

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council meeting held on Monday 9 September 2019 at 7:00 pm in the Council Chamber, Chaloners Road, Braunton.

	<u>Present</u>	<p>Cllrs: E Spear in the Chair, Mrs J Chesters, D Spear, D Relph, P Lord, G Bell, V Cann, M Shapland, R Shapland, A Bradford, A Bryant and E Wood.</p> <p>Officers: A Corner, Senior Council Officer</p> <p>1 member of the public</p> <p>Marie Ash (Devon Partnership NHS Group) Jane Squire (Ask for Jake Community Group) Gwen de Groot (361 Energy) Nicola Corrigan (361 Energy)</p>
116/2019/20	<u>Apologies</u>	Received and accepted from Cllr Bunyard.
117/2019/20	<u>Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council</u>	The Chairman moved and it was unanimously agreed to rearrange items 7, 8 and 13 to allow speakers to depart the meeting early.
118/2019/20	<u>Declarations of Interest</u>	<p>Cllr D Relph declared a non-Pecuniary interest in Minute Ref: 124/2019/20, as he is a Director of 361 Energy.</p> <p>Cllr R Shapland declared a non-Pecuniary interest in Minute Ref: 127/2019/20 (70344), as he is a member of the Parochial Church Council.</p> <p>Cllr M Shapland declared a non-Pecuniary interest in Minute Ref: 127/2019/2 (70344), as she is a member of the Parochial Church Council.</p>
119/2019/20	<u>Request for Dispensation</u>	None received.
120/2019/20	<u>Minutes</u>	(a) RESOLVED: That the Minutes of the Full Council

meeting held on 12 August 2019 be approved and signed as a correct record.

- (b) RESOLVED: That the Minutes of the Additional Council meeting held on 27 August 2019 be approved and signed as a correct record.
- (c) RESOLVED: That the Minutes of the Finance and Administration Committee meeting held on 27 August 2019 be ratified and adopted by the Council.
- (d) RESOLVED: That the Minutes of the Parks and Gardens Committee meeting held on 20 August 2019 be ratified and adopted by the Council.
- (e) RESOLVED: That the Minutes of the Property Committee meeting held on 3 September 2019 be ratified and adopted by the Council.

(NC)

121/2019/20

Police Representation

RESOLVED: That

- a. the Council notes the latest Police Newsletter, which was circulated prior to the meeting.
- b. the Senior Council Officer be instructed to contact the police and request the position of the police nationally on pavement parking.

(NC)

122/2019/20

Action Sheet

RESOLVED:

- a. that the Action Sheet be noted, attached.
- b. the Clerk to check what funding was offered for the extension to the Tarka Trail.
- c. That the Senior Council Officer to write a further letter to Devon County Council Health and Wellbeing Board regarding the reduction in pharmacy services in the village.
- d. Cllr G Bell to approach other Council Clerks regarding Climate Emergency.

(NC)

123/2019/20

HopeWalk and Mental Health Awareness Event

The Chair welcomed Marie Ash from Devon Partnership NHS Trust and Jane Squire.

Jane Squire informed the Council of a new group formed in Braunton 'Ask for Jake, you're not alone' an initiative set up to support mental health in Braunton following the passing of a member of her staff.

The aims of the Ask for Jake Community Group will be:

- To help support members of the Braunton Community who have mental health concerns with an emphasis on, but not exclusively aimed at, young persons.
- To provide a community safety net and signposting service to support mental wellbeing in Braunton
- To create a network of adults and young people

locally who receive recognised suicide prevention and mental health awareness training.

On 12 October (Mental Health Day) there will be a HOPEWALK around Braunton and a presentation in the Parish Hall. The group is proposing to support 100 people to undertake 'SafeTalk' training (a half day workshop to help spot the signs of suicidal thoughts), inviting businesses to sign up so anyone can walk in and ask 'Is Jake in?' and receive the help they need.

Marie Ash explained that the HOPEWALK route would include the local schools, parts of the Tarka Trail, and finish at the Parish Hall where a presentation would take place. The presentation will include a talk from herself as well as other organisations including Recovery Devon a charity which supports and promotes recovery in Mental Health and 'Standing Together' a charity set up in Bideford.

Marie informed the Council that:

- Self-harm is a strong risk factor for future suicide among young people.
- This year's suicide figures show an increase of 11.8%
- Middle aged men remain the group at greatest risk of suicide overall.
- Rate of deaths among under 25s have increased by 23.7%

RESOLVED: That the Council

- a) Allow use of the Parish Hall on 12 October at no charge.
- b) At the event allow a collection tin for the UK charity Papyrus for the prevention of young suicide.

