

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

4 June 2019

Dear Councillor,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **MONDAY 10 JUNE 2019 at 7 pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

Yours faithfully,

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I – Public

1. Receive Apologies
2. Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.
3. Declarations of Interest

Councillors are requested to complete the book provided before the meeting.

Interests must be re-declared when the item is called.

4. Requests for Dispensation Consider requests received for dispensation(s).
5. Minutes
 - (a) Approve and sign Minutes of the Full Council meeting held on 13 May 2019, attached.
 - (b) Approve and sign Minutes of the Additional Council meeting held on 28 May 2019, attached.
 - (c) To receive and adopt Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on 28 May 2019, attached
 - (d) To receive and adopt Minutes and recommendations contained therein of the Parks and Gardens Committee meeting held on 3 June 2019, attached.

6. Police Representation Latest newsletter attached.
7. Action Sheet See attached sheets.
8. Report from Devon County Councillor Receive Devon County Councillor.
9. Report from North Devon Councillors Receive North Devon District Councillors.
10. Planning See attached sheets.
11. Finance (a) Draw Cheques.
(b) Statement of Accounts May 2019
12. General Power of Competence – Localism Act s.1-8 Confirm the Parish Council's eligibility to use the general power of competence.
13. Receive Internal Audit Report and Year End Internal Audit Observations 2018/19, attached.
14. To discuss and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2018/19, attached.
15. To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2018/19, attached.
16. To consider and agree the Annual Governance and Accountability Return for 2018/19, attached.
17. Appointment of Outside Bodies To appoint representatives to outside bodies, information attached.
18. Braunton Neighbourhood Plan Steering Group (BNPSG) Terms of Reference Consider appointing members to represent the Council on the BNPSG, attached.
19. Internal Control Audit 2019/20 Appoint two Councillors as internal control auditors for 2019/20 (not members of the Finance and Administration Committee).
20. Air Quality Management Area, Braunton Receive and note the Technical Working Group minutes from its meeting held on 1 May 2019, attached.
21. Climate Emergency Consider motion to declare a Climate Emergency and commit to action to achieve carbon neutrality, attached.
22. Living Well in Braunton Day Consider request to close the Chaloners Road Car Park on Saturday 6 July 2019 to enable Live Well in Braunton to use the space during their event.
23. Training Opportunities To approve attendance at the following training events:
 - a. New Councillor Training, 10 July 2019 between 6:30 pm and 8:30 pm at Fremington Parish Hall.
 - b. Rural Futures Conference 2019: At Heart of the Community, 28 June 2019 between 10 am and 4 pm at The Boniface Centre, Cridton. <https://www.eventbrite.co.uk/e/rural-futures-conference-2019-at-the-heart-of-the-community-tickets-60393510616>
 - c. Devon Community Action for Wildlife Conference, 6 July 2019 between 9:30 am and 4 pm at the Jubilee Hall, Chagford. <https://www.naturaldevon.org.uk/2019-community-action-for-wildlife/>

24. Consultations
 - a. North Devon Annual Local Waiting Restriction Programme 2019/20.
 - b. Environment Agency Consultation: Draft national flood and coastal erosion risk management for England. <https://consult.environment-agency.gov.uk/fcrm/fcrm-national-strategy-info/>
 - c. Devon County Council Proposed Diversion, Braunton Footpath 31, information attached.
25. Public Conveniences and Baby Changing Facilities Consider the lack of facilities in Braunton.
26. Open Space and Green Infrastructure Guidance Section 106 Consider Community Priorities for Open Spaces in Braunton, information attached.
27. Braunton Express Consider and approve cost to publish the Braunton Express in the monthly EX33 magazine, information attached.
28. Hire of the Village Green Consider request from St. Brannock's Parish Church to hire the Village Green on the following dates 26 July and 2, 9, 16, 17, 23, 24 August 2019 to promote their Annual Duck Race and sell ducks for the event being held on the Bank Holiday Monday 26 August 2019.
29. For Information
 - a. Society of Local Council Clerks (SLCC): The Clerk Magazine, Vol. 50, No. 3, May 2019
 - b. Campaign to Protect Rural England (CPRE): Devon Housing Needs Evidence, September 2018.
 - c. Friends of Braunton Library: Newsletter, Issue 23.
 - d. North Devon UNESCO Biosphere: North Devon Nature (email dated 29 May 2019 circulated prior to the meeting)
 - e. Devon County Council (DCC): Temporary Prohibition of Through Traffic & Parking on Lower Park Road, Braunton, o/s Coombe Lodge from Monday 12 August to Friday 16 August 2019, to enable Kier MG Ltd to provide a new water service (email dated 3 June 2019 circulated prior to the meeting)

10 PLANNING

- (a) 66669 Demolition of garage / conservatory together with extensions to dwelling & increased parking and erection of boundary fence at 5 Greenacre, Braunton.

Applicant: Mr & Mrs Baker

Comment:

- (b) 66721 Demolition of existing garage & utility room together with extensions & alterations at 15 Kingsacre, Braunton.

Applicant: Mr & Mrs Ian Roberts

Comment:

- (c) 66611 Alterations to dwelling together with installation of balcony and ground floor decking at 47 South Street, Braunton.

Applicant: Mr Kerry Kirby

Comment:

- (d) 66736 Outline application for erection of one dwelling with some matters reserved (access) at Wrafton end Higher Park Road, Braunton.

Applicant: Mr & Mrs H & M Sheldon

Comment:

- (e) 66761 Relocation of nursery business to include: erection of four polytunnels, erection of one workshop/storage shed, relocation of one storage container, creation of new vehicular access & yard, alterations to existing access & improvements to visibility splay at land to the North of Beechwood Cottage, Winsham, Braunton.

Applicant: Mr S Wightman

Comment:

- (f) 66758 Listed building consent for replacement windows on ground floor at 1 Church Street, Braunton.

Applicant: Mr Roger Parsons

Comment:

- (g) 66762 Application for consent for works to trees covered by a Tree Preservation Order in respect of felling 1 x Aspen tree (T1) & replacement with 1 x Rowan tree and crown thinning by 30% to 1 x common Beech tree (T2) at 1 Seven Acres Park, Braunton.

Applicant: Mr Colin May

Comment:

- (h) 66771 Extension to dwelling at 9 Caen View, Braunton.

Applicant: Mrs J Holmes

Comment:

(i) 66785 Extension to dwelling at Lower Lease, Saunton, Braunton

Applicant: Mr Keith Wade

Comment:

NOTICES OF DECISION

Approvals

- 66341 Erection of pitched roof on existing flat roofed garage at 29 South Park, Braunton.
- 66507 Extension & alterations to dwelling together with conversion of garage at 33 Homer Crescent, Braunton.
- 66243 Extension to dwelling at Harwood House, Halsinger, Braunton, EX33 2NL
- 65997 Outline application for erection of one dwelling (all matters reserved) at Knowle Cottage, Church Hill Lane, Knowle, Braunton.

Refusals

- 65128 Erection of one dwelling house for agricultural workers at land at Hunts Farm, Pippacott, Barnstaple.