

## BRAUNTON PARISH COUNCIL



Council Offices  
Chaloners Road  
Braunton

Date issued: 7 February 2024

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 13 FEBRUARY 2024 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

**There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.**

Yours faithfully,

A handwritten signature in blue ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)  
Clerk to the Council & RFO

*Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.*

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### **AGENDA**

#### **Part A – Public**

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
  - Should be declared at the beginning of the meeting, and
  - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A

question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
  - a. To approve and sign Minutes of the Council Meeting held on the 9 January 2024, attached.
  - b. To ratify and adopt the Minutes of the Finance and Administration Committee Meeting held on 17 January 2024, attached.
  - c. To ratify and adopt the Minutes of the Property Committee Meeting held on 7 February 2024, attached.
  - d. To ratify and adopt the Minutes of the Parks and Gardens Committee Meeting held on 8 February 2024, attached.
7. **Action Sheet** – consider updated action sheet, attached.
8. **Police Report** – receive latest newsletters for February 2024, attached.
9. **Report from Devon County Councillor** – receive Devon County Councillor.
10. **Report from North Devon Councillors** – receive North Devon District Councillors.
11. **Braunton Community Land Trust (BCLT)** - Receive Mark Cann Chairman of the BCLT.
12. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

*Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.*

- a) [78155](#) **Proposed:** Notification of works to trees in a conservation area to remove Conifer hedge & replant area with a native species  
**Location:** 29 Church Street Braunton Devon EX33 2EL  
**Applicant:** Claire Appleby
- b) [78217](#) **Proposed:** Erection of dwelling house & alterations to access Plot 2  
**Location:** Land at The Stables Saunton Road Braunton Devon EX33 1HG  
**Applicant:** Pete Caswell
- c) [77978](#) **Proposed:** Erection of porch, minor changes to windows and erection of a oak pergola  
**Location:** 8 Cross Farm Braunton Devon EX33 1FD  
**Applicant:** Andrew Thomas
- d) [78176](#) **Proposed:** Conversion & alteration of redundant store/workshop into 2 dwellings  
**Location:** 6 The Square Braunton Devon EX33 2JD  
**Applicant:** Peter Fidge
- e) [78201](#) **Proposed:** Outline application for erection of a single dwelling with some matters reserved (appearance)  
**Location:** Bloomfield Hills View Braunton Devon EX33 2LA  
**Applicant:** Mr Justin Allison

- f) [78251](#) **Proposed:** Demolition of outbuilding and erection of single storey extensions  
**Location:** Springhaven Hills View Braunton Devon EX33 2LA  
**Applicant:** Mr and Mrs Hollister
- g) [78047](#) **Proposed:** Variation of condition 2 (approved plans) attached to planning permission [71733](#) (demolition of dwelling and erection of replacement dwelling) to allow a design changes to improve buildability, reduce light spill and improve utility/adaptability  
**Location:** Ferndown Saunton Braunton Devon EX33 1LG  
**Applicant:** Mr and Mrs James

### Certificate of Lawfulness

- g) [78180](#) Proposed: Application for a lawful development certificate for commencement of works relating to planning permission 72836  
Location: land off Down Lane, Braunton EX33 2LE  
Applicant: Messrs K and G Baddock

### 13. North Devon Council – Planning Decisions

- 77968 Description: Erection of replacement dwelling and garage  
Site Address: Inanda Lower Park Road Braunton Devon EX33 2LQ  
Applicant: Mr & Mrs Holder  
Decision: APPROVED  
Decision Date: 16/01/2024
- 78123 Description: Prior notification for the erection of an agricultural/horticultural equipment and packaging store  
Site Address: Blind Acres Lane Lobb Braunton EX33 1LS  
Applicant: F J Hartnoll and Son  
Decision: PRIOR APPROVAL NOT REQUIRED  
Decision Date: 16/01/2024
- 77970 Description: Single storey side extension to dwelling together with installation of bi-fold doors and velux windows  
Site Address: 4 Sage Park Road Braunton Devon EX33 1HH  
Applicant: Mr & Mrs Lloyd Hendry  
Decision: APPROVED  
Decision Date: 22/01/2024
- 77845 Description: Conversion of loft to additional accommodation to include raising of roof and installation of velux windows and internal balcony detail (amended plans)  
Site Address: 38 The Brittons Braunton Devon EX33 2HF  
Applicant: Nathan Spice  
Decision: APPROVED  
Decision Date: 26/01/2024
- 77984 Description: Erection of garage and hobbies room  
Site Address: Homestead Barton Lane Braunton EX33 2AY  
Applicant: Mr Jon Meek  
Decision: APPROVED  
Decision Date: 24/01/2024
- 77983 Description: Change of use of land from B8 to C3 together with conversion of office to single unit of living accommodation (amended description)

