

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council meeting held on Tuesday 15 February 2022 at 7:00 pm in the Parish Hall, Chaloners Road, Braunton.

	<u>Present</u>	<p>Cllrs: E Spear in the Chair, D Spear, R Shapland, M Shapland, E Wood (part), A Bryant (part), J Chesters, G Bell, B Bunyard and D Relph.</p> <p>Officers: T Lovell, Parish Clerk & RFO. A Corner, Senior Council Officer Sue Prosper, Secretary Braunton Neighbourhood Plan Steering Group. Roger Byrom, Caen Rotary Club and Braunton and Rural Mens Shed. Johnathan Rodney-Jones, Braunton and Rural Mens Shed.</p> <p>2 members of the public.</p>
160/2021/22	<u>Apologies</u>	<p>Received and accepted from: Cllr A Bradford family commitments. Cllr V Cann indisposed Cllr P Lord</p>
161/2021/22	<u>Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council</u>	<p>There were none.</p>
162/2021/22	<u>Declarations of Interest</u>	<p>There were none.</p>
163/2021/22	<u>Public Participation</u>	<p>A member of the public addressed the Council regarding planning application 74738. Condition 3 requires all windows at 1st floor level or northward facing towards the highway to be sandblasted to prevent light spill. The Applicant explained that the wording should be changed to state that all windows above 1st floor to be sandblasted as the views are out to sea at the 1st floor. To prevent any adverse effect of light spill windows would be fitted with</p>

curtains hard wired to close automatically when light switches are turned on.

Cllr E Wood joined the meeting.

164/2021/22	<u>Minutes</u>	<p>RESOLVED: That the Minutes of the Council meeting held on 11 January 2022 be approved and signed as a correct record, subject to Minute Ref: 147/2021/22, the penultimate paragraph being amended to 'North Devon has a lot of big issues but it has been recognised nationally and leading the way by being used as a pilot for many new policies. For example, flood risk is really important and should be 200 years, ND have been chosen to pilot new policies regarding surface water flooding.'</p> <p>(NC)</p>
165/2021/22	<u>Action Sheet</u>	<p>RESOLVED: That the Action Sheet be noted.</p>
166/2021/22	<u>Police Report</u>	<p>Members noted the latest newsletter dated February 2022.</p>
167/2021/22	<u>Devon County Councillor Report</u>	<p>Members noted the County Cllrs report, circulated prior to the meeting. The County Cllr had given her apologies due illness.</p> <p>The Chair explained that the Vehicle Automated Sign (VAS) had not happened due to the previous County Cllr withdrawing her funding for the project.</p> <p>Cllr M Shapland expressed safety concerns as the barriers erected by highways in the Saunton Lay-by where the wall had collapsed, had fallen through the gap on to the ground below. Temporary barriers or cordoning off tape should be reinstated until the remedial works are carried out to the damaged wall.</p> <p>Cllr G Bell expressed his disappointment at the lack of action that has been taken to reopen the North Devon Link Centres. The Link Centres were closed during the pandemic but they should now be reopened. The continued closure of these important centres is having a detrimental impact on the people who rely on this service.</p>
168/2021/22	<u>North Devon Councillor Report</u>	<p>Cllr J Chesters reported £9,325 Section 106 funding from the Park Farm House development would be available towards open spaces in Braunton.</p> <p>Cllr D Spear reported that North Devon Council and Torridge District Council would be reviewing their joint Local Plan. A Committee consisting of representatives from both Councils would be working on this and it will be consulting town and parish councils and the wider public. Some of the issues that the review will address include, Design Guide, pollution in the countryside, green infrastructure, biodiversity and undesignated heritage assets.</p>

Braunton Parish
Neighbourhood
Plan

The Chair welcomed Sue Prosper, Secretary of the Braunton Neighbourhood Plan Steering Group.

The Parish Neighbourhood Area was designated in 2016. Sue explained that the Steering Group, which has been very much driven by residents working in partnership with the Parish Council, had committed a considerable amount of their time to prepare the first draft of the Braunton Neighbourhood Plan.

Sue presented the draft Plan and supporting documents to members for formal adoption and approval, prior to it being submitted to the North Devon Council Local Planning Authority for review.

The Character Assessments have been written by residents on the Steering Group. They walked/cycled the entire parish documenting the village, mostly by taking photographs. The Character Assessments are made up of seven sections. Sue briefly took members through each section.

- Section One - Introduction
- Section Two - Village Area 1, Central
- Section Three - Village Area 1, Conservation
- Section Four - Village Area 1, West
- Section Five - Village Area 1, East
- Section Six - East of Parish Area
- Section Seven - West of Parish Area

The Steering Group were successful in securing Locality funding to commission AECOM to produce a Design Guide. The Character Assessments are instrumental and feed in to the Design Guide. Sue gave a brief overview of the Guide and drew members attention to the Design Code Guidance within the document. The Steering Group have also been successful in securing Locality funding to commission AECOM to also provide a Housing Needs Assessment and Master Plan. These documents are produced by professional planners and signed off by Locality. They provide crucial evidence that underpins the policies in the Braunton Neighbourhood Plan.

