

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council meeting held on Monday 14th December 2020 at 7:00 pm by video conference call.

	<u>Present</u>	<p>Cllrs: E Spear in the Chair, D Spear, M Shapland, R Shapland, E Wood, A Bryant, V Cann, P Lord, J Chesters and D Relph.</p> <p>Officers: T Lovell, Parish Clerk & RFO.</p> <p>1 member of the public.</p> <p>The Chair welcomed those in attendance and thanked everyone for joining the meeting. Technical checks were undertaken, the Chair read out the procedures for virtual meetings.</p>
174/2020/21	<u>Apologies</u>	Received from Cllr A Bradford.
175/2020/21	<u>Declarations of Interest</u>	<p>Cllr V Cann declared a non Pecuniary interest in Min Ref: 183/2020/21 (a), as she a member of the Saunton Sands.</p> <p>Cllr E Spear declared non Pecuniary interest in Min Ref: 183/2020/21 (f), as the applicant is a neighbour.</p> <p>Cllr D Spear declared a non Pecuniary interest in Min Ref: 183/2020/21 (f), as the applicant is a neighbour.</p>
176/2020/21	<u>Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.</u>	None received
177/2020/21	<u>Public Participation</u>	There was no public participation.

178/2020/21	<u>Minutes</u>	<p>RESOLVED: That the</p> <p>a. Minutes of the Council meeting held on 9th November 2020 be approved and signed by the Chair as a correct record. (10.0.1abs)</p> <p>b. Minutes of the Council meeting held on 23rd November 2020 be approved and signed by the Chair as a correct record. (8.0.3abs)</p> <p>c. Minutes of the Finance and Administration Committee meeting held on the 7th December 2020 be ratified and adopted by Council. (3.0.8abs)</p>
179/2020/21	<u>Action Sheet</u>	<p>RESOLVED: That the updated Action Sheet attached to these minutes be noted. (NC)</p>
180/2020/21	<u>Police Report</u>	<p>RESOLVED: That the December police report be noted. (NC)</p>
181/2020/21	<u>Reports from the Devon County Councillor</u>	<p>Members considered the County Councillors report circulated prior to the meeting.</p> <p>Cllr Spear raised concerns regarding the ongoing issue of speeding motorists in the village especially along the A361 in Knowle.</p> <p>RESOLVED: That the Clerk be requested to chase the County Council regarding what action it will be taking following the Petition they received from the Knowle Community Group approximately three months ago.</p>
182/2020/21	<u>Reports from the North Devon Councillors</u>	<p>Cllr D Spear reported that he had attended the Highways and Traffic Order Committee (HATOC) meeting last month. Stuart Jarvis is the Officer dealing with the Tarka Trail extension between Knowle and Willingcott. Negotiations with landowners are still ongoing but progressing. There was no mention of funding towards the cycle route through to Saunton.</p> <p>Cllr J Chesters reported that there had been no Licensing meetings due to the Covid-19 restrictions.</p> <p>Cllr E Spear had attended the joint Torridge and North Devon sub committee for Crime and Disorder. The Police Crime Commissioner (PCC) provided funding in the summer to help tackle anti-social issues in communities' areas included Croyde and Woolacombe. It is hoped that the PCC will provide further funding and Cllr E Spear has requested that Braunton be included.</p> <p>All North Devon Council staff are working from home where possible. The Waste and Recycling team are struggling with staff shortage due to some having to self-isolate.</p>

Cllrs E Spear, D Spear and J Chesters in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

Cllr V Cann declared a non Pecuniary interest.

- (a) 72462
Proposal: Erection of temporary dome studio.
Location: Saunton Sands Hotel, Saunton, Braunton, Devon EX33 1LQ
Applicant: Percy R Brend & Sons (Hoteliers) Ltd

It was moved by Cllr J Chesters, seconded by Cllr G Bell to recommend approval.

RESOLVED: That the Council recommends approval. It would request that the applicant does not use roundup and considers using a more environmentally friendly method to clear the area.
(NC)

- (b) 72383
Proposal: Single storey extension and alterations to provide additional living accommodation.
Location: Randalls, Chaloners Road, Braunton, Devon EX33 2ES
Applicant: Mrs K Bater

It was moved by Cllr P Lord, seconded by Cllr J Chesters to recommend approval.

RESOLVED: That the Council recommends approval
(NC)

- (c) 72507
Proposal: Erection of conservatory to side elevation.
Location: 12 Willand Road, Braunton, Devon EX33 1AX
Applicant: Jeffery

It was moved by Cllr J Chesters, seconded by Cllr R Shapland to recommend approval.

