

## **BRAUNTON PARISH COUNCIL**



### **Minutes of the Braunton Parish Council meeting held on Tuesday 26 May 2020 at 7:00 pm by video conference call.**

- Present** Cllrs: E Spear in the Chair, D Spear, M Shapland, R Shapland, B Bunyard, D Relph, A Bradford, A Bryant, E Wood (part), G Bell, P Lord, J Chesters and V Cann,  
Officers: T Lovell, Parish Clerk & RFO.
- 001/2020/21 **Apologies** None received.
- 002/2020/21 **Declarations of Interest** Cllr D Relph declared a non Pecuniary interest in Minute Ref: 012/2020/21, as his property where he resides is adjacent to the site.  
Cllr J Chesters declared a non Pecuniary interest in Minute Ref: 012/2020/21, as her property where she resides is nearby to the site.
- 003/2020/21 **Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.** There were none.
- 004/2020/21 **Public Participation** There were no members of the public present.
- 005/2020/21 **Minutes** RESOLVED: That the  
(a) Minutes of the Full Council meeting held on 9 March 2020 be approved and signed as a correct record, subject to Minute Ref: 264/2019/20 being amended to include 'It is advised that Councillors provide staff with a minimum of seven days' notice when requesting information.

(NC)

006/2020/21	<b><u>Supplementary Standing Orders</u></b>	<p>Members considered the supplementary Standing Orders which were circulated with the agenda.</p> <p>RESOLVED: To adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings until 7<sup>th</sup> May, 2021 or the repeal of legislations, whichever is the earlier.</p> <p style="text-align: right;">(NC)</p>
007/2020/21	<b><u>Procedures for Virtual Meetings</u></b>	<p>Members considered the Council's procedures for virtual meetings which were circulated prior to the meeting.</p> <p>RESOLVED: To approve the Council's procedures for holding virtual meetings.</p> <p style="text-align: right;">(NC)</p>
008/2020/21	<b><u>Council Bank Mandate</u></b>	<p>RESOLVED: To approve the amendment to the Council's Bank Mandate which includes:</p> <ol style="list-style-type: none"> <li>a. Reducing the number of signatories to two,</li> <li>b. The Parish Clerk to become a new signatory, and</li> <li>c. Setting up online banking.</li> </ol> <p style="text-align: right;">(NC)</p>
009/2020/21	<b><u>Planning</u></b>	<p>(a) 71460          Proposal: Construction of a live work unit.          Location: The Stables, Saunton Road, Braunton, Devon, EX33 1HG.          Applicant: Peter Caswell</p> <p>It was moved by Cllr M Shapland, seconded by Cllr J Chesters to recommend refusal.</p> <p>RESOLVED: To recommend refusal on the grounds, as follows:</p> <ul style="list-style-type: none"> <li>• Over intensification</li> <li>• Outside of the development boundary.</li> <li>• Concerns with regards to industrialisation in the countryside.</li> <li>• Inadequate vehicular access to the site off of Moor Lane.</li> <li>• Adverse influence on the coastal zone and North Devon UNESCO Biosphere Reserve which is a key natural capital asset and has a value to the local community and its economy.</li> <li>• There is no evidence to demonstrate a proven need for this development.</li> </ul> <p style="text-align: right;">(NC)</p> <p>(b) 71424          Proposal: Erection of new office building use as office B1 split into 2 small starter units.          Location: The Stables, Saunton Road, Braunton, Devon, EX33 1HG          Applicant: Peter Caswell</p>

It was moved by Cllr M Shapland, seconded by Cllr B Bunyard to recommend refusal.

RESOLVED: To recommend refusal on the grounds, as follows:

- Over intensification
- Outside of the development boundary.
- Concerns with regards to industrialisation in the countryside.
- Inadequate vehicular access to the site off of Moor Lane.
- Adverse influence on the coastal zone and North Devon UNESCO Biosphere Reserve which is a key natural capital asset and has a value to the local community and its economy.
- There is no evidence to demonstrate a proven need for this development.

(NC)

(c) 71443

Proposal: Change of use of domestic garage to Messy Play and Sensory facility with replacement of garage door with standard door and windows.  
Location: 22 Pixie Dell, Braunton, Devon, EX33 1DP.  
Applicant: Ross Williamson

It as moved by Cllr B Bunyard, seconded by Cllr M Shapland to recommend refusal.

RESOLVED: To recommend refusal on the grounds, as follows:

- Inadequate parking provision.
- Unsuitable location for a business of this type in a residential area.
- Concern regarding ease of access for people with disabilities there appears to be no ramped clearways of unobstructed routes of an adequate width.

(12.1abs)

(d) 71505

Proposal: Variation of condition 2 (approved plans) & 3 (materials) attached to planning permission 63264 to allow amended design & materials.