Finally, Sue presented the draft Braunton Neighbourhood Plan to members. The Plan has been informed by public consultation events held in 2017. Feedback at these events shaped four key policy areas, which includes:

1. Natural Environment
2. Built Environment
3. Economy
4. Housing

Following the Parish Council formally adopting the draft Plan. It will be submitted to the North Devon Council Local Planning Authority for review. The Steering Group will be holding a further six week consultation (Regulation 14) from the 14th March to 29th April. This consultation has been funded by Locality and will be carried out by a third

party, Devon Communities Together. Documents will be published on the Braunton Neighbourhood Plan website at <https://www.brauntonparishneighbourhoodplan.org.uk/>. A public drop-in session will also be held in the Parish Hall on Saturday 19th March.

RESOLVED: That

- a. the Parish Council formally adopts the draft Braunton Neighbourhood Plan and supporting documents.
- b. the Council to submit the draft Braunton Neighbourhood Plan to the North Devon Council Local Planning Authority for review.
- c. a formal six week consultation be carried out under Regulation 14, in accordance with The Neighbourhood Planning (General) 2012, para 1, Sch 1.
- d. the Council thanks Sue Proper and the volunteers on the Steering Group for their hard work and dedication in preparing the draft Braunton Neighbourhood Plan.

(NC)

170/2021/22

**Braunton
Neighbourhood
Plan Policies B**

The Council considered the inclusion of its land and assets to be protected within the Braunton Neighbourhood Plan.

RESOLVED: That the Council agrees to include its community facilities under Policy BE6, its local green spaces under Policy BE7 and its car parks under Policy BE12, as detailed on Appendix A, attached.

171/2021/22

Planning

Cllr E Spear, D Spear and J Chesters in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.
been taken into consideration.

(a) 74738

Proposal: Variation of conditions 2 (approved plans and reports) and 3 (glazing) attached to planning permission 61708 to allow for amended wording of condition 3.

Location: Chesil Cliff House, Croyde, Braunton, EX33 1JH
Applicant: Mr Edward Short

Moved by Cllr G Bell, seconded by Cllr A Bryant to recommend approval.

With three in favour, four against and three abstentions the motion fall.

Concerns were raised regarding the amendment to condition 3 which would remove the need to sandblast the windows at the first floor. Obscuring the glazing by sandblasting would be a more permanent and sustainable

solutions to minimise any visual impact on the sensitive landscape through light spill.

74637

Proposal: Single storey rear extension.

Location: 49 South Street, Braunton, Devon, EX33 2AN

Applicant: Michael Sears

Moved by Cllr J Chesters, seconded by Cllr D Spear to recommend approval.

RESOLVED: That the Council have no objections and the application be approved.

(NC)

74761

Proposal: Side extension to dwelling to provide wetroom & enlarge living area.

Location: 45 Cavie Road, Braunton, Devon, EX33 1DX

Applicant: Mrs Rosie Pitches

Moved by Cllr R Shapland, seconded by Cllr G Bell to recommend approval.

RESOLVED: That the Council have no objections and the application be approved.

(NC)

172/2021/22

North Devon
Council
Planning
Decisions

74433

Description: Single storey rear extension to dwelling together with conversion of garage into an extra bedroom for the property.

Site Address: 20 Mint Park Road, Braunton, Devon, EX33 1LE

Applicant: Mr Tim Kirkman

Decision: APPROVED

Decision Date: 20/01/22

74332

Description: Change of use of the ground floor health care services unit to integrate into existing maisonette above to create a dwelling.

Site Address: 3 The Square, Braunton, Devon, EX33 2JB

Applicant: Mr Martin Mulligan

Decision: REFUSED

Decision Date: 27/01/22

74523

Description: Erection of a balcony to the rear (East) elevation.

Site Address: Maidenhall, Frog Lane, Braunton, Devon, EX33 1BB

Applicant: Mr & Mrs Cammack

Decision: APPROVED

Decision Date: 27/01/22

73952

Description: Erection of 3 holiday lodges and associated works.

Site Address: Land at Broadlands Farm, Saunton Road, Braunton, EX33 1HG

Applicant: Mr & Mrs Hartnoll

Decision: APPROVED

Decision Date: 31/01/22

74091

Description: Siting of a permanent agricultural workers dwelling.

Site Address: Land at Winsham Cross Farm, Winsham, Knowle, Braunton, EX33 2LX

Applicant: Mr & Mrs Peter & Michele Sharland

Decision: APPROVED

Decision Date: 31/01/22

74484

Description: Construction of a Garden Room

Site Address: South Lea House, Lower Park Road, Braunton, Devon, EX33 2HS.

Applicant: Mr Robin Bonds

Decision: APPROVED

Decision Date: 01/02/22

74522

Description: Internal and external alterations to café.

Site Address: Saunton Break Café, Saunton, Braunton, EX33 1LG

Applicant: Saunton Break Café Ltd.

Decision: APPROVED

Decision Date: 01/02/22

173/2021/22

Finance

- (a) RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £25,385.19.
- (b) RESOLVED: That the PAYE, NI and pension contributions for February 2022 be approved

(NC)

174/2021/22

**The Queen's
Platinum Jubilee
Celebration**

- a. The Chair welcomed Roger Byrom from the Braunton Caen Rotary Club. He thanked members for granting permission for the Braunton Rotary clubs to use the Recreational Ground on Bank Holiday Friday 3rd June 2022 for their annual Village Fair. To celebrate the Big Jubilee Lunch the Rotary Clubs will be holding a 'Picnic in the Park' On Sunday 5th June. They requested if there is any funding available for bunting etc.

RESOLVED: That the Council fully supports the Braunton Rotary clubs' events being held to celebrate the Queen's Platinum Jubilee. The Clerk to apply for funding on behalf the Rotary clubs.