RESOLVED: That the Council recommends approval.
(NC)

- (d) 72494
Proposal: Creation of additional first floor accommodation and additional windows to elevations (alterations to approved scheme ref: 65461).
Location: Branch Farm, Pippacott, Barnstaple,

Devon EX33 4EJ
Applicant: Mr M Brend

It was moved by Cllr D Spear, seconded by Cllr G Bell to recommend approval.

RESOLVED: That the Council recommends approval.

(NC)

- (e) 72105
Proposal: Creation of driveway.
Location: 102 South Street, Braunton, Devon. EX33 2AS
Applicant: Mr Tom Grosz

It was moved by Cllr D Spear, seconded by Cllr P Lord to recommend approval.

An amendment was moved by Cllr J Chesters and seconded by Cllr M Shapland to recommend refusal on the grounds, as follows:

- Concerns regarding highway safety due to close proximity to adjacent junction.
- There is no sustainability report offsetting the net loss in biodiversity.
- Concerns that it would set a precedent.

The motion was put to the vote and carried.

(8.0.3abs)

RESOLVED: That the Council recommends refusal on the grounds, as follows:

- Concerns regarding highway safety concern due to close proximity to adjacent junction.
- There is no sustainability report to offsetting the net loss in biodiversity.
- Concerns that it would set a precedent.

(8.0.3abs)

Cllr E Spear and D Spear declared a non Pecuniary interest and left the meeting.

It was moved by Cllr G Bell, seconded by E Wood that the Vice Chair Cllr D Relph take the Chair.

(NC)

- (f) 72455
Proposal: Barn for use as garage/workshop/equipment store.
Location: The Old Quarry, Corilhead Road, Braunton, Devon EX33 2EW
Applicant: Mr Scott Delaney

It was moved by Cllr G Bell, seconded by Cllr E Wood to recommend refusal on the grounds, as follows:

- Outside of the development boundary.
 - Loss of net biodiversity
 - Inappropriate development in the Countryside.
- (NC)

Cllr E Spear and D Spear rejoined the meeting.

184/2020/21

**North Devon
Council –
Planning
Decisions**

North Devon Council, the determining Authority, has APPROVED the following applications with conditions as filed:

- 70853 Proposal: Certificate of Lawful Development for existing Use of Change of Use of Agricultural land to Domestic garden.
Location: The Lookout, Boode Road, Braunton, EX33 2NW
Applicant: Landsense Professional Ltd
Decision: REFUSED
Decision Date: 27/11/20
- 70855 Proposal: Certificate of Lawful Development for existing Use of Change of Use of Agricultural land to Domestic garden.
Location: Blackwells Lodge, Boode Road, Braunton, EX33 2NW.
Applicant: Mrs Margaret Ford
Decision: REFUSED
Decision Date: 24/11/20
- 72261 Proposal: Extension to dwelling.
Location: High View, Frog Lane, Braunton, EX33 1BB
Applicant: Mr and Mrs Dees
Decision: APPROVED
Decision Date: 23/11/20
- 72233 Proposal: Extension to dwelling
Location: 36 The Fairway, Braunton, Devon, EX33 1DZ
Applicant: Mr and Mrs Freestone
Decision: APPROVED
Decision Date: 23/11/20
- 72120 Proposal: Change of use and conversion of building to create a residential dwelling
Location: Land adj. of Tennis Court Cottage, Saunton, EX33 1LJ
Applicant: The Christie Devon Estate
Decision: APPROVED
Decision Date: 24/11/20
- 72137 Proposal: Extension to bed and breakfast business to provide additional owners accommodation
Location: The Brookfield, 45 South Street, Braunton, Devon, EX33 2AN.
Applicant: Mr Chris Wassall

Decision: APPROVED
Decision Date: 23/11/20

72302 Proposal: Erection of a new build portacabin to be used for offices and storage
Location: Fire Station, Chaloners Road, Braunton, Devon, EX33 2ES
Applicant: Derek Saunders
Decision: APPROVED
Decision Date: 27/11/20

72311 Proposal: Demolition of conservatory and rear extension and erection of single storey extension
Location: 6 Cavie Road, Braunton, Devon, EX33 1DX
Applicant: Mrs Cox
Decision: APPROVED
Decision Date: 27/11/20

72335 Proposal: Single Storey extension to front of property and internal alterations
Location: 1 Velator Close, Braunton, Devon, EX33 2DT
Applicant: Mr and Mrs Strobels
Decision: APPROVED
Decision Date: 23/11/20

72077 Proposal: Extension and alterations to dwelling to create first floor (amended plans and additional information).
Location: Sansouci, Ash Road, Braunton, EX33 2EF
Applicant: Mr Dan Welburn
Decision: APPROVED
Decision Date: 01/12/20

72280 Proposal: Extension to dwelling.
Location: 3 Beech Grove, Braunton, Devon, EX33 1BR
Applicant: Mr Adam Ansell
Decision: APPROVED
Decision Date: 01/12/20

185/2020/21

Accounts due for Payment for the period 24th November to 14th December 2020.

