

BRAUNTON PARISH COUNCIL



Minutes of the Annual Braunton Parish Council meeting held on Monday 13 May 2019 at 7:05 pm in the Council Chamber, Chaloners Road, Braunton.

Present

Cllrs: E Spear in the Chair, D Spear, Mrs J Chesters, D Relph, P Lord, B Bunyard, G Bell, V Cann, M Shapland, R Shapland, A Bradford, A Bryant and E Wood.

Officers: T Lovell, Parish Clerk & RFO
A Corner, Senior Council Officer (part)
J Fewings, Admin Assistant and Caretaker (part)

4 members of the public.

The outgoing Chair, Cllr D Spear welcomed all members to the Annual Council Meeting and congratulated those who had been re-elected and the newly elected councillors.

001/2019/20

Election of Chair and Declaration of Acceptance of Office

There were two nominations, Cllrs D Relph and E Spear. A ballot was held

RESOLVED: That Cllr E Spear be elected Chair of the Council for the Municipal Year 2019/20.

(7, 6)

Cllr E Spear read and signed her Declaration of Acceptance of Office, witnessed by the Clerk and it was

RESOLVED: That the Chair's Declaration of Acceptance of Office be received by members.

(NC)

002/2019/20

Election of Vice Chair

There were two nomination, Cllrs R Shapland and D Relph.

RESOLVED That Cllr D Relph be elected Vice Chair of the Council.

(7, 6)

- 003/2019/20 **Election of
Chair of
Finance &
Administration** There were two nominations, Cllrs M Shapland and B Bunyard. A ballot was held
- RESOLVED: That Cllr M Shapland be elected Chair of the Finance and Administration Committee. (9, 4)
- 004/2019/20 **Election of
Finance and
Administration
Committee** There were five nominations, Cllrs D Spear, A Bradford, G Bell, Mrs J Chesters and B Bunyard. A ballot was held, the results were as follows:
- | | |
|---------------------|----------|
| Cllr D Spear | 11 votes |
| Cllr A Bradford | 13 votes |
| Cllr G Bell | 12 votes |
| Cllr Mrs J Chesters | 5 votes |
| Cllr B Bunyard | 5 votes |
- There was a tie, a further ballot was held, the results were as follows:
- | | |
|---------------------|---------|
| Cllr Mrs J Chesters | 8 votes |
| Cllr B Bunyard | 5 votes |
- RESOLVED: That Cllrs E Spear (Chair Ex Officio), D Relph (Vice Chair Ex Officio), M Shapland (Chair of Finance and Administration Ex Officio), D Spear, A Bradford, G Bell and Mrs J Chesters be elected members of the Finance and Administration Committee.
- 005/2019/20 **Election of
Parks &
Gardens
Committee** There were five nominations, Cllrs R Shapland, D Spear, A Bryant, B Bunyard and E Wood. A ballot was held, the results were as follows:
- | | |
|-----------------|----------|
| Cllr R Shapland | 10 votes |
| Cllr D Spear | 9 votes |
| Cllr A Bryant | 10 votes |
| Cllr B Bunyard | 6 votes |
| Cllr E Wood | 6 votes |
- There was a tie, Cllr E Wood withdrew herself from the vote.
- RESOLVED: That Cllrs E Spear (Chair Ex Officio), D Relph (Vice Chair Ex Officio), M Shapland (Chair of Finance and Administration Ex Officio), R Shapland, D Spear, A Bryant and B Bunyard be elected members of the Parks and Gardens Committee.
- 006/2019/20 **Election of
Property
Committee** There were four nominations, Cllrs R Shapland, A Bryant, Mrs J Chesters and L Wood.
- RESOLVED: That Cllrs E Spear (Chair Ex Officio), D Relph (Vice Chair Ex Officio), M Shapland (Chair of Finance and Administration Ex Officio), R Shapland, A Bryant, Mrs J Chesters and E Wood be elected members of the Property Committee. (NC)