(NC)

- b. Members considered the Clerk's report, circulated prior to the meeting. The Braunton Caen Rotary and students from year 7 at Braunton Academy will plant 120 Woodland Trust trees and create wildflower areas w/c 14th March. The trees and wildflower areas have been mapped out on plans with advice from the Countryside Centre. Following planting the trees will be managed in house by Council staff. The Braunton Caen Rotary Club will be responsible for the ongoing management of the wildflowers. The Parish Council will also be installing a Jubilee Trail on land behind the Anchor to celebrate the Queen's Platinum Jubilee.

RESOLVED: That the tree planting schedule and maps be approved.

(NC)

- c. The Council granted the Knowle Community Group permission to use the Knowle Play Park to hold a street party to celebrate the Queen's Platinum Jubilee.

(NC)

175/2021/22

**Braunton and
Rural
Communities
Mens Shed**

The Chair welcomed Roger Byrom and Jonathan Rodney-Jones from the Braunton and Rural Communities Mens Shed.

Devon County Council Highways Officer, Paul Young, had refused to support the Mens Shed planning application at the Stoney Bridge Depot. Mr Young had attended a site visit and expressed concerns that there is no right-hand turn coming from the Ilfracombe direction into the Depot. To provide a right-hand turn into the site would cost approximately £350,000. He further advised that it would be a minimum 2 year wait until the Highway's Authority had engineers available to work on this project. The Mens Shed can continue with their planning application but if planning is refused it could restrict future projects at this site.

The Mens Shed have found an alternative site in Parish Council ownership, where they could possibly park a refurbished 62-foot southern railway carriage. The site is a grass verge located in the Caen Street Overflow Car Park. There are 3 trees on the site but the area is big enough to house the carriage without impacting on the trees. The proposal would be for the carriage to be sat on a railway line, as the historic railway line used to be in this area. The project could be an economic driver bringing tourism to the area, along with a heritage benefit to the community with information boards and picnic area. A disused carriage can be externally refurbished by West, Somerset Railway for £10k. The internal works would be done by the Mens Shed members once on site.

Members expressed concern regarding the impact this might have on the existing mature trees and possible noise disturbance to neighbouring properties.

The Council suggested that another possible site might be the Recreational Ground. The Mens Shed had considered this site but ruled it out as they felt it was too isolated and could attract vandalism. The neighbouring properties might also complain due to noise disturbance.

RESOLVED: That

- a. the Clerk to contact the North Devon Council Countryside and Landscape Officer to request his advice regarding the impact on the existing trees.
- b. the Mens Shed to mark out the carriage footprint on the grass verge and members to visit the site prior to the Advisory Discussion meeting on 28th February.
- c. the Council to further consider the proposal at its Advisory Discussion meeting on the 28th February. The decision under delegated powers to be ratified and adopted at the next full Council meeting on the 15th March.

(NC)

176/2021/22

Parish Council Website

Members considered a report by the Clerk, circulated prior to the meeting.

It was noted that no local companies had been approached. The Senior Council Officer explained that local government websites must comply with Web Content Accessibility Guidelines (WCAG), those that have quoted already provide town and parish websites and are fully compliant.

RESOLVED: That

- a. the Council to use a website provider hosted on a Wordpress platform.
- b. the Council to explore local website providers that are WCAG compliant. Members to forward details of local website providers to the Council Office for consideration.
- c. the provision of a new Parish Council website to be brought back to the next full Council meeting on the 15th March.

(NC)

177/2021/22

Guidance and Hire Policy to use Parish Council land including car parks

The Council considered the draft Guidance and Hire Policy prepared by the Clerk, and circulated prior to the meeting.

RESOLVED: That

- a. the Council approves, in principle, the Guidance and Hire Policy to use Parish Council land including car parks.

- b. the commercial hire charge be increased to £129 per day.
- c. commercial use of car parking spaces be charged at 60% of the daily tariff to make up for loss of revenue.
- d. the Council reserves the right to charge commercial events an additional levy which would be a percentage of the profits made when using Council owned land.
- e. both car parks Chaloners Road and Caen Street be available for hire but not at the same time.
- f. the draft Guidance and Hire Policy be brought back to the Advisory Discussion meeting for further consideration. The decision under delegated powers to be ratified and adopted at the next full Council meeting on the 15th March.

(NC)

178/2021/22

Requests to hire Parish land for outside events.

- (a) North Devon Christmas Market

RESOLVED: That Ginger Monkey Events be granted permission to hire the Caen Street Car Park including the overflow area on Saturday 3rd December 2022 to hold their annual North Devon Christmas Market. The hire be subject to the new Guidance and Hire Policy for outside space including car parks.

(9.1.0abs)

- (b) Christmas Market 2022

The Council had already granted permission for the North Devon Christmas Market to take place on the 3rd December. It was felt that Braunton is not big enough to host two successful Christmas Markets. AS the North Devon Christmas Market is well established in the community it has been granted permission to take place in 2022. The Council is keen for other events to take place in the community and would consider Latitude 48 holding an event at a different time of the year.

RESOLVED: That Latitude 48 not be granted permission to hold a Christmas Market in the Caen Street Car Park on Saturday 10th December.

