

## BRAUNTON PARISH COUNCIL



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Date of issue: 3<sup>rd</sup> November 2021

Dear Councillors: E Spear, D Relph, M Shapland, A Bryant, J Chesters, R Shapland and E Wood

You are summoned to attend a meeting of Braunton Parish Council Property Committee, which will be held on **MONDAY 8<sup>th</sup> NOVEMBER 2021 at 2:45 pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)  
Clerk to the Council & RFO

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### AGENDA

- 1) **Elect Chair.**
- 2) **Apologies** - Receive apologies and reasons for absence.
- 3) **Declarations of Interest** - Councillors are requested to complete the book provided before the meeting.  
**Interests must be re-declared when the item is called.**
- 4) **Minutes** – Approve and sign Minutes of the Property Committee meeting held on 18 February 2020, attached.
- 5) **Fire Risk Assessments** – Consider cost of risk assessments to public buildings
- 6) **Parish Hall** – Consider costs to replace internal doors
- 7) **Committee Four-Year Development Plan** – Consider year three.
- 8) **Committee Budget 2022/23** – preliminary discussions, draft budget attached.