007/2019/20	<u>Election of Lead Member for Planning</u>	There were two nominations, Cllrs M Shapland and B Bunyard.	RESOLVED: Cllr M Shapland be elected Lead Member for Planning.	(8, 5)
008/2019/20	<u>Election of Deputy Lead Member for Planning</u>	There one nomination Cllr D Relph.	RESOLVED: That Cllr D Relph be elected Deputy Lead Member for Planning.	(NC)
009/2019/20	<u>Calendar of Meetings 2019/20</u>	The Council considered the draft calendar of meetings for the next twelve months.	RESOLVED: That the calendar of meetings for 2019/20 be approved.	(NC)
010/2019/20	<u>Apologies</u>	There were none received.		(NC)
011/2019/20	<u>Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council</u>	The Chair requested the Clerk to inform members regarding future training opportunities. The Clerk explained that she would be emailing members information regarding Code of Conduct, Planning and New Councillor training events during June and July.	The Chair proposed, and it was unanimously agreed to move items 20 – Report from Devon County Councillor and 21 – Report from North Devon Councillors to be considered after item 16 – Police Representation, to enable the County Councillor to provide a verbal report.	
012/2019/20	<u>Declarations of Interest</u>	Cllr M Shapland declared a Non Pecuniary interest in Minute Reference 020/2019/20 (d), as a relative lives in the property.	Cllr R Shapland declared a Non Pecuniary interest in Minute Reference 020/2019/20 (d), as a relative lives in the property.	
013/2019/20	<u>Request for Dispensation</u>	None received.		
014/2019/20	<u>Minutes</u>	(a) RESOLVED: That the Minutes of the Council meeting held on 8 April 2019 be approved and signed as a correct record. (b) RESOLVED: That the Minutes of the Additional Council meeting held on 22 April 2019 be approved and signed as a correct record.		(NC)
015/2019/20	<u>Police Representation</u>	RESOLVED: That the Council noted the latest Police Newsletter, which was circulated prior to the meeting.		

Members commented regarding vehicles perpetually parking on the left-hand side of Barton Lane obstructing the visibility of motorists coming out of the junction. The Clerk would report this matter to the Police and Devon County Council Highways.

Members noted that it was good to see the Community Speed Watch (CSW) in the village again, as there are still issues with speeding vehicles in areas of the village. It was requested whether more solar powered flashing speeding signs could be installed.

016/2019/20

**Report from
Devon County
Councillor**

Members noted the Devon County Cllr's report tabled at the meeting, attached as Appendix A.

The County Cllr reported that Traffic Road Orders (TROs) to restrict parking in North Street and Lower Park Road had been proposed. She stated that in respect of North Street this would mean restrictive parking between the hours of 12 midday and 3 pm. Cllr Mrs Chesters requested where the restrictive parking was proposed for in Lower Park Road. The County Councillor clarified that it would include Lower Park Road, Lime Field Close and Barton Lane. Both proposed TROs would be subject to public consultation prior to being implemented.

Members noted that there were still issues with speeding vehicles on the A361 through Knowle. Cllr Cann requested whether it would be possible to have a solar powered flashing sign to encourage motorist to slow down. The County Cllr reported that the Council are reluctant to install these signs as they are unreliable and breakdown frequently, and the County Council can't afford to keep fixing them.

The County Cllr reported that there would be transport investment in cycling and walking infrastructure. She also confirmed that South Street would be resurfaced in the summer. Cllr Bunyard requested if the proposed resurfacing works would include improving safety for pedestrians.

017/2019/20

**Report from
North Devon
District
Councillors**

The Chair invited the district councillors to give their reports.

Cllr Mrs Chesters reported on the progress with the BMX Track in Heanton Punchardon. It had now gone out to Tender. The funds required to deliver a local track have been secured. Following the completion of the track North Devon Council might consider providing other facilities for young people on the remaining part of the site.

Cllr D Spear reported that North Devon Council had agreed to revert back to a committee structure.