(NC)

- (c) Fun Fair

Members considered a request from Andrew Clarke to hold a Fun Fair in Braunton from the from 9th to 19th June 2022. They have proposed two sites either the Caen Street Car Park or Recreational Ground. Members ruled out the Caen Street Car Park as the event would be during peak season and in breach of its Guidance and Hire Policy for out side space and car parks. Concerns were expressed regarding the duration of the fun fair and the

damage this might cause to the ground conditions. It was also noted that it is a night landing site for the Air Ambulance site, which would be out use for the duration of the Fair.

RESOLVED: That this matter be deferred until the next full Council meeting on the 15th March.

(NC)

179/2021/22 **Parish Hall Tariff Review** RESOLVED: That the Parish Hall tariff increase proposed by the Clerk, attached as Appendix B, be approved and takes affect from the 1st April 2022.

(NC)

180/2021/22 **Pharmacy Provisions in Braunton** Members expressed their concerns regarding the pharmacy provisions in Braunton. It was noted that the issues being experienced were due to poor corporate management by Lloyds and not the local staff on the ground. The Council wrote to the Chair of the Devon County Council Health and Wellbeing Board in 2019 requesting a Pharmaceutical Needs Assessment (PNA) be carried out. This has still not been done, by law it should be carried out every 3 years.

RESOLVED: That the Clerk be instructed to invite the Chair of the Devon County Council Health and Wellbeing Board to attend the Council meeting on the 15th March.

(NC)

181/2021/22 **To ratify decision taken under delegated powers 12th January to 15th February 2022.** RESOLVED: That the decisions taken under delegated powers from the 12th January to 15th February, attached as Appendix C, be ratified and adopted by Council.

(NC)

182/2021/22 **Braunton Community Work Hub** RESOLVED: That the Council appoints Integra to provide Fibre Broadband at the Braunton Community Work Hub, as follows:

- a. Monthly Service
 - i. 2 x FTTC 80/20 unlimited Fibre Broadband at the Work Hub on a 12-month contract, costing £50 per month.
 - ii. 2 x Business PSTN Line Rental, costing £26 per month.
- b. Hardware/Installation
Provide Mikro Tik Router Board 2011UIAS
Rackmounted Router 10 Port RB2011UIAS-RM and 2 x ASUS N-16 DSL Router and installation, costing £356.40.

(NC)

- 183/2021/22 **EX33 Newsletter renewal** RESOLVED: That the Council renews its 12 month subscription to print the Braunton Express in the EX33. At a cost of £150 per month + VAT. (NC)
- The Chair proposed and it was unanimously agreed to suspend Standing Orders to allow the meeting to continue past 10pm. (NC)
- 184/2021/22 **Airband Street Banners** RESOLVED: That the Council refuses permission for Airband to erect street banners on parish land, as it is a commercial business. (NC)
- 185/2021/22 **Request to Hire Recreational Ground** RESOLVED: That the Braunton Caen Rotary Club be granted permission to hire the Recreational Ground on Sunday 31st July for their annual Wheels Event. (NC)
- 186/2021/22 **Request to Hire Village Green** RESOLVED: That the Braunton Caen Rotary Club be granted permission to hire the Village Green on 23rd and 30th July to promote their annual Wheels Event. (NC)
- 187/2021/22 **Scrumptious Croyde Trail** RESOLVED: That members noted that the Scrumptious Croyde Trail would take place in early June 2022. (NC)

The meeting closed at 10.10pm.

Signed by the Chair:
(Cllr E Spear)

Date:

165/20221/22.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	PROGRESS
April 2021	Air Quality Action Plan (AQAP)	Air Quality Technical Working Group meeting will take place on 23rd March 22.
October 2019- Ongoing	Extension of Tarka Trail from Knowle towards Ilfracombe	No updates have been received from the County – refer to October 2019 AS.
June 2019 - ongoing	Braunton Neighbourhood Plan (BNP)	The Council appointed Cllrs M Shapland, A Bryant, D Relph and G Bell as its four representatives to serve on the Braunton Neighbourhood Plan Steering Group (BNPSG) (Min Ref: 075/2019/20). Steering Group were successful in securing a further £6,681 funding from Locality. This will be spent on developing a website, public consultation, consultancy and storage of documents. Public consultation day will take place in the Parish Hall on Saturday 19th March.
February 2020 - ongoing	Men's Shed – Live Well in Braunton	The Council at its meeting on the 10 th August agreed to provide a Letter of Intent (LOI) to use the Stoney Bridge Depot for the Braunton and Rural Communities Men's Shed subject to planning being granted. Full Planning required. Planning permission has been submitted to the LPA. Mens Shed to report at the February Council meeting.
May 2021	Car Parks	The Council have signed up to the Flowbird alternative payment App this will go live w/c 15 November. Agreed that the Council would replace the three pay and display machines in the Caen St. Car Park with the Evolution 3 pay and display machines and upgrade the Evolution 2 pay and display machine in the Chaloner Road Car Park. The Clerk has negotiated a 60 day payment extension with the supplier. Machines have been dispatched to the Installer. Date for installation to be confirmed as need to liaise with electrician to disconnect existing machines and upgrade signage to display new tariff. Installation has been delayed due to supply issues with Brexit and Covid19. Should be installed in the autumn. New tariff agreed on the 1 st April 2021 to be implemented with new machines. Provisional installation date w/c 17th January 22. Three new P&D machines installed in the Caen St. Car Park and the Chaloners machine has been upgraded. All now accept coin, card and Apple Pay. The Flowbird App is now live in both car parks.
June 2021	Anti social behaviour (ASB) at the Recreation Ground	Neighbouring residents have complained about ASB on the Recreation Ground and in the Illingworth Shelter. The Chair and Clerk met with the police and local residents to discuss options to improve the situation. The Police explained that only 4% of ASB happens in Braunton but this might not be a true a reflection, as many people don't report incidences to the 101 number. <ul style="list-style-type: none"> • Council used EX33 to encourage people to report to the 101 non-emergency number. • Invited the Police and Crime Commissioner to a future Council meeting. • New double metal bin on order the Recreation Ground (previous bin burnt to the ground) Mick Harrison from the PCC's Office to attend the Council meeting on the 14 December 21. Gardeners Shed burgled on Saturday 9 October, replacement door on order. Postponed due to an increase in Covid cases locally.
July 2021	Pharmacy provisions in the village	The assessment regarding pharmacy provisions in Braunton has been delayed for a further year due to Covid 19. To be considered at the February meeting.
September 2021	DCC Queen's Jubilee Tree Scheme	Braunton Caen Rotary have been successful in securing a pack of 420 Woodland Trust trees that will be planted on parish land at Georgeham Cross. The Council have applied for a grant of £5,000 Investing in Devon and £200 District Councillor Grant for installation of an Adventure Trim Trail. Update to be considered at the February meeting.
September 2021	Housing Crisis	Contact MP regarding using empty MOD houses at Chivenor.