RESOLVED: That the

- a. Payments totalling £4,495.20 be approved and paid as detailed on the attached list.
- b. PAYE, NI and Pensions for December 2020 be approved as detailed on the attached list.

(NC)

186/2020/21

Budget and Precept 2021/22

The Council considered its draft budget proposal for 2021/22. Further to the Finance and Administration Committee meeting held on 7 December the Council accepts the recommendations that the Council increases its precept by 2%. Based on the 2020/21 Council Tax Base (3092) this would increase the Band D Equivalent by £1.01 per annum.

		RESOLVED: That the a. Council's budget for 2021/22 be set at £344,100, as detailed in Appendix A. b. Council's precept be set at £160,590 for 2021/22. (NC)
187/2020/21	<u>Annual Return Year End 31 March 2020</u>	RESOLVED: That the External Auditor's report for the Annual Governance and Accountability Return (AGAR) year ended 31 March 2020 be noted. (NC)
188/2020/21	<u>Flashing Speeding Sign, Saunton Road</u>	Members considered a report which was circulated prior to the meeting. It was noted that the County Cllr had withdrawn 50% of her funding leaving a shortfall of £1,665. Cllr V Cann explained that the Devon and Cornwall Police were in support of this project. A suitable location had been identified but the Council were waiting for confirmation from the County as they are the landowner. RESOLVED: That this be deferred until the January Council meeting to enable alternative funding to be identified. (NC)
189/2020/21	<u>Devon County Council Proposed Crossing Patrol on Chaloners Road</u>	RESOLVED: That the Council grants Devon County Council permission to install a control box for the new signal controlled crossing on its land in Memorial Gardens adjacent to the Vivian Moon Centre. (NC)
190/2020/21	<u>Hire of Community Shared Space</u>	RESOLVED: That the Council grants permission for: a. the RSPB to use the CSS on Saturdays including the 23 rd January, 6 th and 21 st February and 7 th March 2021 to provide a stand on the work of the RSPB. b. the North Devon Biosphere to use the CSS on the 9 th January from 9.30am to 3.30pm to facilitate a bird nestbox painting (treating with wood preservative) session as part of the North Devon Biosphere Pledge for Nature Project.
191/2020/21	<u>Items for Information</u>	RESOLVED: That the Council noted items for information, as follows: a. Letter received from Selaine Saxby MP for North Devon regarding the planning consultation, attached. b. Clerks and Councils Direct, Issue 132, November 2020

The meeting closed at 8.40 pm.

Signed by the Chair:
(Cllr E Spear)

Date:

179/2020/21.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	PROGRESS MADE
February 2020	Air Quality Action Plan (AQAP)	TWG meeting held on Wednesday 12 February 2020 –NDC have adopted the Air Quality SPD. NDC have submitted the ASR 2019 to Defra for approval.
July 2019	Extension of Tarka Trail from Knowle towards Ilfracombe	No updates have been received from the County – refer to October 2019 AS. To be promoted in the Parish Council's Active Travel Plans submitted to DCC. To request update on status of the project and remind the County that their planning consent will lapse
February 2018	North Devon Council: Section 106 Money Communities Together Fund (CTF) ND Councillor Grant	<ul style="list-style-type: none"> • Fitness equipment in the recreation ground –to be considered by the Parks and Gardens Committee. • Informal running track in the recreation ground – to be considered by the Parks and Gardens Committee. • Skate Park facilities on land adjacent Velator quay – Section 106 request submitted. • Provision of public conveniences on Chaloners Road – Section 106 request submitted not eligible for S106. • Replacement play equipment at Knowle Play Park – Castle themed climbing tower completed. £7,006 S106 applied for to complete phase two – install double swing set of 2 x flat swings and Birds Nest Swing complete with rubber mulch. • Upgrade existing equipment in the Chaloners Road play area identified on the ROSPA inspection - £4,026 S106 applied towards replacing the Spudnik Roundabout. • Trim Trail adjacent Tarka Trail on Parish Council land - £14,628 Section 106 request submitted. Developer has requested clarification of site and that consultation be carried out with neighbouring residents.
April 2019	Community Led Plan (aka Parish Plan)	To appoint Devon Communities Together to help review the existing Parish Plan for Braunton. To hold a public consultation event in 2020 – Postponed due to COVID-19.
June 2019	Braunton Neighbourhood Plan (BNP)	The Council appointed Cllrs M Shapland, A Bryant, D Relph and G Bell as its four representatives to serve on the Braunton Neighbourhood Plan Steering Group (BNPSG) (Min Ref: 075/2019/20). The Council to provide training in Braunton for the BNPSG, Parish councillors and surrounding communities. Funding included in the financial year 2020/21 BNPSG to report at November Council meeting. Stuart Todd Independent Consultant appointed to help develop the Braunton Neighbourhood Plan. Braunton Neighbourhood Plan awarded £6679 funding needs to be spent his financial year. BNPSG to have a standing item on the Additional Council meetings.
June 2019	Climate Emergency	<ol style="list-style-type: none"> 1. Declared a 'Climate Emergency'; 2. Pledged to do everything within the Council's power to make the Parish of Braunton carbon neutral, and over the term of this council by 2023 to do as much as possible to achieve carbon neutrality. 3. Work with other local authorities and bodies (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less than 1.5°C; 4. Continue to work with partners to deliver this new goal through all relevant strategies and plans; 5. Specifically consider the mitigation of wider climate impacts on Braunton; 6. Engage with surrounding parish and town councils to ascertain what other local areas are doing; 7. To carry out an audit of the Council's activities to define the organisation boundaries and establish where improvements in the Council's energy use can be made. 8. Cllr Bell to contact surrounding Parish Council's. 9. Secured District Councillor Grant to plant standard trees in the Recreation Ground as part of the Council tree planting scheme. 10. Secured Oak tree from the Landmark Tree Scheme to be planted on land behind the Anchor area in the centre of the village.

		<p>11. Secured 420 trees from the Woodland Trust to be planted on parish land in November / December 2020.</p> <p>12. BPC Climate Emergency Working Party to meet on Monday 16 March at 6 pm.</p>
June 2019	Public Conveniences and baby changing facilities	<p>1. Clerk has reported to NDC the poor state of their public conveniences in Braunton.</p> <p>2. Council to continue to secure external funding to reopen the redundant public conveniences at the side of the Parish Hall.</p> <p>3. NDC to carry out a review of its public conveniences.</p> <p>4. Clerk emailed Paul Burton to find out NDC intend to open the public conveniences in Braunton with shops reopen on the 15th June. Braunton public conveniences were opened on the 15th June.</p> <p>5. NDC have approached Parish Council to take on the responsibility of the public conveniences in Braunton. This will be discussed at the Parish Forum on the 16th December.</p>
July 2019	Pharmacy Services in the village	<p>The Clerk to write to the LPC and CCG to express the Council's concerns regarding the closure of the Lloyds Pharmacy on Caen Street and whether the existing pharmacy services in the village will meet the needs of the community. No further action since July 2019 please refer to November 2020 Action Sheet.</p>
February 2020	Men's Shed – Live Well in Braunton	<p>1. The Council agreed the Men's Shed could use the Committee Room and area at the rear of the premises.</p> <p>2. The first two meetings will not be charged to help the group to become financial established.</p> <p>3. Cllr R Shapland to be the Council's representative on the Men's Shed Committee.</p> <p>4. BPC agreed to allow the Men's Shed to use the Stoney Bridge Depot subject to consultation and the necessary licences and permissions being obtained.</p>
February 2020	Remedial Works to the Memorial Garden Hedgerow	<p>Council to consider options to replant area at its meeting on 9 March.</p> <p>Quotation received from St. Johns Garden Centre. Insurance money received w/c 28/09/20 Parks and Gardens to consider options for remedial works.</p> <p>St. Johns quotation in excess of £6k work to be done in house to tidy area, grass seed and fence. Planting scheme to be considered in the future once finances are available.</p>
June 2020	Car Parks	<p>Reintroducing charging in the Council's car parks. NDC only working with contactless payment method RingGo confirmed to charge to be added to NDC existing account. Waiting for response from NDC.</p> <p>NDC will resume the Parish Council's car parks cash collections on Monday 13th July 2020. NDC will allow the Parish Council to be added to its existing RingGo account they hope to be able to offer this by October. Charges to increase from 1st April see October 2020 Minutes. Clerk to enquiry whether the Council could obtain a PWLB to replace the existing pay and display machine to provide cashless payment method.</p>
June 2020	Measures to reopen the village	<p>DCC and NDC have supported the Council making the pavements in Caen Street one way. Signage implemented by Council staff. Council approve additional signage at each end of Caen Street and by pay and display machines. Clerk to mock up sign and circulate for approval.</p> <p>DCC are considering a 20 mph limit in Caen Street, The Square, Exeter Road and Ilfracombe Road.</p> <p>DCC are considering synchronising the pedestrian signal lights on out the Anchor with the lights on The Square.</p> <p>Council to consider more permanent measures to be including the second tranche of DCC Active Travel bid.</p> <p>Clerk to write to DCC and the North Devon MP expressing the Council's disappointment on how the County consulted with communities regarding the Active Travel Fund. Received no response.</p> <p>Late night shopping on 11th and 18th December. Free parking in Parish owned car parks. Santa and sleigh by the Christmas tree from 3pm to 5pm. Social distancing signage for bollards European funding.</p>
June 2020	COVID-19 Measures to reopen Council buildings	<p>Council approved risk assessments and proposals to reopen Council building and services including: Car Parks, Community Work Hub, Play Areas and Parish Office.</p>

	and Services	Council to provide signage so that the Skate Bowl can reopen. Risk assessment for the Parish to be deferred until the August meeting. Clerk to ascertain if hirers intend to start using the Hall again. To be updated in accordance with Government guidance.
<u>DATE</u>	<u>COMMITTEE</u>	<u>PROGRESS</u>
May 2019	Finance and Admin	BPC to apply for the Local Council Award Scheme (aka Quality Council Status).
May 2019	Finance and Admin	To upgrade the Council's website. Funding allocated in 2020/21 postponed to 2021/22 due to COVID. Accessibility Statement to be approved by 23rd September 2020.
May 2019	Finance and Admin	To provide training opportunities for local councillors - Ongoing.
November 2019	Finance and Admin	Parish Grants be awarded in January 2020 totalling £13,475. Postponed due to COVID-19.
February 2020	Parks and Gardens	Install new swing set and communal area in Knowle Play Park. Waiting for S.106 Funding to be released.
June 2020	Parks and Gardens	Council to take on the County Urban Grass Cutting contract for 2021/22.
January 2019	Parks and Gardens	To obtain costs to install fitness equipment – to be considered by the new Council following the May elections. Rotary Club of Braunton are keen to develop the area and encourage pentanque. The project to be referred to full Council following the May elections. The Parks and Gardens Comm. meet with the Braunton Rotary Club (BRC) on the 30 September to consider options and costs – no official response received from the BRC regarding proposed plans. Funding for Trim Trail applied to Section 106.
April 2019	Parks and Gardens	To look at opportunities to provide more public open space in the community. The Clerk, the Chair and Chair of Parks and Gardens to be given delegated powers to meet with NDC to begin negotiations regarding acquiring more open space in Braunton between the River Caen and Tarka Trail. NDC are in the process of transferring the land. The Parish Council have appoint Brewer, Harding and Rowe to act on its behalf.
June 2019	Parks and Gardens	To carry out a tree audit of Council owned trees and identify land where trees can be planted in the future. To allocate funds in the Council's budget 2020/21. External funding provided to plant 13 trees on the Braunton Recreation Ground. To request permission to plant trees on County verge at Coril Head met with DCC in August proposal to be considered. DCC refused permission due underground services.
June 2019	Parks and Gardens	To negotiate with DCC a long-term agreement / lease to maintain the 32,000 m ² in the parish. Ongoing last chased 21/01/20.
November 2019	Parks and Gardens	<ul style="list-style-type: none"> To apply for a free pack of trees from the Woodland Trust to be planted by local school children at the Beacon in the Spring 2020. Trees to be planted at the Beacon before Christmas volunteers include The Wave Project, AONB, NDVS and two parish councillors. The Council to purchase and plant 45 standard trees on its land subject to budgetary provisions. 13 trees planted on the Recreation in January 2020 – Postponed due to Covid19.

November 2019	Property	BPC to reconsider the Rural Community Energy Fund Feasibility Study. This has been uploaded to the 'BPC Climate Emergency Google Drive'.
November 2019	Property	Parish Hall look at options and costs to improve the energy efficiency of the building including replacing doors and windows (Min Ref: PR/22/2019/20). Postponed due to Covid19.
February 2020	Property	To review the condition of Caen Street Car Park and bring costs for resurfacing / patching, realigning and drainage back to the next meeting.
February 2020	Property	Electric Vehicle (EV) Charge Point in Caen St. Car Park. <ol style="list-style-type: none"> 1. To apply to the Energy Saving Trust for funding towards installing 22kW EV charge point. 2. Join the Devon Low-carbon Energy & Transport Technology Innovator (DELETTI) 3. Work with North Devon Council to ensure that charge points are compatible