Cllr E Spear explained that there would be lots of training sessions, some mandatory, that district councillors would need to attend following the local elections.

018/2019/20	<u>Action Sheet</u>	RESOLVED: That the Action Sheet be noted, attached. (NC)
019/2019/20	<u>Finance</u>	(a) RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £25,752.12. (b) RESOLVED: That the statement of accounts for April 2019 be noted. (NC)
020/2019/20	<u>Planning</u>	The Chair and Clerk presented the planning applications to the meeting as per the attached sheet.
021/2019/20	<u>Insurance Review</u>	<p>The Council considered the Clerk's report tabled at the meeting regarding its current arrangements for managing risk and ensuring continuity of its business operations.</p> <p>The Councils insurance is due for renewal on 1 June 2019. The Clerk had approached three insurance providers for a quotation, as follows:</p> <ul style="list-style-type: none">• WPS Insurance Brokers• Came and Company Local Council Insurance• Zurich Municipal <p>The Clerk reported that WPS Insurance Brokers and Came and Company Local Council Insurance had advised that they would require an increased flood excess for the Parish Hall and the Museum of British Surfing buildings, and would exclude flood cover altogether in respect of the Bakehouse Centre (Braunton Museum and Information Centre).</p> <p>RESOLVED: That the Council renews its insurance policy with Zurich Municipal from 1 June 2019 to 31 May 2020. At a cost of £7,789.24. (NC)</p>
022/2019/20	<u>Items to Note</u>	Item (a) was noted.

The meeting closed at 8:25 pm.

Signed by the Chair:
(Cllr E Spear)
Date:

018/2019/20.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	ACTION TO BE TAKEN	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	Invite Andy Cole from North Devon Council to attend a future meeting and provide a progress report.	<ol style="list-style-type: none"> 1. The Air Quality TWG to meet with Caen Primary School in May 2019. 2. The Clerk to brief members at its meeting on Monday 10 June 2019 3. The next Air Quality TWG to be held on 15 June 2019.
July 2016	Extension of Tarka Trail from Knowle towards Ilfracombe	Council contacted DCC requesting an update regarding progress made with this project.	No updates have been received from the County – refer to December 2018 AS.
February 2018	North Devon Council: Section 106 Money Communities Together Fund (CTF) North Devon Councillor Grant	Apply for the Chivenor Cross contribution of £233k	<ul style="list-style-type: none"> • Fitness equipment in the recreation ground –to be considered by the Parks and Gardens Committee. • Informal running track in the recreation ground – to be considered by the Parks and Gardens Committee. • Skate Park facilities on land adjacent Velator quay – Section 106 request submitted. • Provision of public conveniences on Chaloners Road – Section 106 request submitted. • Replacement play equipment at Knowle Play Park – Castle themed climbing tower completed.
September 2018	Pedestrian crossing in Braunton	Zebra Crossing on Caen Street and Chaloners Road	No progress to report – refer to January 2019 AS.
November 2018	Village Green	Village Green Enhancements	<ol style="list-style-type: none"> 1. Phase one of the project - completed 2. Phase two to be completed later in the year once the relevant permissions have been obtained. 3. A public event to be held during the summer 2019.
November 2018	D-Day North Devon	North Devon 75 D-Day Festival.	<ol style="list-style-type: none"> 1. The Council to fully support and take part in the activities being arranged in Braunton and surrounding areas as part of the North Devon 75 D-Day Festival. 2. To hold a 40s day in Braunton as part the Festival activities. 3. RBL to hold an event in the Parish Hall.
November 2018	Flooding	Flooding arrangements for 2018/19.	1. Xylem Water Solutions UK Ltd serviced the foul water pumping station on 3 April 2019.
January 2019	Car Parks	OSPO Resurfacing	The changes to the OSPO for Caen Street and Chaloners Road car parks have been publicly consulted on and will be implemented from 3 June 2019. Alan Dart Groundwork Ltd have been appointed to carry out the remedial works required in the overflow and main car park at Caen Street and resurface and Work – work to be completed by Monday 13 May 2019.
January 2019	Life on the Verge	Wildflower Verges	Pilot project on the area behind the Fire Station to be carried out this year. Planting took place by professionals and volunteers on Sunday 10 March. Signage has to be put up by the Parish Council.

