

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 3 November 2021

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 9 NOVEMBER 2021 at 7 pm**, in the Parish Hall, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a) Approve and sign Minutes of the Council meeting held on 12 October 2021, attached.
 - b) To receive and adopt Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on 2 November 2021, attached
 - c) To receive and adopt Minutes and recommendations contained therein of the Property Committee meeting held on 8 November 2021.
 - d) To receive and adopt Minutes and recommendations contained therein of the Parks and Gardens Committee meeting held on 8 November 2021, attached
7. **Action Sheet** – see attached.
8. **Police Report** – receive latest newsletter.
9. **Report from Devon County Councillor** – receive Devon County Councillor.
10. **Report from North Devon Councillors** – receive North Devon District Councillors.
11. **Braunton Community Tree Planting / Queen’s Green Canopy**
 - a. Devon Emergency Fund Queen’s Jubilee – Consider Braunton Parish Council’s application, briefing note attached.
 - b. Caen Rotary and Braunton Academy proposed tree planting and bird boxes – Receive Geoffrey Triggs from the Braunton Caen Rotary.
12. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):
 - (a) [74209](#) **Proposal:** Conversion of garage into ancillary accommodation.
Location: The Thatched Barn, Saunton, Braunton, Devon EX33 1LS
Applicant: Mr Mark Thompson
 - (b) [74901](#) **Proposal:** Siting of a permanent agricultural workers dwelling.
Location: Land at Winsham Cross Farm, Winsham, Knowle, Braunton EX33 2LX
Applicant: Mr & Mrs Peter & Michelle Sharland
 - (c) [74156](#) **Proposal:** Variation of condition 2 (approved plans) planning permission 71063 (single storey extension to dwelling) to allow for change to roof design from mono-pitch to a flat roof together with alterations to boundary wall.
Location: 2 Orchard Road, Knowle, EX33 2LY
Applicant: Mr John Garner
 - (d) [74143](#) **Proposal:** Demolition of 4 flats and erection of 8 affordable dwellings including 1 bespoke disabled specification bungalow.
Location: Land at Barton Avenue/Vellator Way, Braunton, Devon EX33 2BA
Applicant: Ms S Hayne
 - (e) [74124](#) **Proposal:** First floor extension over existing porch to form en-suit to master bedroom.
Location: 7 Chapel Street, Braunton, Devon EX33 1EL
Applicant: Mr S Gee
 - (f) [74256](#) **Proposal:** Listed building consent for conversion of existing barn and lean-to to extend existing house and locate new holiday accommodation.
Location: The Long House, Nethercott, Braunton, Devon EX33 1HT
Applicant: Sophy Miller
 - (g) [74235](#) **Proposal:** Conversion of existing barn and lean-to to extend existing house and locate new holiday accommodation.
Location: The Long House, Nethercott, Braunton, Devon EX33 1HT
Applicant: Sophy Miller

- (h) [74128](#) **Proposal:** South Lobb House: demolition of rear extension & erection of a two-storey replacement, side two storey extension, general internal remodelling, raised terrace over existing porch, new windows throughout. Demolition of outbuilding and replacement with single storey outbuilding housing pool plant, wc & changing area. New entrance off existing lane to create a separate parking and turning area away from existing holiday accommodation. South Lobb Cottage: implement of a new raised terrace and removal of existing window in favour of a door providing access to terrace itself.
Location: South Lobb Cottage, Braunton, Devon EX33 1JF
Applicant: Mr & Mrs Pavitt
- (i) [74280](#) **Proposal:** Application for consent for trees covered by a tree preservation order in respect of felling of 3 Beech trees.
Location: Tatra Lodge, Seven Acres Park, Braunton, Devon EX33 2PD
Applicant: Mrs Debra Almond
- (j) [74165](#) **Proposal:** Listed building consent for the replacement of all windows and side and rear doors.
Location: Jasmine Cottage, 47 North Street, Braunton, Devon EX33 1 AJ
Applicant: Mrs Pamela Scott