(NC)

The Council thanked Marie and Jane for their presentation.

Cllr Relph declared a non-Pecuniary interest in the following item.

124/2019/20

361 Energy
Climate
Manifesto

The Council welcomed Gwen de Groot and Nicola Corrigan from 361 Energy to the meeting. Gwen gave a presentation.

Energy 361 has been scaling up their work following the climate emergency. They are a community energy organisation helping people to save money on their bills and have an interest in community energy. Since Braunton Parish Council, other parishes, the District and County Council have declared a climate emergency, and it is written into law to achieve a net zero target by 2050, Energy 361 has published a manifesto to help communities in achieving their target. They can help North Devon's community to take climate change action and rapidly reduce the region's carbon footprint in a hopeful,

action-based and non-partisan way. 361 Energy will help the public in Northern Devon to change their energy usage and reduce their carbon footprint while improving their quality of life.

They are working on four areas of Climate Change Action.

- 1) Schools - Energy 361 works with schools on projects and has recently been awarded £10,000 from Fullerbrook CIC to purchase energy generating bicycles which is a great way to educate children. There is also a Biosphere Youth Climate Ambassador Programme. They are helping schools to access retrofit insulation and solar installations
- 2) Public - They have been working on a step by step programme to help people reduce carbon.
- 3) Homes – They have a track record of reducing domestic carbon emissions and helping to alleviate fuel poverty across the region. Working via their Save and Warm Campaign with over 500 home visits this year they have saved an average of £300/household and 2000 tons of carbon. Only a small proportion of vulnerable people have so far been visited via their outreach programme due to lack of awareness. Referrals can be made on their website www.361Energy.org/save or by calling 0800 060 7567. Around 69% of local people are eligible.
- 4) Business – To help SMEs with carbon reduction using Regional Development Funding including through their supply chains and by improving strategy. It is beneficial to businesses improving innovation and competition. They have also bid for Climate Communities funding to help Parish Council's etc.

361 Energy has been working with North Devon Council and a Climate Action Planning Workshop Day has been set up on 26 October 2019. The intention is to draw up an outline draft Climate Action Plan, to establish best practice and access/share knowledge. They also aim to set up a Steering Group committee enabling councils to work collaboratively together with a joined-up approach.

On 3rd October 361 Energy, in conjunction with Regen Braunton and Extinction Rebellion, are putting on a Climate Solutions Film and Discussion evening at the Countryside Centre at 7pm to discuss what can be done as a community.

361 Energy is happy to assist Braunton Parish Council and other parishes to work together to build a plan to help communities reduce carbon.

RESOLVED: For the Senior Council Officer to send a copy of 361 Energy's manifesto to members.

(NC)

The Council thanked Gwen and Nicola for their presentation.

125/2019/20

**Report from
Devon County
Councillor**

The County Councillor sent her apologies.

126/2019/20

**Report from
North Devon
District
Councillors**

The Chair invited the district councillors to give their reports.

Cllr D Spear confirmed that North Devon Council (NDC) is positive in allowing Braunton Parish Council (BPC) to take on what BPC wants of the NDC amenity land available close to Tesco including the play area.

He also advised that due to rural councils having their budgets reduced, NDC has had to look at becoming more commercial.

Cllr Mrs Chesters reported that she would soon be attending a presentation on Mental Health.

127/2019/20

Planning

The Chair requested the Lead Member for Planning Cllr M Shapland, to present the planning applications to the meeting as per the attached sheet.

128/2019/20

Finance

- (a) RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £1,155.71.
- (b) RESOLVED: That the statement of accounts for August 2019 be reviewed at the October Full Council meeting on the Clerk's return from annual leave.

(NC)

129/2019/20

**Memorial Tree at
Lobb Field**

The Council received a request to plant a tree at Lobb Field Football Ground in memory of one of its players.

RESOLVED: That the Council has no objection to the planting of a memorial tree at Lobb Field subject to the Football Club agreeing a suitable location and the tree being suitable for the area.

(NC)

130/2019/20

**Consultation:
Devon &
Somerset Fire &
Rescue Service**

RESOLVED: That the Senior Council Officer respond to the consultation on behalf of the Council noting the following points:

- All the options offered in the consultation are unacceptable and Braunton Parish Council do not wish to see any reduction in services in the area.
- With the closure of Woolacombe Fire Station, with Ilfracombe being reduced to one pump during the day and reduction to on-call cover only at night in

Barnstaple, the coverage for Braunton Parish would be too low which will put lives at risk.

- As an area we are isolated and a long way from anywhere.
- If the loss of wholetime fire crew at night will mean that the aerial ladder platforms will not be able to operate at night it will be impossible to reach properties with multiple floors which is unacceptable.
- The mobile units do not have the longer ladders making them unsuitable for properties with multiple floors.
- As a rescue service too, what happens when there are road accidents?
- The document states that the time taken to reach Woolacombe from Braunton is 10 minutes which is inaccurate. It will take longer, particularly during the holiday season.
- The number of rural roads needs to be taken into consideration and the extra traffic in holiday season.
- Braunton is an area prone to flooding which can cause multiple problems isolating communities and increasing the risk of fire.

(NC)

131/2019/20

**Recreation
Ground
Braunton**

RESOLVED: To allow Braunton Dog Training Club to use the Recreation Ground for their annual Dog Show on either the 21st or 28th June 2020.

(NC)

132/2019/20

**Items for
Information**

Items a) and b) were noted.

The meeting closed at 9 pm.

Signed by the Chair:
(Cllr E Spear)

Date:

122/2019/20.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	The Air Quality TWG met with Caen Community Primary School on the 18 June 2019 notes to be considered at the Council meeting on the 8 July. Notes and actions contained therein approved (Minute Ref: 076/2019/20).
September 2018	Pedestrian crossing in Braunton	No progress to report – refer to January 2019 AS.
July 2016 July 2019	Extension of Tarka Trail from Knowle towards Ilfracombe	<p>No updates have been received from the County – refer to December 2018 AS.</p> <p>The Clerk emailed Graham Cornish and the County Councillor. See response below received 06/08/19: <i>Planning permission has been granted between Knowle and Spreacombe Bridge, and between Buttercombe Barton and Willingcott. A current application covers the missing part between Spreacombe Bridge and Buttercombe Barton and I hope this will be granted soon.</i></p> <p><i>Much of the land has been acquired but several negotiations are ongoing and for this reason it is not possible to give a timetable for construction. (These negotiations are also, of course, confidential.) There are only five outstanding owners to deal with and I believe progress is being made.</i></p> <p><i>It may be that the route can be constructed in stages – I will try to keep the Council posted but feel free to check back.</i></p> <p>The Clerk email the County Councillor 02/09/19: <i>Thank you for your email dated 6 August 2019. The Council at its last meeting instructed me to request whether Devon County Council had considered using its powers to compulsory purchase the land required to extend the Tarka Trail from Knowle to Willingcott. It would also be grateful for an update regarding the status of the planning permission previously granted and the European Funding that has been secured towards this project.</i></p> <p>Response received from DCC 05/09/19 <i>Graham left the authority last year. He hasn't been replaced directly but there are still plans to complete the cycle link from Knowle to Willingcott. We are not involved in the delivery of the route, so probably the best advice I can give is to contact the Transport Planning team at County Hall for advice, they have a mailbox which is transportplanning-mailbox@devon.gov.uk</i></p> <p><i>As far as I understand it, the route sections are designed and most have planning permission, but there are some license / agreement issues to be resolved which is why not much has happened on the ground. Hopefully they will be able to tell you more.</i></p>
February 2018	North Devon Council: Section 106 Money Communities Together Fund (CTF) ND Councillor Grant	<ul style="list-style-type: none"> • Fitness equipment in the recreation ground –to be considered by the Parks and Gardens Committee. • Informal running track in the recreation ground – to be considered by the Parks and Gardens Committee. • Skate Park facilities on land adjacent Velator quay – Section 106 request submitted. • Provision of public conveniences on Chaloners Road – Section 106 request submitted. • Replacement play equipment at Knowle Play Park – Castle themed climbing tower completed.
November 2018	Village Green	<ol style="list-style-type: none"> 1. Phase one of the project - completed 2. Phase two to be completed later in the year once the relevant permissions have been obtained.

April 2019	Community Led Plan (aka Parish Plan)	To appoint Devon Communities Together to help review the existing Parish Plan for Braunton.
June 2019	Braunton Neighbourhood Plan (BNP)	The Council appointed Cllrs M Shapland, A Bryant, D Relph and G Bell as its four representatives to serve on the Braunton Neighbourhood Plan Steering Group (BNPSG) (Min Ref: 075/2019/20). The Council to provide training in Braunton for the BNPSG, Parish councillors and surrounding communities.
June 2019	Climate Emergency	<ol style="list-style-type: none"> 1. Declared a 'Climate Emergency'; 2. Pledged to do everything within the Council's power to make the Parish of Braunton carbon neutral, and over the term of this council by 2023 to do as much as possible to achieve carbon neutrality. 3. Work with other local authorities and bodies (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less than 1.5°C; 4. Continue to work with partners to deliver this new goal through all relevant strategies and plans; 5. Specifically consider the mitigation of wider climate impacts on Braunton; 6. Engage with surrounding parish and town councils to ascertain what other local areas are doing; 7. To carry out an audit of the Council's activities to define the organisation boundaries and establish where improvements in the Council's energy use can be made. 8. full Council Working Party held on the 28 August 2019 to consider and implement actions identified to achieve carbon neutrality. 9. 361 Energy to attend the Council meeting on 9 September 2019. 10. Clerk to send out a Doodle Poll to arrange a date for the next Working Party.
June 2019	Public Conveniences and baby changing facilities	<ol style="list-style-type: none"> 1. Clerk has reported to NDC the poor state of their public conveniences in Braunton. 2. Council to continue to secure external funding to reopen the redundant public conveniences at the side of the Parish Hall.
July 2019	Pharmacy Services in the village	<p>The Clerk to write to the LPC and CCG to express the Council's concerns regarding the closure of the Lloyds Pharmacy on Caen Street and whether the existing pharmacy services in the village will meet the needs of the community.</p> <p>Response received from NHS England (South West) 09/08/19.</p> <p>Response received from Devon Local Pharmaceutical Committee 16/08/19</p> <p>Waiting for response from CCG.</p> <p>Council to bring item back to a future meeting for further consideration.</p>
July 2019	Devon & Somerset Fire & Rescue Service (DSFRS)	The Clerk to invite the DSFRS to attend a meeting with Council to discuss the proposed options in their Service Delivery Operating Model consultation. Due to a high number of requests the DSFRS have had to prioritise which meetings they can attend and unfortunately will not be able to attend a meeting in Braunton. Members are advised to attend one the advertised consultations being held during the consultation period.
July 2019	Parish Field	Caen Community Primary School to be given permission in principle to create an all weather track around the perimeter of the Parish Field subject to the School obtaining the necessary permissions and any legal cost to amend the Lease is met by DCC.
August 2019	Hospital services in northern Devon	The Council put on its website and social media sites the Hospital Services in northern Devon: public survey. The Council write to the local MP to request him to put political pressure on the government to secure more funding for the NDDH in the future.

<u>DATE</u>	<u>COMMITTEE</u>	<u>PROGRESS</u>
May 2019	Finance and Admin	BPC to apply for the Local Council Award Scheme (aka Quality Council Status).
May 2019	Finance and Admin	To upgrade the Council's website.
May 2019	Finance and Admin	To provide training opportunities for local councillors.
January 2019	Parks and Gardens	Install new swing set and communal area in Knowle Play Park.
April 2019	Parks and Gardens	Council to take on the County Urban Grass Cutting contract for 2019/20.
June 2019	Pars and Gardens	To obtain costs to install fitness equipment – to be considered by the new Council following the May elections. Rotary Club of Braunton are keen to develop the area and encourage pentanque. The project to be referred to full Council following the May elections. The Parks and Gardens Comm. meet with the Braunton Rotary the next meeting to take place on 30 September to consider options and costs.
June 2019	Parks and Gardens	To look at opportunities to provide more public open space in the community. The Clerk, the Chair and Chair of Parks and Gardens to be given delegated powers to meet with NDC to begin negotiations regarding acquiring more open space in Braunton.
June 2019	Parks and Gardens	To carry out a tree audit of Council owned trees and identify land where trees can be planted in the future. To allocate funds in the Council's budget 2020/21.
August 2019	Parks and Gardens	To negotiate with DCC a long-term agreement / lease to maintain the 32,000 m ² in the parish.
June 2019	Property	BPC to carry out maintenance to the Railway Signal in house.
June 2019	Property	BPC to reconsider the Rural Community Energy Fund Feasibility Study. This has been uploaded to the 'BPC Climate Emergency Google Drive'.
September 2019	Property	Review of the Braunton Community Work Hub – the following agreed at the Property Committee meeting 03/09/19: <ol style="list-style-type: none"> 1. Introduce new T&C's. 2. Introduce new tariff. 3. Organise a first anniversary relaunch to coincide with launching the Work Hub website. 4. Contact NDC Economics team to research what help is available to SMEs. 5. Contact Princes Trust Programme to involve young people. 6. Review changes in 6 months.