Location: Rhu House, Saunton, Braunton, Devon, EX33 1LG

Applicant: Mr and Mrs M Ijaz

It was moved by Cllr M Shapland, seconded by Cllr B Bunyard to recommend refusal.

RESOLVED: To recommend refusal as the plans are not entirely clear further investigation is required into the zinc material proposed for the North elevation, the

Sea Scape Character and overall visual impact.  
(11.1.1abs)

- (e) 71440  
Proposal: Variation of condition 1 (approved plans) planning permission 66237 to allow for amended planting scheme.  
Location: The Coombes, Coombe Lodge, Lower Park Road, Braunton, Devon, EX33 2LH.  
Applicant: Braunton Developments

It was moved by Cllr P Lord, seconded by Cllr M Shapland to recommend approval.

RESOLVED: To recommend approval, subject to the comments made by the Sustainability Officer being adhered to.  
(NC)

010/2020/21

**North Devon Council – Planning Decisions**

North Devon Council, the determining Authority, has APPROVED the following applications with conditions as filed:

- 71181 Proposal: First floor extension to dwelling.  
Location: 10 Mowstead Road, Braunton, Devon, E33 1BJ  
Applicant: Peter Kretowicz  
Decision Date: 06/05/2020
- 71321 Proposal: Erection of a potato storage building.  
Location: New Cross Farm, Braunton, Devon, EX33 2NU.  
Applicant: W.J. & M.J. Avery  
Decision Date: 05/05/2020
- 71326 Proposal: Erection of one slurry storage tank.  
Location: Higher Boode Farm, Halsinger, Braunton, Devon, EX33 2NN.  
Applicant: RM & GB Fowler  
Decision Date: 07/05/2020
- 71381 Proposal: First floor extension and garage conversion.  
Location: 8 South Park, Braunton, Devon, EX33 2HT  
Applicant: Mr and Mrs Clopet  
Decision Date: 15/05/2020

011/2020/21

**Accounts due for Payment for the period 10<sup>th</sup> March to 26<sup>th</sup> May 2020 and to receive the bank reconciliation 31<sup>st</sup> March 2020.**

RESOLVED: That the payments totalling £5,252.09 be approved and paid.  
(NC)

RESOLVED: That the Bank reconciliation Year End 31<sup>st</sup> March 2020 be approved and signed by the Chair.  
(NC)

The Chair of the Finance and Administration committee made a statement regarding the Council's current financial situation due to Coronavirus. The RFO and Chair of Finance and Administration would provide a full summary of the Council's finances at the next meeting on the 8<sup>th</sup> June.

012/2020/21

**Developers  
request to  
extend hours of  
operation on  
building sites**

Members considered an application for temporary extension of site working hours from 07:30 – 19:00 hours at Easterly Park Braunton Devon, Reference ENQ/0881/2020

RESOLVED: That if North Devon Council are mindful to approve this application the Parish Council would request that the following points are taken into consideration.

1. To minimise the disturbance to those residents who live in close proximity to the site especially families who have young children, are key workers or are self-isolating due to Covid-19. It be stipulated that work on site is not permitted to commence prior to 7:30 am or continue past 7:00 pm.
2. The extended hours are to enable the Contractor to catch up on work due to the disturbance caused by COVID-19. There appears to be no time frame for these extended hours to be reviewed. It is requested that a regular review of the extended hours is carried out by North Devon Council in consultation with the Parish Council.
3. The Southmead Primary School will reopen shortly to maintain social distancing measures school drop off will be staggered between 8:45 am - 9:45 am and school pick up will be staggered between 2:30 pm – 3:15 pm. To minimise congestion and ensure the safety of children heavy goods vehicles should not be operating near the site during these times.
4. The Parish Council objects to the extension of site working hours on Saturdays. It would also request if site work on Saturdays could be prohibited to help improve the health and well-being of residents by minimising noise disturbance, dust and other disruptive activities such as vibration, to those who live in close proximity to the site.

(NC)

013/2020/21

**To review the  
Council's  
insurance**

Members considered the Clerk's report circulated prior to the meeting regarding its current arrangements for managing risk and ensuring continuity of its business operations.

The Council's insurance is due for renewal on the 1 June 2020. The Clerk had approached several insurance providers for a quotation but many had advised that they

would require an increased flood excess for the Parish Hall and the Museum of British Surfing buildings, and would exclude flood cover altogether in respect of the Bakehouse Centre.

RESOLVED: That the Council renews its insurance policy with Zurich Municipal from 1 June 2020 for a fixed three-year contract ending on the 31 May 2023. At a cost of £7,469.24 per annum.

(NC)

The meeting closed at 8:42 pm.

Signed by the Chair: .....  
(Cllr E Spear)

Date: .....

DRAFT