

Braunton Parish Neighbourhood Plan Steering Group Meeting

November 2016

Steering Group Members:

You are hereby invited to attend the meeting of the Braunton Neighbourhood Plan Steering Group being held in the Committee Room at the Parish Hall, Chaloners Road, Braunton at 6.30 pm on the 18th of November 2016

The public and press are welcome to attend.

PROPOSED AGENDA

- 1. Apologies for absence.**
- 2. Review of minutes of the last meeting and matters arising.**
- 3. Administration of the Steering Group. To include:**
 - Documents sharing system – proposed file structure, version and change controls.
 - Confirmation of any new SG members.
- 4. Consideration of the NP work programme. To include:**
 - Consideration of how to extract key themes from the relevant policy documentation.
 - Consideration of working relationship with Heanton Punchardon Neighbourhood Plan work.
 - Update and agreement on engagement plan, including audit of local business and presentations to the wider community.
- 5. A.O.B.**

Date of next meeting: 16 December 2016-11-09

**David Relph
Chair**