020/2019/20. PLANNING

- (a) 66537 Construction of slurry storage facility at Fullabrook Farm, Fullabrook, Ilfracombe.

Applicant: Mr N Tucker

Comment: Recommend approval subject to the comments made by the North Devon Council Environmental Department being taken into consideration by the Local Planning Authority. Also, the effects regarding heavy rainfall be considered to ensure that the storage facility does not overflow.

(NC)

- (b) 66633 Extensions to dwelling at 5 Berry Road, Braunton

Applicant: Tom Capron

Comment: Recommend approval.

(NC)

- (c) 66243 Extension to dwelling at Harwood House, Halsinger, Braunton.

Applicant: Mrs Louissa Seybold

Comment: Recommend approval.

(NC)

Cllrs M Shapland and R Shapland declared a non Pecuniary interest.

- (d) 66471 Planning & listed building consent for replacement of windows at 1-4 Town Farm Court, Braunton.

Applicant: Sanctuary Housing Association

Comment: Recommend approval.

(NC)

Withdrawn

- 66222 Siting of 1x non-illuminated sign at 2 Barton Lane Close, Braunton EX33 2AZ

NOTICES OF DECISION

Approvals

- 66280 Listed building works to replace ground floor windows & doors at 1 Church Street, Braunton.

- 66353 Extensions & alterations to dwelling at Broadlands, Higher Park Road, Braunton EX33 2LF

- 66333 Extensions & alterations to dwelling together with erection of detached studio building at 6 Linden Close, Braunton.

- 66308 Variation of condition 2 (approved plans) attached to planning permission 63398 (variation of conditions 2 (approved plans) 4 & 6 (car parking provision maintenance) attached to planning permission 58693 (variation of condition 2 (approved plans) attached to planning permission 55517) to allow regularisation of works not in accordance with approved plans) to allow for the

additional/alteration of windows at land adjacent Higher Roylands, Moor Lane, Croyde, Braunton.

66432 Approval of details in respect of discharge of condition 3 (tree protection scheme) & 4 (landscape & ecological management scheme) attached to planning permission 61139 (APP/X1118/W/16/3161459) at land to the East of South Park, Braunton.

66330 Enlargement to front door and new rear dormer window at 4 Colley Park Road, Braunton.

66388 Extension to dwelling & alterations to dwelling to include pitched roof over front porch/bay window at 21 South Lea, Braunton EX33 2HN.

66369 Extension to garage to create double garage/utility with building over to create additional bedroom together with extension to driveway at Hillcot 14 Franklyn Avenue, Braunton.

Refused

65991 Outline application for erection of one agricultural workers supervisory dwelling (all matters reserved) at garden of Gandies, Sandy Lane, Braunton.

Devon County Councillor Report May Report for Parish council 2019

CLIMATE EMERGENCY.

In February 2019 Council declared a climate emergency and provided the Environmental Performance Board with the mandate to "facilitate stronger Devon-wide action through collaboration at a strategic, community and individual level."

The Desired outcomes, are

1. Clear, quick, decisive action to demonstrate to government that the people of Devon want decarbonisation to be treated as an "emergency".
2. A Plan to accelerate the process of decarbonising Devon created through a collaborative process that ensures responsibility is spread throughout our communities and economy.

At County the Chief exe Phil Norrey would invite organisations to convene a Strategic Coordinating Group (SCG) as an appropriate initial response to the declaration of the climate emergency.

The composition of the SC Group will usually reflect the nature of the emergency declared with many bodies being suggested e.g. Local Authorities, E.A, Public Health Devon, NHS etc.,

This will not be a DCC initiative, rather the initial facilitation of a collaborative venture.

