

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Agenda Issued: 29 October 2019

Dear Councillors: D Spear, E Spear, D Relph, M Shapland, A Bryant, B Bunyard and R Shapland.

You are summoned to attend a meeting of the Parks and Gardens Committee in the Council Chamber at **5:00 pm** on **MONDAY 4 NOVEMBER 2019**. The public and press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Mrs T Lovell
Clerk to the Council

AGENDA

Part I – Public

1. Receive apologies and reasons for absence.
2. Receive declarations of interest on items on the agenda. Councillors are requested to complete the book provided before the meeting.
Interests must be re-declared when the item is called.
3. Receive and note any requests for dispensation received by the Clerk prior to the meeting.
4. Sign and approve Minutes of the Parks & Gardens Committee meeting held on 20 August 2019, attached.
5. Planting trees in the parish - to approve proposals to apply for trees from the Woodland Trust to be planted on Parish Council land.
6. Hedge Cutter - consider costs to purchase battery powered hedge cutter.
7. Committee Budget 2020/21 – preliminary discussions, draft budget attached.

BRAUNTON PARISH COUNCIL



Minutes of the Meeting of the Parks and Gardens Committee held in the Council Chamber at 5.00 pm on Monday 20 August 2019

Present Cllrs: E Spear, D Spear, M Shapland, R Shapland, Bryant

Also in Attendance Tracey Lovell (Parish Clerk), Angela Corner (Senior Council Officer)

5 members of the public

- PG/8/2019/20 **Apologies** Received and accepted from Cllrs Bunyard and Relph.
- PG/9/2019/20 **Declarations of Interest** There were none.
- PG/10/2019/20 **Minutes** The committee noted that the Minutes of the Parks and Gardens Committee meeting held on 3 June 2019 had previously been approved and ratified by Full Council. The Minutes were approved as a correct record and signed by the Chair.
(NC)
- Item 5 on the agenda was brought forward to allow members of the public wishing to leave the meeting early to do so following this item.
- PG/11/2019/20 **Improve Open Space in the Village** a) The committee considered and approved the minutes of the meeting held between the Parks and Gardens Committee and Braunton Rotary Club on 29 July 2019 (Appendix A).
(NC)
- b) A1 Pentanque Sign
Braunton Rotary Club have been consulted and agreed on the rules as stated on the sign.
- RESOLVED: To recommend to Full Council to: Delegate to the Clerk and Chair to approve the cost to provide

and install the sign.

Moved by Cllr M Shapland, seconded by Cllr E Spear

(NC)

PG/12/2019/20

**Climate
Emergency**

a) RESOLVED: To recommend to Full Council:

- i. To negotiate with Devon County Council (DCC) regarding a long-term contract / lease to maintain the County's 32,000 sq meters of urban grass verges within Braunton, Knowle, Saunton and Wrafton. DCC to agree to Braunton Parish Council (BPC) plans to plant trees and wildflowers on the verges to help mitigate climate change.
- ii. To work with the North Devon Council (NDC) Landscape & Countryside Officer to provide a long-term tree planting strategy for Braunton.
- iii. The Parks & Gardens Committee to allocate funding in its 2020/21 budget to enable the Council to replant trees on parish land.
- iv. To apply for funding from the Forestry Commission Urban Tree Challenge Fund and Woodland Trust Free Trees for Schools and Communities.
- v. The Parks & Gardens Committee to investigate introducing a Memorial Tree Planting Scheme.

(NC)

b) The Chair reported on the acquisition of public open space.

RESOLVED: To recommend to Full Council:

- i. To proceed with transferring to the Parish North Devon Council's (NDC) amenity land marked green on the attached map (including the areas currently owned by Tesco and the areas known as Batts Meadow and Station Close) (Appendix B).
- ii. This amenity land to remain as an environmental area for the added value / benefit to the local community BPC to actively engage local schools and the wider community.
- iii. The amenity land will help Braunton Parish Council reach its objective to

- iv. reduce the impact of climate change. The Clerk, Chair of Parks & Gardens and Chair of Council be given delegated powers to meet with NDC to continue with negotiations regarding the transfer of this asset over to the Parish.

(NC)

PG/13/2019/20

Parish
Christmas Tree

RESOLVED: To recommend to Full Council:

- a. To purchase a Norway Spruce not exceeding 30 ft.
- b. The Clerk be authorised to spend up to £700 including purchasing, delivery, installation of the tree and appointing an electrician to connect the tree to the power supply.

(NC)

The meeting closed at 6.36 p.m.

..... The Chairman

Braunton Parish Council

Parks and Gardens Committee (P&GC) meeting held with the Braunton Rotary Club (BRC) on Monday 29th July 2019

10:00 – 11:00, Braunton Parish Council (BPC), Council Chamber, Chaloners Road, Braunton, EX33 2ES

Present: Cllr Derrick Spear (DS) – BPC Chair of the (P&GC)
Cllr Elizabeth Spear (ES) – BPC Chair of the Council
Cllr Ray Shapland (RS) – BPC
Cllr Marguerite Shapland (MS) – BPC
Cllr Adrian Bryant (AB) – BPC
Tracey Lovell (TL) – BPC Clerk & RFO
Angela Corner (AC) – BPC Senior Council Officer
Beryl Lloyd (BL) – BRC
Chris Cork (CC) – BRC
Ray Hanson (RH) – BRC
Ross Moon (RM) – The Vivian Moon Braunton Community Trust Fund

