoing and for this reason it is not possible to give a timetable for construction. It may be that the route can be constructed in stages – DCC will try to keep the Council posted but feel free to check back – No updates have been received from the County.
September 2016	Braunton Police Station	Work Hub	All members were invited to a site visit on Tuesday 21 August 2018 at 5 pm. No emergency lighting in WC this was on original plans but not picked up by the Architect prior to the Building Control Inspection.
November 2016	MOD review of military bases in the South West	Proposed closure of RMB Chivenor by 2027	No progress to report – refer to March 2018 AS.
July 2017	Highway Issues	Work in partnership with the DCC to resolve outstanding highway issues in the village.	No progress to report – refer to March 2018 AS.
August 2017	Electric Vehicle (EV) Charge Points	EV charge points in Caen St. Car Park	The Council to apply for TAP money allocated to Braunton Rural towards installing two 22kW EV charge points in the Caen Overflow Car Park. Council to submit an application to the TAP fund when it reopens in the new financial year 2018/19. The Council to enter in a 20 year agreement with Instavolt to provide 2 Rapid EV Charge Points in Caen St. Car Park. Planning application has been granted and Clerk authorised to sign the lease. InstaVolt are currently in discussion with the grid provider to establish the most cost effective method to provide a power supply. The cost will be in excess of £30k.
February 2018	North Devon Council: Section 106 Money	Apply for the Chivenor Cross contribution of £233k	<ul style="list-style-type: none"> • Fitness equipment in the recreation ground • Informal running track in the recreation ground • Skate Park facilities on land adjacent Velator quay • Provision of public conveniences on Chaloners Road. • Replacement play equipment at Knowle Play Park. • Village Green Improvements

<u>COMMITTEE</u>	<u>TOPIC</u>	<u>ACTION TO BE TAKEN</u>	<u>PROGRESS</u>
Parks & Garden	Play Parks	Devon County Council Urban Grass Cutting Contract. Replant mature tree on VG.	Council to take on the County Urban Grass Cutting contract for 2019/20. Following the removal of the Norway Maple the Council to consider suitable species of tree for replanting. Love Brauntton and Brauntton rotary clubs have shown an interest in helping with this project. The Parks and Gardens Comm. have recommended that an Elm (New Horizon) be planted on the VG.
	Property	Improvements to Parish Hall Car Parks	Council to apply for Awards for All Funding to carry out public consultation and feasibility study. The funding application has been drafted. Alan Dart Groundwork Ltd have been appointed to carry out the remedial works required in the overflow and main car park at Caen Street and resurface and Work Hub car park. Water found under the tarmac in the main car park Clerk to investigate cause. Overflow to be resurfaced in the Autumn.