

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council meeting held on Monday 13 January 2020 at 7:00 pm in the Council Chamber, Chaloners Road, Braunton.

	<u>Present</u>	<p>Cllrs: E Spear in the Chair, D Spear, G Bell, V Cann, M Shapland, R Shapland, Bunyard, Lord, Mrs J Chesters, P Lord and E Wood (part).</p> <p>Officers: T Lovell, Parish Clerk & RFO. In attendance: Devon County Cllr Chugg</p> <p>1 member of the public.</p>
202/2019/20	<u>Apologies</u>	<p>Received and accepted from: Cllr D Relph indisposed. Cllr B Bryant personal commitments.</p>
203/2019/20	<u>Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council</u>	<p>There were none.</p>
204/2019/20	<u>Declarations of Interest</u>	<p>Cllr R Shapland declared a non Pecuniary interest in Minute Ref: 211/2019/20 (d), as the writers of three of the letters of representation are known to him.</p> <p>Cllr M Shapland declared a non Pecuniary interest in Minute Ref: 211/2019/20 (d), as the writers of three of the letters of representation are known to her.</p> <p>Cllr G Bell declared a Pecuniary interest in Minute Ref: 208/2019/20 and 213/2019/20, as he is employed by the NHS.</p> <p>Cllr M Shapland declared non Pecuniary interest in Minute Ref: 215/2019/20, as she is the Chair of U3A.</p>
205/2019/20	<u>Request for Dispensation</u>	<p>There were none.</p>

206/2019/20	<u>Minutes</u>	RESOLVED: That the Minutes of the Full Council meeting held on 12 December 2019 be approved and signed as a correct record. (NC)
207/2019/20	<u>Police Representation</u>	The Clerk informed members that planning application 70781 for the police to have a portacabin in the Fire Station Car Park had been approved. An officer from the Police Crime Commissioning (PCC) Office would be addressing members prior to the next full Council meeting regarding the work of the PCC. RESOLVED: That the Council notes the latest Police Newsletter, which was circulated prior to the meeting. (NC) Cllr Wood joined the meeting at 7:05 pm. Cllr G Bell declared a Pecuniary interest.
208/2019/20	<u>Action Sheet</u>	RESOLVED: That the Action Sheet be noted, attached. Cllr B Bunyard requested when the Air Quality Technical Working Group notes from the meeting held in December would be circulated. The Clerk reported that she was waiting for confirmation from Devon County Council regarding the content of the notes and that they would be circulated with the next full Council agenda. Cllr G Bell requested if the Council had applied for a free pack of trees from the Woodland Trust the Clerk would report back to a future meeting. (NC)
209/2019/20	<u>Report from Devon County Councillor</u>	County Cllr Chugg reported that the pothole in South Street had been repaired but the repair had only lasted for a short time. She had made enquiries to find out who was responsible for the poor repair job. Cllr M Shapland and R Shapland declared a non Pecuniary interest as they reside in Church Street. Cllr Chugg had received emails from the Clerk acting on behalf of a resident in Church Street regarding his concerns due to surface water flooding, blocked drains and inadequate gullies in Church Street. An officer from DCC Highways has agreed to meet with the resident to address his issues. Cllr Chugg provided an update received from Cllr Leadbetter, Chair of the Devon Health and Wellbeing Board. i. Lloyds Pharmacy were going to close regardless – this was a business decision

