

BRAUNTON PARISH COUNCIL



Telephone: 01271 812131

Email: info@brauntonparishcouncil.gov.uk

Website: www.brauntonparishcouncil.gov.uk

Council Offices
Chaloners Road
Braunton
Devon
EX39 2LJ

Date of issue: 26th April 2021

To Councillors, E Spear, D Spear, M Shapland, R Shapland, B Bunyard, D Relph, A Bradford, A Bryant, E Wood, G Bell, P Lord, J Chesters and V Cann.

You are hereby summoned to attend a VIRTUAL meeting of Braunton Parish Council, which will be held on TUESDAY 4TH MAY 2021, at 7 pm via video conference at the following link

<https://us02web.zoom.us/j/89089342929?pwd=c0d1UndiU2xpU3JNdC9pL05sSmZYUT09>

for the purpose of transacting the undermentioned business.

Meeting ID: 890 8934 2929

Passcode: 958793

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. If you would like to attend the meeting, you can use the link shown or contact the Council office for further information and assistance on joining.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

AGENDA

Part I – Public

1. Elect Chair and receive Declaration of Acceptance of Office.
2. Elect Vice Chair.
3. Elect Chair of the Finance and Administration Committee
4. Elect Finance and Administration Committee.
5. Elect Parks & Gardens Committee.

6. Elect Property Committee.
7. Elect Lead Member for Planning.
8. Elect Deputy Lead Member for Planning.
9. **Apologies** – Please make apologies known to the Clerk.
10. **Declarations of Interest** – To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
11. Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.
12. **Public Participation Period** – Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
13. **Minutes**
 - a) Approve and sign Minutes of the Full Council meeting held on 12 April 2021, attached.
 - b) Approve and sign Minutes of the Additional Council meeting held on 26 April 2021, attached.
14. **Action Sheet** – Note updated action sheet, information attached.
15. **Police Report**
16. **Reports from the Devon County Councillor** – attached.
17. **Reports from North Devon Councillors**
18. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):
 - (a) [73217](#) **Proposal:** Variation of condition 2 (approved plans) attached to planning permission 66063 (erection of garage/workshop) to allow for relocation of bat loft from barn 2 to workshop/garage.
Location: Parminters, Marwood, Barnstaple EX31 4EH
Applicant: Mr & Mrs Tucker
 - (b) [73218](#) **Proposal:** Variation of condition 2 (approved plans), 7 (bat & nesting bird mitigation) and 8 (ecological watching brief) planning permission 63763 (conversion of 2 redundant barns to create 2 dwellings) to allow for relocation of bat loft from Barn 2 to workshop/garage.
Location: Parminters, Marwood, Barnstaple Devon EX31 4EH
Applicant: Mr & Mrs Tucker
 - (c) [73220](#) **Proposal:** Extension to dwelling
Location: Shalimar, Braunton, Devon Ex33 2DX
Applicant: Mr Colton

- (d) [72954](#) **Proposal:** Listed building consent for replacement of five wooden framed windows.
Location: Silver Cottage Bed & Breakfast, 14 Silver Street, Braunton, Devon EX33 2EN
Applicant: Sophie Holker
- (e) [72945](#) **Proposal:** Replacement of five wooden framed windows.
Location: Silver Cottage Bed & Breakfast, 14 Silver Street, Braunton, Devon EX33 2EN
Applicant: Sophie Holker

19. North Devon Council – Planning Decisions

20. Accounts Due for Payment – To examine and agree the accounts due for payment, for the period 27th April to 4th May 2021 inclusive, and to approve PAYE, NI and pension contributions – The schedule of payments will be issued prior to the meeting.

21. Receive Internal Audit Report and Year End Internal Audit Observations 2020/21.

22. Annual Governance and Accountability Return (AGAR) 2020/21

- a. To discuss and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2020/21.
- b. To receive and agree the Accounting Statements detailed within the Annual Governance and Accountability Return 2020/21 attached.
- c. To consider and agree the Annual Governance and Accountability Return for 2020/21 attached.
- d. Approve notice period for the Exercise or Public Rights.

23. Parish Car Parks – Consider options for cashless payments.

24. Memorial Gardens – Consider remedial works to the Memorial Gardens following motor vehicle accident.

25. Preparing for the return of Face-to Face Meetings – To consider the options available for Council meetings after the 7th May 2021.

26. Public Footpath No. 31, Braunton – Public Path Diversion and Definitive Map and Statement Modification Order 2020, attached.