The SCG will be asked to nominate representatives to establish a Tactical Coordination Group (TCG) to prepare an immediate Climate Declaration. This should be by the end of May.

FINANCE

A outturn budget Report will be presented this week which will show despite more reductions in Government Spending that the DCC budget is in the black having an under spend by just £63K for the 2018/19 financial year on a net revenue budget of £512 Million after transfers to reserves.

This year has not been without difficulties and has been a particularly challenging year due to the overspending in Children's Services which peaked at £12m but was reduced to £9.8 million.

Highways, infrastructure and waste with some costs transferred to the capital budget, energy savings from converting street lights to LED and the effects of a comparatively mild winter. Adult care and health also brought in savings as a result of invest to save

measures brought in three years ago and there is similar action anticipated within children's services. The communities, planning and transport services all brought in underspends.

HIGHWAYS

The Doing What Matters work continues in Highways. Scrutiny have done a Report regarding the work that is progressing on potholes. The Report can be found on the DCC website. The trial has now been expanded and is covering most of the County, although some of the inspectors are still in the training and learning stage.

Work has also progressed on the live reporting of the pothole data. The link to the pothole repair data shows the work that has been completed and the scheduled work that is coming up in the various areas, and it is this data that helps Skansa plan the number of gangs needed in the coming weeks. The reporting is updated automatically overnight, and can be filtered down to electoral division. PIP stands for the public information portal (publicly reported potholes).

NORTH DEVON LINK ROAD

DCC has now begun the procurement process for the NDLR redevelopment. Circa £55 million highways improvements for North Devon. the full tender process with suppliers who pass the Qualification process will be in the Autumn.

CIVIC CENTRE

The Barnstaple Civic Centre is now on the market, lets hope this is sold quickly so the building can be improved and made good use of.

APPRENTICES

We at County hall have been supporting Apprentices. Business Support and the Customer Relations Team are supporting 6 Grade A Step in apprentices and 6 Grade C Higher Level Apprentices. The Step In programme aims to provide a route into employment for those who are just starting out in their careers or trying to get back into work. It gives employees a solid grounding in the world of work and the chance to learn fundamental business-related skills which will put them in good stead for the future. We currently off apprentices in Business & Administration, civil Engineering, Town Planning, Transport Planning, Financed and ICT.

CHILDRENS SERVICES.

We have just had a focused visit from Ofsted and we asked them to look at Child Protection and Children in Need, the two areas we know need attention. The Inspectors said we are making good progress but not fast enough. More attention needs to be made to the timeliness of Children in Need visits, The quality of recording information also needs to improve.

FAIRER SCHOOL FUNDING

In 2018/19 the shortfall in funding was a £2.3 billion and for the 2019/20 financial year F40 calculates the shortfall will be £3.4 billion for schools in England.

The pressures in Special Educational Needs are great and it is estimated that an extra £1.4 billion is required.

Following the SEND Ofsted/CQC inspection and the letter of direction we received, there are four key areas,

We need to get our Strategic Plan more embedded, so all partners understand and act on it

The timeliness of Education and Health Care Plans needs to improve, and they need to be better quality.

The communication with Parents and Carers need to improve.

Identification of Autism Spectrum Disorder needs to improve.

At County we are already making improvements in these areas and

the inspection was not a surprise. A considerable amount of work has been done following the inspection and key is how we work with parent/carers. A strong Parent voice is essential, and we have been working to improve the Parent Forums across Devon.

HEALTH VISITORS

On the 1st of April Health visitors joined the County Council from Virgin Care.

Public Health commission the service and Children's Services run it. The handover has gone very smoothly.

CHILDRENS CENTRES

Action4 have been running our children's centre for over a year. One contract for the whole of Devon. A more targeted service and the age range has gone up to 0-8 years from 0-5 years. Apart from a few hic-cups the contract is working well and the enthusiasm and commitment is humbling. The system seems to be working better with referrals coming from many partner agencies.

Hope this Report has been informative, as County deals with an immense range of areas.

Caroline Chugg