Date: 09/09/2019
Time: 10:30:25

Braunton Parish Council
Day Books: Supplier Invoices (Detailed)

Date From: 27/08/2019
Date To: 09/09/2019

Supplier From:
Supplier To: ZZZZZZZZ

Transaction From: 1
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Tran No.	Type	Date	A/C Ref	N/C	Inv Ref	Dept	Details	Net Amount	Tax Amount	T/C	Gross Amount	V	B
41029	PI	03/09/2019	BRSVCST	7200	000169	0	fuel ✓	235.63	47.12	T1	282.75	N	-
41031	PI	03/09/2019	GEORGINA	7300	48	0	service W/H ✓	50.00	0.00	T9	50.00	-	-
41032	PI	03/09/2019	JUSTOFFI	7500	INV1110	0	sundries ✓	4.89	0.98	T1	5.87	N	-
41033	PI	03/09/2019	JUSTOFFI	7500	INV1110	0	sundries ✓	5.20	1.04	T1	6.24	N	-
41034	PI	03/09/2019	JUSTOFFI	7500	INV1110	0	sundries ✓	55.96	11.19	T1	67.15	N	-
41035	PI	03/09/2019	STEEL	7300	19229	0	2xsteel platesVG ✓	40.00	8.00	T1	48.00	N	-
41047	PI	04/09/2019	TMSASSOC	7300	2976	0	pc backup ✓	86.40	17.28	T1	103.68	N	-
41049	PI	04/09/2019	MOLEVALL	7200	INV1S88	0	wood ✓	22.66	4.53	T1	27.19	N	-
41097	PI	06/09/2019	SLEES	7200	17359-17	0	sundries ✓	142.33	28.46	T1	170.79	N	-
41098	PI	06/09/2019	DCC1	7300	5443812	0	LimetreeAllotments ✓	75.00	0.00	T9	75.00	-	-
41103	PI	09/09/2019	LOOMIS	7400	0334848	0	coin sorting ✓	49.20	9.84	T1	59.04	N	-
41104	PI	09/09/2019	POC01	7200	WJ07JCZ	0	vehicle tax ✓	260.00	0.00	T9	260.00	-	-
Totals								<u>1,027.27</u>	<u>128.44</u>		<u>1,155.71</u>		

Clerk: T. Lovell.

DATE: 9-9-19

BRAUNTON PARISH COUNCIL
APPROVED FOR PAYMENT
CHAIRMAN M. Spear
DATE 9-9-19

127/2019/20. PLANNING

- (a) 66863 Extension & alterations to dwelling including erection of double garage at St Margarets, Barton Lane, Braunton, Devon. EX33 2AX

Applicant: Mr Peter Balment

It was moved by Cllr D Spear and seconded by Cllr G Bell to recommend approval.

Comment: RESOLVED: To recommend approval subject to consideration being given to Health and Safety (fire escape/fire precautions) regarding the lack of stairs to the first floor.

(NC)

- (b) 70377 Erection of an ancillary outbuilding to replace existing at Point Break (formerly Broadlys) Saunton Road, Saunton, Braunton. EX33 1LG

Applicant: Mr & Mrs Dyson

It was moved by Cllr R Shapland and seconded by Cllr D Spear to recommend approval.

Comment: RESOLVED: To recommend approval.

(11.1abs)

- (c) 70412 Application for consent for works to trees covered by a tree preservation order in respect of crown reduction of 1 Holm Oak (T2), removal of 1 Monterey Cypress (T12) and selective branch removal from 2 Monterey Cypress (G7) at Tyspane Nursing Home, Lower Park Road, Braunton, Devon. EX33 2LH

Applicant: Valley Landscape Management

It was moved by Cllr A Bradford and seconded by Cllr R Shapland to recommend approval.

Comment: RESOLVED: To recommend approval subject to recommendation by Mr A Jones.

(NC)

NOTICES OF DECISION

APPROVALS

66917 Single storey extension, replacing flat roof with pitched roof and alterations at 29 Limetree Grove, Braunton, Devon. EX33 1HE

66923 Conversion of house into multiple occupation to form five flats together with erection of garage/store with parking over at Green Valleys, Higher Park Road, Braunton, Devon. EX33 2LF

Cllr M Shapland and Cllr R Shapland declared a non-Pecuniary interest in the following item.

70344 Notification of works to trees in a conservation area in respect of removal of sapling at St Brannock's Church, Church Street, Braunton, Devon. EX33 2EL