October 2021 ongoing	Braunton Parish Action Plan	Council agreed to produce a Braunton Parish Action Plan Working party consisting of: Cllrs D Relph, M Shapland, A Bryant, D Spear and J Chesters.
October 2021 to be reviewed	Hire Policy Review	To request hirers to consider Plastic Free North Devon Consortium (PFNDC) Event Guide when planning events on Parish Council land. To be considered at the February meeting.
<u>FINANCE COMMITTEE</u>		<u>PROGRESS</u>
May 2019 – delayed due to Covid-19		BPC to apply for the Local Council Award Scheme (aka Quality Council Status).
May 2019 – delayed due to Covid-19		To upgrade the Council's website. Report to be considered at the Council meeting on the 14 December. To be considered at the February meeting.
<u>PARKS AND GARDENS COMMITTEE</u>		<u>PROGRESS</u>
2019 – delayed (waiting for s106)		Install new swing set and communal area in Knowle Play Park. The Clerk has submitted a new S106 application for funding.
April 2021		Council to take on the County Urban Grass Cutting contract for 2022/23.
Acquisition of public open space		To look at opportunities to provide more public open space in the community. The Clerk, the Chair and Chair of Parks and Gardens to be given delegated powers to meet with NDC to begin negotiations regarding acquiring more open space in Braunton between the River Caen and Tarka Trail.
Managing the grass verges for wildlife (Bumblebee and insect conservation)		Council now has new machinery part funding by Council, AONB and Bumblebee Conservation to help manage wildflower verges.
General ground work		Prune rose beds in memorial gardens, cut grass and removed weeds at Field Lane, carried out remedial repairs to the boundary fence at Mowstead Park, Cut hedge at Recreation Ground, cut and strimmed around Work Hub,
<u>PROPERTY COMMITTEE</u>		<u>PROGRESS</u>
June 2021		Building maintenance to the Bakehouse Centre meeting with Chair Trustees on 21 October.
Work Hub		Clean guttering, windows, drains etc.

Braunton Neighbourhood Plan – Built Environment Policy Area

BE6 – Protecting, Maintaining and Enhancing Community Facilities

	Community Facility	Ownership/Contact	Contacted	Decision
1.	Parish Hall	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
2.	Community Work Hub	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
3.	The Countryside Centre	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
4.	Braunton Museum	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
5.	Museum of British Surfing	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
6.	Telephone box Kingsacre	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
7.	Telephone box South Street	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
8.	Telephone box Knowle	BPC	Meeting 15/02/22	Min Ref: 170/2021/22

BE7 – Protecting and Enhancement of Local Green Spaces

	Green Space	Ownership/Contact	Contacted	Decision
1.	Memorial Gardens	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
2.	Land around overflow car park, village green, Tarka Trail from anchor to Georgeham Cross	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
3.	Velator Quay	BPC Marsh Inspectors	Meeting 15/02/22	Min Ref: 170/2021/22
4.	Batts Meadow alongside Tarka Trail	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
5.	Ralph Green	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
6.	Pixie Dell Green	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
7.	The Beacon/West Hill	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
8.	Victorian Quarry	BPC	Meeting 15/02/22	Min Ref: 170/2021/22

	Playing Fields	Ownership/Contact	Contacted	Decision
1.	Exeter Road Recreational Ground	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
2.	Playing Field adj. to Caen School	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
3.	Bowling Club	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
4.	Lobb Playing Fields	BPC	Meeting 15/02/22	Min Ref: 170/2021/22

	Play Grounds	Ownership/Contact	Contacted	Decision
1.	Chaloners Road Play Park	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
2.	Knowle Play Park	BPC	Meeting 15/02/22	Min Ref: 170/2021/22

B12 – Protecting existing car parking capacity for public use

	Car Park	Ownership/Contact	Contacted	Decision
1.	Caen Street Car Park	BPC	Meeting 15/02/22	Min Ref: 170/2021/22
2.	Chaloners Car Park	BPC	Meeting 15/02/22	Min Ref: 170/2021/22

Date: 15/02/2022
 Time: 14:54:51

Braunton Parish Council
Day Books: Supplier Invoices (Detailed)

