

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 7 June 2023

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 13 JUNE 2023 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in blue ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes.

A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a. To approve and sign Minutes of the Annual Council Meeting held on 10 May 2023, attached.
 - b. To receive and adopt Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on 6 June 2023.
7. **Action Sheet** – To considered updated action sheet.
8. **Police Report** - receive latest newsletter.
9. **Report from Devon County Councillor** – receive Devon County Councillor.
10. **Report from North Devon Councillors** – receive North Devon District Councillors.
11. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [77145](#) **Proposal:** Variation of condition 2 (approved plans) attached to planning permission 76203 (demolition of existing extension and erection of two storey rear extension, installation of solar panels and alterations to dwelling) to allow for change to the design
Location: 20 Saunton Road Braunton Devon EX33 1HB
Applicant: Mr & Mrs Gatdula
- b) [77174](#) **Proposal:** Conversion of garage into habitable accommodation with partial pitched roof over together with a rear extension and internal alterations
Location: 42 The Fairway Braunton Devon EX33 1DZ
Applicant: Mr & Mrs Braithwaite
- c) [77190](#) **Proposal:** Partial conversion of garage into additional living accommodation and associated works
Location: 3 Bias Lane Braunton Devon EX33 2EB
Applicant: Mr Paul Griffin
- d) [77228](#) **Proposal:** Variation of condition 2 (plans) attached to planning permission 71584 (Extension to dwelling) to allow amendment to the roof design over the extension
Location: Willoway Barn Fairlynch Lane Braunton Devon EX33 1BT
Applicant: Mr Ian Copp
- e) [76990](#) **Proposal:** Application under Regulation 3 of the T & C P General Regulations 1992 notification by Devon County Council in respect of construction of new six classroom teaching block, new cycle parking, and associated external work (DCC/4340/2023)
Location: Braunton School And Community College Barton Lane Braunton Devon EX33 2BP

Applicant: Devon County Council

- f) [77173](#) **(For information only)**
Proposal: Approval of details in respect of discharge of condition 4 (Phase 2 Intrusive Investigation and Contamination Assessment Report) attached to planning permission 75944 (demolition of existing agricultural building and replacement with 2 no dwellings with garages, parking, access, associated infrastructure and landscaping (fall-back position)(Amended Description)
Location: Branch Farm Lane past Branch Farm Pippacott Barnstaple Devon EX31 4EJ
Applicant: Mr M Brend

12. North Devon Council – Planning Decisions

- 76996 Description: Extension to dwelling
Site Address: 51 Pixie Lane Braunton Devon EX33 1BU
Applicant: Mr Mike Trott
Decision: APPROVED
Decision Date: 01/06/2023
- 76888 Description: Amendment to planning permission 73542 (Erection of a dwelling & access track) to amend the site boundary and the siting of the building
Site Address: Plot 2 in field to the south of Saunton Road and west of Moor Lane Braunton
Applicant: Pete Caswell
Decision: DECLINED TO DETERMINE
Decision Date: 18/05/2023
- 76970 Description: Erection of Self Build Residential building and access track on land (resubmission of application 74667)
Site Address: Plot 3 The Stables Saunton Road Braunton Devon EX33 1HG
Applicant: Mr Peter Caswell
Decision: DECLINED TO DETERMINE
Decision Date: 18/05/2023
- 77100 Description: Outline application for erection of a single dwelling on self built plot and formation of access track and parking
Site Address: Plot 4 The Stables Saunton Road Braunton Devon EX33 1HG
Applicant: Mr Peter Caswell
Decision: DECLINED TO DETERMINE
Decision Date: 18/05/2023
- 75484 Description: Extension to Greenkeepers Workshops (Amended Description)
Site Address: Saunton Golf Club Saunton Braunton Devon EX33 1LG
Applicant: Saunton Golf Club Limited
Decision: APPROVED
Decision Date: 16/05/2023
- 72704 Description: Works to trees subject to a Tree Preservation Order in respect of removal of 6 Larch trees (T6, T11, T12, T14, T15, T16)
Site Address: 16 North Street Braunton Devon EX33 1AJ
Applicant: Gavin Hendry Tree Surgery & Grounds Maintenance
Decision: APPROVED
Decision Date: 17/05/2023

13. Accounts Due for Payment –

- a. To examine and agree the accounts due for payment, for the period 11 May to 13 June 2023 inclusive – schedule of payments will be issued prior to the meeting.

- b. To approve direct debit and standing orders payments for May 2023 – attached.
 - c. To approve PAYE, NI and pension contributions – schedule of payments will be issued prior to the meeting.
14. **Councillor Code of Conduct** - To receive and adopt the Local Government Association Model Councillor Code of Conduct 2020, report attached.
15. **General Power of Competence** – Localism Act s.1-8 Confirm the Parish Council's eligibility to use the general power of competence.
16. **To ratify decisions taken under delegated powers from 11 May to 13 June 2023**, information attached.
17. **Appointment of Outside Bodies** - To appoint representatives to outside bodies, information attached.
18. **Braunton Neighbourhood Plan Steering Group (BNPSG)** – To appoint four members to represent the Council on the BNPSG, Terms of Reference attached.
19. **Braunton Community Action Plan (CAP)** – To appoint five members to the Braunton CAP Working Party.
20. **Annual Insurance Review** – To retrospectively approve decision to renew with Zurich Municipal for a 3 year fixed agreement.
21. **Parish Hall** – Receive update regarding Sunday hire.
22. **The DCIoS Climate Adaptation Strategy Consultation 9 May to 30 June 2023** – Consider the Adaptation Strategy which can be read at the following link [Climate Resilient Devon, Cornwall and Isles of Scilly – Adaptation Strategy Consultation \(climateresilient-dcios.org.uk\)](https://climateresilient-dcios.org.uk)
23. **Street Naming and Numbering: LGA 1972** – Consider consultation on the naming and numbering of 5 new dwellings in Knowle, information attached.
24. **Hire of Outside Space** -
- a. Consider request to hire the Community Shared Space on Saturday 15 July 2023 to sell cakes. This is to raise funds for a student of the Braunton Academy to travel to Uganda in 2024, to volunteer in the community and build a freshwater storage container, information attached.
 - b. Consider request to hire the Recreational Ground on the 19 and 20 August 2023 to provide inflatables.
25. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information:

Part II

26. **Mens Shed Lease** – To consider and agree terms of the Lease.