Appeals

- (k) [60823](#) **Appeal Reference: APP/X1118/W/21/3283943**
Proposal: Hybrid application: (A) full application for access, scale & layout of site including raising of ground levels, site access works & highway infrastructure, together with purpose built bat building, (B) outline application for 250 dwellings (Use Class C3(a)), up to 3000sqm employment space (Use Class E(g)(i) and E(g)(ii) was Use Class B1). Retail Space of up to 250sqm gross floorspace (Use Class E(a) was Use Class A1); Space for the Sale of food and drink of up to 2000sqm Gross floorspace (Use Class E(d) (e), E(f) and F1(a), F1(b), F1(e), and F2(b) was Use Class D1 and D2); (C) all associated infrastructure incl. removal of any contamination, roads, footpaths, cycleway, drainage (incl. attenuation works), flood defence works, landscaping & appearance, public open space, utilities & vehicle parking, including demolition of buildings (amended scheme & supporting documents) (Amended description).
Location: Former Yelland Power Station, Lower Yelland, Yelland, Barnstaple, Devon, EX31 3EZ.
Applicant: Yelland Quay Ltd

13. North Devon Council – Planning Decisions

- 73849 Description: Notification for prior approval for larger home extension which extends 4.50m beyond the rear wall, 3.10m to the ridge and 2.90m to the eaves (amended application form).
Site Address: 58 South Street, Braunton, Devon, EX33 2AN
Applicant: Charlotte Beagley
Decision: REFUSED
Decision Date: 22/10/21
- 73962 Description: Erection of a single storey replacement conservatory.
Site Address: 51 Moor Lea, Braunton, Devon, EX33 2PF
Applicant: Mr Philip King
Decision: APPROVED
Decision Date: 28/10/21

14. **Accounts Due for Payment – To examine and agree the accounts due for payment, for the period 13th October – 9th November 2021 inclusive, and to approve PAYE, NI and pension contributions** – The schedule of payments will be issued prior to the meeting.

15. **To ratify decisions taken under delegated powers since the 13th October to 8th November 2021**, attached.
16. **Braunton Economic Plan** – Consider proposal for Devon Communities Together to assist with creating an Economic Plan for Braunton, briefing note attached.
17. **Community Emergency Plan (CEP)** – Annual review of CEP, <http://www.brauntonparishcouncil.gov.uk/Braunton-PC/UserFiles/Files/DRAFT%20Braunton%20CEP%20V8%2005022020.pdf>.
18. **Braunton Beaver Project** – Receive Cllr Adrian Bryant.
19. **Annual Governance and Accountability Return (AGAR) 2020/21** – To note completion of the AGAR year ended 31 March 2021, and note comments made by the External Auditor.
20. **Risk Assessment and Review of Effectiveness of Internal Controls and Internal Audit for the year 2021-22** - To review the effectiveness of Braunton Parish Council's system of internal control including the arrangements for the management of risk for the year 2021-22, information attached.
21. **Draft Budget 2022/23** – Consider and approve draft budget 2022/23.
22. **Request our MP and the Government to act to stop the release of sewerage into our waterways** – Receive motion from Cllr Liz Wood seconded by Cllr V Cann, attached.
23. **Request Devon County Council to reopen Link Centres** – Receive motion from Cllr E Wood seconded by Cllr G Bell, information attached.
24. **Braunton Community Network** – Consider and approve proposal for the future of BCN, briefing note attached.
25. **South View Allotment Hedge** – Consider and approve quotation to contract out the cutting of the boundary hedge at the South View Allotment site.
26. **North Devon Christmas Market** – Consider request from Ginger Monkey Events to use the Council's account at Brandon Tool Hire to hire lights for the North Devon Christmas Market 2021.
27. **Braunton Football Club** – Consider and approve request from the Braunton Football Club to open the Pavilion WC's for public use when matches are played on the Recreation Ground.
28. **Parish Hall Booking** - Consider and approve request to consume alcohol on the premises for a birthday party booking on 15 January 2022.
29. **Braunton Recreation Ground** –
 - a. Consider and approve request from the Rotary Clubs of Braunton to hire the Recreation Ground on Friday 3 June 2022 to the Braunton Village Fair.
 - b. Consider and approve request from the Rotary Clubs of Braunton to hire the Recreation Ground on Sunday 5 June 2022 for a “picnic in the park” event will align with the national Big Jubilee Lunch.
30. **Community Shared Space** – Consider and approve request for a Christmas Carol Service to be held on Saturday 18 December 2021 at 5pm outside the Countryside Centre / Youth Centre / Surf Museum to enable social distancing.
31. **Exclusion of Press and Public**
To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

Part B

32. **Hire of Signal Office at Braunton Work Hub** - Receive Parish Clerk