Page: 1

Date From: 12/01/2022
 Date To: 31/12/2050
 Transaction From: 1
 Transaction To: 99,999,999
 Dept From: 0
 Dept To: 999

Supplier From:
 Supplier To: ZZZZZZZZ
 N/C From:
 N/C To: 99999999

Tran No.	Type	Date	A/C Ref	N/C	Inv Ref	Dept	Details	Net Amount	Tax Amount	T/C	Gross Amount	V	B
46769	PI	04/02/2022	SWWWHU	7300	2076623	0	water W/H	77.97	3.90	T3	81.87	N	-
46770	PI	04/02/2022	PARKEON	7400	UK14679	0	M/C's upgrade	1,015.53	203.11	T1	1,218.64	N	-
46771	PI	04/02/2022	PARKEON	7400	UK14446	0	New machines	11,127.00	2,225.40	T1	13,352.40	N	-
46772	PI	04/02/2022	NDDC	7300	SD11377	0	Oct-Dec2021	806.00	161.20	T1	967.20	N	-
46773	PI	04/02/2022	JUSTOFFI	7500	INV1110	0	Keyboard	32.39	6.48	T1	38.87	N	-
46774	PI	04/02/2022	WEAVER	8203	April2021	0	Reimbursement for Zoom	119.90	0.00	T9	119.90	-	-
46775	PI	04/02/2022	ELITEPUB	7503	13750	0	Feb2022newsletter	150.00	30.00	T1	180.00	N	-
46776	PI	04/02/2022	ECOTRICI	7300	0183303	0	septic pump	31.61	1.58	T3	33.19	N	-
46777	PI	04/02/2022	APSIGNS	7300	01450	0	car park signs update	270.00	0.00	T9	270.00	-	-
46778	PI	04/02/2022	BRANDON	7300	1063318	0	crowd barriers	79.07	15.81	T1	94.88	N	-
46779	PI	04/02/2022	TRAVIS1	7200	AKV573	0	Loam	74.64	14.93	T1	89.57	N	-
46780	PI	04/02/2022	ZURICH1	7104	5125455	0	inspection contract	831.10	99.73	T1	930.83	N	-
46781	PI	04/02/2022	TMSASSOC	7300	4885	0	remove lights X-mas tree	79.47	15.89	T1	95.36	N	-
46782	PI	04/02/2022	TMSASSOC	7300	4917	0	fit alarms shed, pavilion	258.06	51.61	T1	309.67	N	-
46783	PI	04/02/2022	TMSASSOC	7300	4919	0	electrics car park M/c's	51.20	10.24	T1	61.44	N	-
46785	PI	08/02/2022	TMSASSOC	7300	4955	0	installation 2xalarms	144.00	28.80	T1	172.80	N	-
46786	PI	08/02/2022	ADAMS&W	7200	s003434	0	NOT test	54.85	0.00	T9	54.85	-	-
46787	PI	08/02/2022	ADAMS&W	7200	s003416	0	Battery	168.50	33.70	T1	202.20	N	-
46788	PI	08/02/2022	SLEES	7300	19585-19	0	sundries	74.93	14.98	T1	89.91	N	-
46789	PI	08/02/2022	GEORGINA	7300	Jan2022	0	service W/H	72.00	0.00	T9	72.00	-	-
46790	PI	08/02/2022	SSE2	7300	6117651	0	electric pavillion	40.42	2.02	T3	42.44	N	-
46791	PI	08/02/2022	BRSVCST	7200	BPC0002	0	fuel	168.20	33.63	T1	201.83	N	-
46792	PI	08/02/2022	OUTDOOR	7200	SI-459	0	Chaloners playpark	5,281.00	1,056.20	T1	6,337.20	N	-
46805	PI	09/02/2022	MOLEVALL	7200	IN20175	0	hort-sand	54.15	10.83	T1	64.98	N	-
46806	PI	09/02/2022	SCR01	7200	1235891	0	landscape pegs	4.87	0.98	T1	5.85	N	-
46807	PI	09/02/2022	SSE3	7300	6176361	0	Store Rm. electric supply	43.16	2.15	T3	45.31	N	-
46809	PI	14/02/2022	ELITEPUB	7503	13762	0	March newsletter EX33	150.00	30.00	T1	180.00	N	-
46810	PI	11/02/2022	LIVING	7500	INV-1169	0	LWF Accreditation	60.00	12.00	T1	72.00	N	-
Totals								21,320.02	4,065.17		25,385.19		

CLERK: T. Lovell.

CHAIR

DATE: 15/2/22

DATE.

BRAUNTON PARISH COUNCIL MEETING 15 FEBRUARY 2022 - MIN REF: 173/2021/22(b)
 AGENDA ITEM - SALARIES AND PAYE - GROSS

24/02/2021

Staff No.	Total Gross	Taxable Gros	Pension Er	Pension Ee	PAYE	NI Ee	NI Er	Total Nett
11	£1,794.20	£1,690.14	£378.58	£104.06	£128.40	£119.64	£145.87	£1,442.10
16	£3,364.68	£3,135.88	£709.95	£228.80	£417.40	£308.28	£362.80	£2,410.20
17	£1,819.61	£1,714.07	£383.94	£105.54	£0.00	£122.52	£149.18	£1,591.55
19	£1,565.03	£1,474.26	£330.22	£90.77	£85.20	£92.28	£114.40	£1,296.78
20	£645.27	£609.78	£136.15	£35.49	£0.00	£0.00	£0.00	£609.78
22	£1,651.06	£1,555.30	£348.37	£95.76	£100.40	£102.36	£125.99	£1,352.54
Total			£2,287.21	£660.42	£731.40	£745.08	£898.24	£8,702.95