- ii. The coordination of services within individual pharmacies are operational decisions made by the operator (in this case Lloyds Pharmacy)
- iii. The National Health Service England (NHSE) commissions pharmacy services.
- iv. Any complaints about services can be directed to the pharmacy through feedback leaflets provided in the pharmacy or directed through the 'contact us' section on their website.
- v. Devon Health and Wellbeing Board has no control over either the closure of pharmacies or the opening of new ones. Its role is to provide information about pharmacy provision across Devon to NHSE, who make a decision based on this data and other factors.
- vi. The Devon Health and Wellbeing Board's existing pharmaceutical needs assessment (PNA), encompassing the supplementary statement issued following this pharmacy closure in Caen Street, identifies no current gaps in provision in Braunton.
- vii. The PNA spans a three year cycle, and its next one is due to be published in 2021, they will begin the review this year (2020). This will take account of any changes in provision in areas across Devon including closures, population changes or proposed housing developments.
- viii. The health and wellbeing board can only make recommendations that relate to the pharmacy provision in the area, which will be considered by NHSE when making a decision. However, any decision to open a pharmacy is still subject to market forces.
- ix. Any other pharmacy provider is still able to submit an application to NHSE to set up in the area, for consideration under national regulations.

Members strongly disagreed with the amendment made to the PNA stating 'identifies no current gap in provision in Braunton' following the closure of the Lloyds Pharmacy in Caen Street. It is evident from customers feedback and members own observations that the Lloyds Pharmacy at the Caen Medical Centre.

- It is not big enough to cope with the demand.
- It has lost its consultation service as the consultation is always full with boxes.
- Customers are experiencing long waiting times some in excess of two hours.
- There is Insufficient space for customers and limited mobility access.
- The pressures on the pharmacy service will increase during the summer months due to increased population due to tourists in the area.

210/2019/20

**Report from
North Devon
District
Councillors**

Cllr D Spear reported that the North Devon Council Climate Emergency Committee has devised a fifty-point Action Plan. It will be resubmitting a grant bid to central government and plans to work in partnership with clusters of town and parish councils based on their geographical

area. It will provide guidance on scope of carbon footprints and bring in experts from Exeter University on Biosphere and other related bodies.

Devon County Council have allocated £144k funding and representatives from North Devon, Mid Devon and Torridge Council's will be invited to sit on the County's Climate Committee. The number of representatives was initially to be based on population size and North Devon would have been unrepresented as it has a smaller population than the other areas. This has been reviewed and due to the rich and important biodiversity in North Devon it will have a similar number of representatives as the other district councils.

Cllr Mrs J Chesters reported that feedback from those who attended the last Parish Forum have shared concerns that the planning presentation received from a North Devon Council Officer was not helpful to town and parish councils. She has left some planning documents with the Parish Clerk for members to read if they wish to.

Cllr Mrs J Chesters informed members that The Moorings @ Devon, offers an out of hours mental health support to anyone aged 16+ at Braddon House, Barnstaple from 6 pm to midnight Thursday to Sunday.

Cllr E Spear confirmed that North Devon Council would be carrying out a review of its public conveniences she had made them aware of the poor state of the public conveniences that they are responsible for in Braunton.

211/2019/20	<u>Planning</u>	The Chair requested the Lead Member for Planning Cllr M Shapland, to present the planning applications to the meeting as per the attached sheet.
212/2019/20	<u>Finance</u>	<p>(a) RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £2,855.21.</p> <p>(b) RESOLVED: That the statement of accounts for December be deferred to the Additional Council meeting.</p> <p style="text-align: right;">(NC)</p>
213/2019/20	<u>Northern Devon Healthcare NHS Trust and the Royal Devon and Exeter NHS Foundation.</u>	Members considered a briefing that had been circulated by the Northern Devon Healthcare NHS Trust and the Royal Devon Exeter NHS foundation, regarding their agreement to explore joining together on a more formal basis. Cllr E Wood shared information received from the Save our Hospital Services (SoHS).
214/2019/20	<u>Judicial Review of the Propose Fire Service Cuts</u>	The Chair informed members that the Devon and Somerset Fire and Rescue had recently made a statement that they would not be closing any fire stations in Devon and the 24 hour night cover will continue at the Barnstaple Station. This might be reviewed at a later date.

Cllr M Shapland declared a non Pecuniary interest.

215/2019/20	<u>Climate Change (Climate Emergency)</u>	<p>The Council considered progress made with producing an action plan to deliver its climate emergency targets.</p> <p>RESOLVED: That the Council to receive an update at its February additional Council meeting, including:</p> <ul style="list-style-type: none">• Braunton Parish Council's carbon audit• Biodiversity• Rising sea levels• Funding opportunities <p>(NC)</p>
216/2019/20	<u>Braunton Neighbourhood Plan Steering Group (BNPSG) meetings in 2020</u>	<p>RESOLVED: That BNPSG to be providing with access to the Braunton Community Work Hub to hold their monthly meetings, to be reviewed in three months.</p> <p>(NC)</p>
217/2019/20	<u>Items for Information</u>	<p>Items a) and b) were noted.</p>

The meeting closed at 9.05 pm.

Signed by the Chair:

(Cllr E Spear)

Date:

208/2019/20.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	The Air Quality TWG met with Caen Community Primary School on the 18 June 2019 notes to be considered at the Council meeting on the 8 July. Notes and actions contained therein approved (Minute Ref: 076/2019/20). To consult the community: (a) 'MOVA' becoming a medium-term aim in the AQAP. (b) DCC upgrading the Zebra crossing on Chaloners Road and Saunton Road and also other walking and cycling improvements around the village becoming a short-term aim
September 2018	Pedestrian crossing in Braunton	The TWG meeting to be held on 11 December 2019 – draft notes to be circulated. No progress to report – refer to January 2019 AS.
July 2019	Extension of Tarka Trail from Knowle towards Ilfracombe	No updates have been received from the County – refer to October 2019 AS.
February 2018	North Devon Council: Section 106 Money Communities Together Fund (CTF) ND Councillor Grant	<ul style="list-style-type: none"> • Fitness equipment in the recreation ground –to be considered by the Parks and Gardens Committee. • Informal running track in the recreation ground – to be considered by the Parks and Gardens Committee. • Skate Park facilities on land adjacent Velator quay – Section 106 request submitted. • Provision of public conveniences on Chaloners Road – Section 106 request submitted. • Replacement play equipment at Knowle Play Park – Castle themed climbing tower completed sign to erected in the New Year.
November 2018	Village Green	<ol style="list-style-type: none"> 1. Phase one of the project - completed sign to be erected in the New Year. 2. Phase two to be completed later in the year once the relevant permissions have been obtained.
April 2019	Community Led Plan (aka Parish Plan)	To appoint Devon Communities Together to help review the existing Parish Plan for Braunton. To hold a public consultation event in 2020.
June 2019	Braunton Neighbourhood Plan (BNP)	The Council appointed Cllrs M Shapland, A Bryant, D Relph and G Bell as its four representatives to serve on the Braunton Neighbourhood Plan Steering Group (BNPSG) (Min Ref: 075/2019/20). The Council to provide training in Braunton for the BNPSG, Parish councillors and surrounding communities. Funding included in the financial year 2020/21.
June 2019	Climate Emergency	<ol style="list-style-type: none"> 1. Declared a 'Climate Emergency'; 2. Pledged to do everything within the Council's power to make the Parish of Braunton carbon neutral, and over the term of this council by 2023 to do as much as possible to achieve carbon neutrality. 3. Work with other local authorities and bodies (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less than 1.5°C; 4. Continue to work with partners to deliver this new goal through all relevant strategies and plans; 5. Specifically consider the mitigation of wider climate impacts on Braunton; 6. Engage with surrounding parish and town councils to ascertain what other local areas are doing; 7. To carry out an audit of the Council's activities to define the organisation boundaries and establish where improvements in the Council's energy use can be made. 8. Cllr Bell to contact surrounding Parish Council's. 9. Secured District Councillor Grant to plant standard trees in the Recreation Ground as part of the Council tree planting scheme. <p>The above to be reviewed by Council at its meeting in January 2020.</p>

June 2019	Public Conveniences and baby changing facilities	<ol style="list-style-type: none"> 1. Clerk has reported to NDC the poor state of their public conveniences in Braunton. 2. Council to continue to secure external funding to reopen the redundant public conveniences at the side of the Parish Hall.
July 2019	Pharmacy Services in the village	<p>The Clerk to write to the LPC and CCG to express the Council's concerns regarding the closure of the Lloyds Pharmacy on Caen Street and whether the existing pharmacy services in the village will meet the needs of the community.</p> <ol style="list-style-type: none"> 1. Response received from NHS England (South West) 09/08/19. 2. Response received from Devon Local Pharmaceutical Committee 16/08/19 3. Waiting for response from CCG. 4. Reponse receive from Devon County Council Health and Wellbeing Board 24/09/19. 5. Council to issue press release to encourage the community to write to the DCC Health and Wellbeing Board to request an urgent PNA be carried out in Braunton. Completed. 6. Council to invite Councillor Andrew Leadbetter to future meeting to discuss pharmaceutical needs in Braunton. Completed.
July 2019	Devon & Somerset Fire & Rescue Service (DSFRS)	The Clerk to invite the DSFRS to attend a meeting with Council to discuss the proposed options in their Service Delivery Operating Model consultation. Council submit response to consultation not in favour of the proposed options (Min Ref: 130/2018/19).
July 2019	Parish Field	Caen Community Primary School to be given permission in principle to create an all weather track around the perimeter of the Parish Field subject to the School obtaining the necessary permissions and any legal cost to amend the Lease is meet by DCC.
August 2019	Hospital services in northern Devon	The Council put on its website and social media sites the Hospital Services in northern Devon: public survey. The Council write to the local MP to request him to put political pressure on the government to secure more funding for the NDDH in the future. To be considered by Council at its meeting in January 2020.
November 2019	Community Emergency Plan (CEP)	Working Party to meet and update the CEP before the 9 December. Completed.
<u>DATE</u>	<u>COMMITTEE</u>	<u>PROGRESS</u>
May 2019	Finance and Admin	BPC to apply for the Local Council Award Scheme (aka Quality Council Status).
May 2019	Finance and Admin	To upgrade the Council's website. Funding allocated in 2020/21.
May 2019	Finance and Admin	To provide training opportunities for local councillors.
November 2019	Finance and Admin	Parish Grants be awarding in April 2020 totalling £13,475.
December 2019	Finance and Admin	Prepare draft Council Budget 2020/21. Completed.
December 2019	Finance and Admin	Operation London Bridget to agree draft Policy in principle and bring back to the January meeting to approve Appendices.
January 2019	Parks and Gardens	Install new swing set and communal area in Knowle Play Park. Waiting for S.106 Funding to be released.
April 2019	Parks and Gardens	Council to take on the County Urban Grass Cutting contract for 2020/21.

June 2019	Parks and Gardens	To obtain costs to install fitness equipment – to be considered by the new Council following the May elections. Rotary Club of Braunton are keen to develop the area and encourage pentanque. The project to be referred to full Council following the May elections. The Parks and Gardens Comm. meet with the Braunton Rotary on the 30 September to consider options and costs.
June 2019	Parks and Gardens	To look at opportunities to provide more public open space in the community. The Clerk, the Chair and Chair of Parks and Gardens to be given delegated powers to meet with NDC to begin negotiations regarding acquiring more open space in Braunton.
November 2019	Parks and Gardens	To carry out a tree audit of Council owned trees and identify land where trees can be planted in the future. To allocate funds in the Council's budget 2020/21. External funding provided to plant 13 trees on the Braunton Recreation Ground.
November 2019	Parks and Gardens	To negotiate with DCC a long-term agreement / lease to maintain the 32,000 m ² in the parish. Ongoing.
November 2019	Parks and Gardens	<ul style="list-style-type: none"> • To apply for a free pack of trees from the Woodland Trust to be planted by local school children at the Beacon in the Spring 2020. • The Council to purchase and plant 45 standard trees on its land subject to budgetary provisions. • The Clerk to obtain permission to plant trees on DCC grass verges.
June 2019	Parks and Gardens	The Council to purchase battery powered hedge cutter to comply with its declared 'Climate Emergency'. Completed.
September 2019	Property	BPC to reconsider the Rural Community Energy Fund Feasibility Study. This has been uploaded to the 'BPC Climate Emergency Google Drive'.
	Property	<p>Review of the Braunton Community Work Hub – the following agreed at the Property Committee meeting 03/09/19:</p> <ol style="list-style-type: none"> 1. Introduce new T&C's. Completed 2. Introduce new tariff. Completed 3. Organise a first anniversary relaunch to coincide with launching the Work Hub website. 4. Contact NDC Economics team to research what help is available to SMEs. 5. Contact Princes Trust Programme to involve young people. 6. Review changes in 6 months.

211/2019/20. PLANNING

(a) 70859 Conversion of building to form five dwellings at Elliott Gallery, Hills View, Braunton, Devon, EX33 2LA

Applicant: CP Enterprises

It was moved by Cllr Mrs J Chesters, seconded by Cllr R Shapland to recommend approval.

Comment: RESOLVED: To recommend approval.

The Council supports the comments made by the Conservation Officer, if possible, it would request that the stained glass window is kept in Braunton to retain local heritage.

(8.2)

(b) 70871 Extension to dwelling at 24 Pixie Dell, Braunton, Devon. EX33 1DP

Applicant: Mr & Mrs J Alexander

It was moved by Cllr P Lord, seconded by Cllr B Bunyard to recommend approval.

Comment: RESOLVED: To recommend approval.

(NC)

(c) 70893 Demolition of garage together with extension to dwelling at Be Traist, Colley Park Road, Braunton, Devon. EX33 2AR

Applicant: Ms Claire Isaac

It was moved by Cllr B Bunyard, seconded by Cllr G Bell to recommend approval.

Comment: RESOLVED: To recommend approval.

Braunton Parish Council wishes to make the following comments:

- The proposed application will result in a substantial reduction in the existing water retention area, the Council would request that consideration be given to implementing some form of water retention i.e. water butts.
- There is capacity to improve sustainability the Council would request that consideration be given to the biodiversity net gain and enhancement of the environment.
- The Council would request clarity regarding the removal of the existing external wall between the two proposed kitchen areas and confirmation that the extension will not be a separate dwelling.

(NC)

Cllr M Shapland and R Shapland declared a non Pecuniary interest.

(d) 70915 Extension and alterations to dwelling at Maycroft, Chaloners Road, Braunton, Devon EX33 2ES

Applicant: Mr & Mrs McLoughlin

It was moved by Cllr B Bunyard, seconded by Cllr Mrs J Chesters to recommend refusal.

Comment: RESOLVED: To recommend refusal on the grounds as follows:

- Over intensification of the site.
- Overshadowing of neighbouring properties which will negatively affect existing solar PV Panels.
- It is believed that the Decision Notice giving consent for the bungalow to be built was on the condition that it would remain as a bungalow.
- Concerns regarding noise disturbance to neighbouring properties due to commercial use.

(NC)

(e) 70926 Retrospective application for variation of condition 1(ii) (approved plans) attached to planning permission 59804 (alterations to stores for improved access) to enable amended design in relation to door and windows at Fairlynch Stores / Reservoir Willoway Lane, Braunton, EX33 1BS.

Applicant: Devon Build

It was moved by Cllr B Bunyard, seconded by Cllr D Spear to recommend refusal.

Comment: RESOLVED: To recommend refusal on the grounds as follows:

- The site is within a zone of Influence (ZoI) and will negatively impact on the Northern Devon Area of Outstanding Natural Beauty (AONB).
- Concerns regarding the large increase in glassed areas which could cause a potential hazard to bird life.
- Negative impact on the character of the existing building in a locally sensitive area.
- No Visual Impact Assessment provided.

(NC)

Approvals

70624 Retrospective application for erection of outbuilding to be used ancillary to the use of The Chalet at land adjacent The Chalet, Saunton, Braunton, Devon. EX33 1LG

70745 Demolition of garage and utility room and erection of single storey extension at 13 Barton Avenue, Braunton, Devon. Ex33 2BA

70186 Full application for erection of detached double garage together with outline application (some matters reserved) for the erection of one dwelling at The Presbytery, Frog Lane, Braunton. EX33 1BB

Refusals

70764 Retrospective application of the erection of a skate ramp at 55a Sunshine, Moorlea, Braunton, Devon. EX33 2PF

Date: 10/01/2020
 Time: 09:32:23

Braunton Parish Council
Day Books: Supplier Invoices (Detailed)

Date From: 09/12/2019
 Date To: 13/01/2020

Supplier From:
 Supplier To: ZZZZZZZZ

Transaction From: 1
 Transaction To: 99,999,999

N/C From:
 N/C To: 99999999

Dept From: 0
 Dept To: 999

Tran No.	Type	Date	A/C Ref	N/C	Inv Ref	Dept	Details	Net Amount	Tax Amount	T/C	Gross Amount	V	B
41940	PI	10/12/2019	IACAUDIT	7601	INV-0866	0	Audit Nov2019 ✓	380.00	76.00	T1	456.00	N	-
41979	PI	20/12/2019	APSIGNS	7300	00983	0	fire point sign ✓	45.00	0.00	T9	45.00	-	-
41980	PI	20/12/2019	TMSASSOC	7300	3234	0	fire alarms half yearly test ✓	133.40	26.68	T1	160.08	N	-
41981	PI	20/12/2019	SCR01	7200	1025861	0	safety boots ✓	41.66	8.33	T1	49.99	N	-
41982	PI	20/12/2019	ELITEPUB	7503	11866	0	Jan-June2020. ✓	816.00	163.20	T1	979.20	N	-
41983	PI	20/12/2019	LOOMIS	7400	0352686	0	*coin sorting ✓	36.29	7.26	T1	43.55	N	-
41984	PI	20/12/2019	PARKERS	7200	SI116457	0	Roses ✓	88.00	17.60	T1	105.60	N	-
41985	PI	20/12/2019	TRAVIS1	7200	AJQ983	0	cartridge/nozzle ✓	16.15	3.23	T1	19.38	N	-
41986	PI	20/12/2019	LOOMIS	7400	0354482	0	*CITcontract ✓	204.40	40.88	T1	245.28	N	-
42014	PI	07/01/2020	JEDMASON	7300	6050	0	cistern repairs ✓	167.18	33.44	T1	200.62	N	-
42015	PI	07/01/2020	PARKEON	7400	UK12402	0	m/c breakdown ✓	28.52	5.70	T1	34.22	N	-
42016	PI	07/01/2020	BRANDON	7300	7747061	0	crowd barriers ✓	121.44	24.29	T1	145.73	N	-
42025	PI	10/01/2020	BRSVCST	7200	Dec2019	0	fuel ✓	166.30	33.24	T1	199.54	N	-
42025	PI	10/01/2020	GEORGINA	7300	73	0	service W/H ✓	50.00	0.00	T9	50.00	-	-
42026	PI	10/01/2020	POC01	7501	Jan2020	0	100x2ndClass stamps ✓	61.00	0.00	T9	61.00	-	-
Totals								2,355.34	439.85		2,795.19		

Petty Cash ✓ 60.02 - 60.02
 TOTALS 2,415.36 - 2,855.21

Clerk: T. Lovell

DATE: 13-1-2020

BRAUNTON PARISH COUNCIL
APPROVED FOR PAYMENT
 CHAIRMAN dm Spay
 DATE 13/1/20