Site Address: LPG Storage Yard Sandy Lane Braunton EX33 2NU  
Applicant: Mr Sampson  
Decision: APPROVED  
Decision Date: 26/01/2024

77996 Description: Application for consent for works to trees covered by a tree preservation order in respect of crown lifting and reduction of Sycamores (TG1), 1 x Beech tree (T2), 1 x Sycamore (T3), Holm Oaks (TG4) and 1 x Holm Oak (T5)  
Site Address: Tyspane Nursing Home Lower Park Road Braunton Devon EX33 2LH  
Applicant: Barchester Healthcare  
Decision: APPROVED  
Decision Date: 31/01/2024

77922 Description: Application for a Lawful Development Certificate for existing use as a permanent residential dwelling  
Site Address: Summercott Dyers Farm Nethercott Braunton Devon EX33 1HT  
Decision: APPROVED  
Decision Date: 31/01/2024

77974 Description: Extension and loft conversion to existing dwelling with external works  
Site Address: Berislea 15 Franklyn Avenue Braunton Devon EX33 2JY  
Applicant: Chris Campbell  
Decision: APPROVED  
Decision Date: 30/01/2024

77659 Description: Conversion of double garages into additional living space and storage and associated works including the replacement of x3 existing velux windows with new larger velux windows  
Site Address: West Saunton Barn Saunton Braunton Devon EX33 1LS  
Applicant: Mr Howard Dawson  
Decision: APPROVED  
Decision Date: 01/02/2024

78070 Description: Listed Building Consent for the conversion of double garages into additional living space and storage and associated works including the replacement of x3 existing velux windows with new larger velux windows  
Site Address: West Saunton Barn Saunton Braunton Devon EX33 1LS  
Applicant: Howard Dawson  
Decision: APPROVED  
Decision Date: 01/02/2024

78132 Description: Approval of details in respect of discharge of condition 6 (Phase 1 ground contamination risk assessment) attached to planning permission 73904 (outline application for the erection of up to three dwellings (all matters reserved))  
Site Address: Park Farm Lower Park Road Braunton Devon EX33 2LQ  
Applicant: Mr H McDowell  
Decision: APPROVED  
Decision Date: 01/02/2024

14. **Accounts Due for Payment –**
  - a. To examine and agree the accounts due for payment, for the period 10 January – 13 February 2024 inclusive – schedule of payments will be issued prior to the meeting.
  - b. To approve direct debit and standing order payments for January 2023 – attached.
  - c. To approve PAYE, NI and pension contributions for February 2023 – schedule of payments will be issued prior to the meeting.
15. **Representatives on Outside Bodies –**
  - a. Receive the Council's representatives Cllr G Bell and Cllr M Cann on the Taw and Torridge Estuary Forum.
  - b. Appoint Parish representative on the Small Boat and Angling Association.
16. **New Play Equipment and improvements to the Recreational Ground –** Consider and approve the purchase and installation of new play equipment in the Recreational Ground.
17. **Remedial Works to the Caen Car Park Boundary Wall –** To receive retrospective report from the Clerk and agree action to protect the boundary wall from further damage.
18. **EX33 Parish Newsletter –** Consider renewing the Council's 12 month subscription to publish its monthly newsletter in the EX33.
19. **To ratify decisions taken under delegated powers from 10 January to 13 February 2024,** information attached.
20. **Caen Street Car Park Permit Holders Policy –** To consider amending the Caen Street Overflow Car Park permit holders policy.
21. **Bus Service Croyde, Georgeham and Braunton –** Receive Cllr G Bell request that Stagecoach extends its bus service until 11pm.
22. **Hire of the Recreational Ground: -**
  - a. Consider request received from Ginger Monkey Events to hold the Braunton Big Bash on Saturday 3<sup>rd</sup> August at the Recreational Ground from 12 midday to 8.30pm, information attached.
  - b. Consider request from Devon Street Food Festival to hold an event in the Recreational Ground from the 19<sup>th</sup> to 21<sup>st</sup> July 2024, information attached.
  - c. Consider request from Ben and Charmaine DeVay to hold a Fun Fair in the Recreational Ground from 24<sup>th</sup> June to 7<sup>th</sup> July 2024, information attached.
  - d. Consider request from Braunton Dog Training Club to hold their Annual Dog Show in the Recreational Ground on Saturday 16<sup>th</sup> June 2024.
23. **Community Shared Space (CSS) –** Consider request from Amanda Muddimer to hold the Braunton Craft Market on: -
  - Wednesdays from 19<sup>th</sup> June to Christmas
  - Saturdays from 22<sup>nd</sup> June to 31<sup>st</sup> September (Braunton Artisan Food & Craft Market)
  - Easter Market 6<sup>th</sup> April
  - Christmas Market 16<sup>th</sup> November
24. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information.

## **Part B – Exclusion of Press and Public**

25. **Transfer of Public Conveniences –** To consider arrangements for the transfer of the public conveniences.