Pension	06/02/22 - 05/03/2022	£2,947.63
PAYE	06/02/22 - 05/03/2022	£2,374.72

Signed Dated

Chair

Signed Dated

T Lovell, Parish Clerk and RFO

Braunton Parish Council meeting, 15th February 2022
 Min Ref: 178/2021/22 – APPENDIX B

Proposed tariff increase (£ & %)

Room & Equipment	Period of Hire	Charities & Non - profitable	General Public	Commercial	Sunday Charges	Commercial Sunday Charges
Parish Hall	Hourly rate	£6.80 (11%)	£8 (11%)	£22.50 (12.5%)	£11 (10%)	£35 (16%)
Committee room	Hour rate	£4.50 (12.5%)	£6.80 (15%)	£12.50 (12%)	£9 (see footnote 5) (12%)	£17.50 (see footnote 5) (16%)
Kitchen	Per booking	£7 (7%)	£7 (7%)	£11 (10%)	£9 (12%)	£17.50 (16%)
Tables	Per booking	£7 (7%)	£7 (7%)	£7 (7%)	£7 (7%)	£7 (7%)
Amplifier	Per booking	£6 (9%)	£6 (9%)	£6 (9%)	£6 (9%)	£6 (9%)

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council Advisory Discussion meeting held on Monday 24th January 2022 at 7:00 pm by video conference call.

Present

Cllrs: E Spear in the Chair, D Spear, M Shapland, R Shapland, V Cann, J Chesters, G Bell (part), A Bradford, P Lord and E Wood.

Officers: T Lovell, Parish Clerk

1 member of the public.

Sue Prosper, Secretary Braunton Neighbourhood Plan Steering Group.

AD/90/2021/22

Apologies

Received from Cllr D Relph.

AD/91/2021/22

Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of members.

There were none.

AD/92/2021/22

Declaration of Interest

Cllr J Chesters declared a Personal interest in Minute Ref , for personal reasons.

AD/93/2021/22

Public Participation

There were none.

AD/94/2021/22

Braunton Neighbourhood Plan

The Chair welcomed Sue Prosper, Secretary of the Braunton Neighbourhood Plan Steering Group.

Sue's report had been circulated to members prior to the meeting, attached as Appendix A.

The Parish Clerk is in the process of contacting land owners to request their permission for their land to be protected in the Neighbourhood Plan. As the Neighbourhood Plan is a Parish Council document it was felt that it would be appropriate for the request to come from the Council as opposed to the Steering Group. The

land owned by the Parish Council will be considered a approved at the meeting on the 8th February. If permissions are not granted then the land will need to be removed from the Plan prior to consulting the public.

Sue offered to provide the Parish Council with a walk through of the documents prior to submitting to NDC for review.

Cllr J Chesters had been contacted by a resident requesting if it would be possible to include a policy protecting Saunton ridge. It was agreed that Cllr Chesters would pass on Sue's contact details the resident to discuss further.

Cllr V Cann requested if would be possible for the Braunton Community Land Trust to have a copy of the Houseing Needs Assessments. It was noted that the HNA belongs to the Parish Council not the Steering Group but this would document will be in the public domain as it evidence to back up the policy within the NP.

The Chair thanked Sue and congratulated the Steering Group on the amazing work that they had done.

Cllr E Spear, D Spear and J Chesters in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

AD/95/2021/22 **Planning**

(a) 74606

Proposal: Retrospective application for the siting of 1x internally illuminated LCD screen & 2x non-illuminated flag pole signs.

Location: Tesco, Vellator Way, Braunton, Devon EX33 2FB

Applicant: Mr Andy Horwood

Moved by Cllr V Cann, seconded by Cllr D Spear to recommend approval.

With no votes to the contrary the Council recommended approval.

(b) 74623

Proposal: Replacement of shopfront Entrance & fascia signage together with installation of 2 HVAC condenser units.

Location: 2 Caen Court, Caen Street, Braunton, EX33 1AA

Applicant: Stuart Roberts

Moved by Cllr J Chesters, seconded by Cllr A Bradford to recommend approval.

With no votes to the contrary the Council recommended approval.

(c) 74624

Proposal: Siting of internally illuminated fascia sign over main entrance together with 3 non-illuminated fascia signs on remaining fascia's.

Location: 2 Caen Court, Caen Street, Braunton, EX33 1AA

Applicant: Tiki International

Moved by Cllr J Chesters, seconded by Cllr V Cann to recommend approval.

With no votes to contrary the Council recommended approval subject to the illuminated lighting to only be on during shop opening hours.

(d) 74192

Proposal: Listed building application for change of use and alterations to adjoining barn to allow for further accommodation to the main house and also holiday letting accommodation, demolition of existing utility area and replacement with new utility room extension and construction of a new detached garage.

Location: Lower Winsham Farm, Winsham, Braunton, Devon EX33 2LX

Applicant: Mr & Mrs Butcher

Moved by Cllr R Shapland, seconded by Cllr D Spear to recommend approval.

With eight votes in favour and two abstentions the Council have no objections and recommends approval subject to habitat mitigation and enhancements recommended in the Ecological Impact Assessment as the proposal will result in a loss of existing bat roosts.

(e) 74453

Proposal: Erection of replacement grain storage building.