Apologies: Cllr David Relph – BPC
Trish Parsons – BRC
Chris Nicholas - BRC

RH gave a brief explanation regarding the background to the BRC's letter dated 16th May 2019 – attached as Appendix A. The BRC have funds in trust that have to be spent for the benefit of the village and people of Braunton. The BRC would like to use a large part of these funds towards providing a permanent outside area in the village that can be used for the enjoyment of local residents and visitors. The land behind the Anchor adjacent to the Tarka Trail would be a prime area in the village to be developed. This would be a joint project between the two organisations BPC and BRC, with BPC taking the lead role as the landowner. The aim would be to deliver the project by next Easter (Good Friday 10th April 2020).

DS queried whether there would be any restrictions regarding developing this land due to it being adjacent to the Tarka Trail.

Action To consult Devon County Council and the Biosphere regarding the proposed development of this land and ascertain whether there are any restrictions that would affect these plans.

Organisation BPC

Timeframe 30th September 2019

Proposed ideas:

- Wildflower area
- Extend existing Petanque Piste and erect signage providing game rules
- Seating / sheltered seating to protect people from the elements
- Community BBQ area
- Picnic area
- Outdoor table tennis
- Basketball hoop
- Cycle storage
- Recycling bins
- Fitness equipment
- Innovative activities to keep families across different ages interested such as;
 - i. Sensory Play
 - ii. Outdoor boardgames
 - iii. Activity playboards
 - iv. Mazes

Benefits of the projects:

- Somewhere central and accessible for locals and visitors to enjoy.
- Encourage tourism get people to stay in the village and spend money.
- Green planting / wildflowers mitigate carbon dioxide.
- Sign post onwards - encourage people to use the Tarka Trail.

Funding opportunities:

- **BRC** - would be able to provide a substantial amount of the money required to develop.
- **BPC** - car park revenue
- **Fullabrook CIC** - offer funding to support voluntary and community groups in the area surrounding the Fullabrook Windfarm development. Funding is intended to benefit the residents of the local area, and they have a number of funds available to enable this.
<http://www.fullabrook-cic.org/>
- **National Lottery Awards for All** - National Lottery Funding can help you to make a difference in your community. National Lottery Awards for All offers funding from £300 to £10,000 to support what matters to people and communities. They will fund organisations with great project ideas that:
 - Shape the places and spaces that matter to communities
 - Bring more people together and build strong relationships in and across communities
 - Enable more people to fulfil their potential by working to address issues at the earliest possible stage<https://www.tnlcommunityfund.org.uk/funding/under10k>

- **Section 106 money** - S106 open space funding is often intended for projects such as parks and play areas, but can also be used for community buildings and other similar projects.
<https://www.northdevon.gov.uk/leisure-and-lifestyle/community-grants-and-support/your-community-priorities-and-s106-open-space-funding/>
- **Community Councillor Grants** - The Community Councillor Grants Scheme aims to support projects and services run by Town and Parish Councils, Charities, Community or Voluntary Groups and 'not-for-profit' organisations. <https://www.northdevon.gov.uk/leisure-and-lifestyle/community-grants-and-support/community-councillor-grants/applying-for-a-community-councillor-grant/>
- **Doing What Matters Community Grant Scheme** - In line with DCC's strategic priorities and challenges, the focus of the 2019/20 Doing What Matters Community Grant Scheme is connecting people in a positive, fulfilling and inclusive way; tackling and reducing loneliness and undesired isolation in all their forms and across all age groups.

The Council intends the fund to be utilised for bids which help:

- to build relationships and connections locally, across all age groups
- people become more physically active
- people take notice of their local environment
- to develop opportunities for culture, creativity or learning
- to support giving across local people and communities, including volunteering
- to make people feel safer locally

<https://www.devon.gov.uk/communities/how-do-i/getting-support-and-funding/sources-of-grant-funding>

Action	Contact play equipment companies to request them to provide proposed designs and costs to develop the land behind the Anchor.
Organisation	BPC
Timeframe	30 th September 2019
Action	Consult the community regarding proposed plans to develop the area.
Organisations	BPC and BRC
Timeframe	January 2020

Time and date of the next meeting: 30th September at 10 am.

Parks and Gardens Committee Meeting Monday 4 November 2019
Draft Budget 2020/21 - Agenda Item 4

Draft Parks & Gardens Committee Budget 2020/21			
	Budget 2019/20	Estimated expenditure year end	Budget 2020/21
Salaries	£45,570.00	£44,780.00	£44,360.00
Contracts	£2,800.00	£2,800.00	£4,800.00
Maintenance	£10,000.00	£10,000.00	£10,000.00
Planting Improvements	£1,500.00	£2,000.00	£1,500.00
Improvements to Play Parks	£2,500.00	£5,000.00	£15,000.00
Maintenance Urban Grass Verges / Equipment	£5,000.00	£10,250.00	£20,000.00
Management of Himalayan balsam	£250.00	£0.00	£500.00
Open Space Improvements	£0.00	£0.00	£1,000.00
Management of Council Trees	£1,000.00	£3,000.00	£10,000.00
Total	£68,620.00	£77,830.00	£107,160.00