Location: Boode Farm, Halsinger, Braunton, Devon, EX33 2NN

Applicant: R.M. & G.B. Fowler

Moved by Cllr D Spear, seconded by Cllr J Chesters to recommend approval.

With no votes to the contrary the Council recommended approval subject to full Wildlife Report being provided if required.

(f) 74673

Proposal: Means of enclosure to front of property.

Location: La Mer, Lobb, Braunton, Devon EX33 1JF
Applicant: Mr & Mrs Tucker

Moved by Cllr D Spear, seconded by Cllr R Shapland to recommend approval.

With no votes to the contrary the Council recommended approval.

Cllr J Chesters declared a Personal interest and left the meeting.

(g) 74667

Proposal: Erection of a dwelling.

Location: Plot 3, The Stables, Saunton Road, Braunton
Devon EX33 1HG

Applicant: Grove Caravans Ltd

Moved by Cllr P Lord, seconded by D Spear to recommend refusal.

With no votes to the contrary the Council recommend refusal on the grounds, as follows:

- Outside of the development boundary.
- Inadequate and unsafe provision of vehicular access/egress from the site on to the highway (B3231).
- Sprawling development in the countryside which will have a detrimental impact on the environment and does not meet local economic or social needs.
- The site is at risk of flooding.
- Adverse influence on the coastal zone, Northern Devon UNESCO Biosphere and AONB which are key natural capital assets and have a value to the local community and its economy.
- There is no evidence to demonstrate a proven need for this development.

RESOLVED: That is the Case Officer is mindful to approve the application the ward members be requested to call it into the Planning Committee as per reasons stated above.

(NC)

(h) 74668

Proposal: Erection of dwelling.

Location: Plot 4, The Stables, Saunton Road, Braunton,
Devon EX33 1HG

Applicant: Grove Caravans Ltd

Moved by Cllr P Lord, seconded by D Spear to recommend refusal.

With no votes to the contrary the Council recommend refusal on the grounds, as follows:

- Outside of the development boundary.
- Inadequate and unsafe provision of vehicular access/egress from the site on to the highway (B3231).
- Sprawling development in the countryside which will

have a detrimental impact on the environment and does not meet local economic or social needs.

- The site is at risk of flooding.
- Adverse influence on the coastal zone, Northern Devon UNESCO Biosphere and AONB which are key natural capital assets and have a value to the local community and its economy.
- There is no evidence to demonstrate a proven need for this development.

RESOLVED: That is the Case Officer is mindful to approve the application the ward members be requested to call it into the Planning Committee as per reasons stated above.

(NC)

(i) 74675

Proposal: Erection of a dwelling.

Location: Plot 5, The Stables, Saunton Road, Braunton, Devon EX33 1HG

Applicant: Grove Caravans Ltd

Moved by Cllr P Lord, seconded by D Spear to recommend refusal.

With no votes to the contrary the Council recommend refusal on the grounds, as follows:

- Outside of the development boundary.
- Inadequate and unsafe provision of vehicular access/egress from the site on to the highway (B3231).
- Sprawling development in the countryside which will have a detrimental impact on the environment and does not meet local economic or social needs.
- The site is at risk of flooding.
- Adverse influence on the coastal zone, Northern Devon UNESCO Biosphere and AONB which are key natural capital assets and have a value to the local community and its economy.
- There is no evidence to demonstrate a proven need for this development.

RESOLVED: That is the Case Officer is mindful to approve the application the ward members be requested to call it into the Planning Committee as per reasons stated above.

(NC)

AD/96/2021/22

**North Devon Council –
Planning Decision**

73919

Description: Reserved matters application for Appearance, Landscaping and Scale (outline planning permission 65166 (erection of one dwelling).

Site Address: Land at Little Orchard, Higher Park Road, Braunton, Devon, EX33 2LG.

Applicant: Mrs G Traverner

Decision: APPROVED

Decision Date: 23/12/21

74070

Description: Conversion of Horticultural unit to ancillary

accommodation.
Site Address: Beechwood Cottage, Winsham, Braunton,
Devon, EX33 2NH
Applicant: Mr S Wightman
Decision: APPROVED
Decision Date: 21/12/21

74386
Description: Extension to dwelling.
Site Address: The Beeches, Chaloners Road, Braunton,
Devon, EX33 2ES
Applicant: Mr and Mrs Hopes
Decision: APPROVED
Decision Date: 06/01/22

74128
Description: South Lobb house: demolition of rear extension and erection of a two-storey replacement, side two storey extension, general internal remodelling, raised terrace over existing porch, new windows throughout. Demolition of outbuilding and replacement with single storey outbuilding housing pool plant, wc & changing area. New entrance off existing lane to create a separate parking and turning area away from the existing holiday accommodation.
South Lobb Cottage: implementation of new raised terrace and removal of existing window in favour of a door providing access to terrace itself.
Site Address: South Lobb Cottage, Braunton, Devon, EX33 1JF.
Applicant: Mr & Mrs Pavitt
Decision: APPROVED
Decision Date: 07/01/22

74399
Description: Rear dormer extension, front dormer, conversion of integral garage to habitable room, new windows and doors.
Site Address: 21 Stallards, Braunton, Devon, EX33 1BP.
Applicant: Mr and Mrs Russell
Decision: APPROVED
Decision Date: 14/01/22

The meeting closed at 7.52pm.

Signed by the Chair:
(Cllr E Spear)
Date: