

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 4th October 2022

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 11th OCTOBER 2022 at 7pm**, in the Parish Hall, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I – Public

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes.

A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a. To approve and sign Minutes of the Council Meeting held on 9th August 2022, attached.
 - b. To receive and adopt Minutes and recommendations contained therein of the Parks and Gardens Committee meeting held on 16th August 2022, attached.
7. **Action Sheet** – see attached.
8. **Police Report** - receive latest newsletter.
9. **North Devon UNESCO Biosphere** – Receive update from Andy Bell
10. **Aid for Ukraine** – Receive Richard Maynard requesting further support from the Council to provide aid to Ukraine.
11. **Ask for Jake** – Receive update from Marie Ash regarding the work that Ask for Jake are doing in the community.
12. **Report from Devon County Councillor** – receive Devon County Councillor.
13. **Report from North Devon Councillors** – receive North Devon District Councillors.
14. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear, D Spear and J Chesters in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- (a) [75946](#) **Proposal:** Demolition of garage & rear extensions and construction of new rear and side extensions
Location: 58 Saunton Road Braunton Devon EX33 1HD
Applicant: Mr I Barker
- (b) [75795](#) **Proposal:** Sub-division of a large dwelling (formerly an assisted care home) into 3 separate units/dwellings through minor internal works
Location: The Warren Road From Stony Bridge To Hartnolls Tenement Knowle Devon EX33 1HR
Applicant: Mrs Shane Stevens
- (c) [75943](#) **Proposal:** Prior approval for a proposed change of use from commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3)
Location: The Old Pottery Station Road Braunton EX33 2AQ
Applicant: Mr Henry Southward
- (d) [75511](#) **Proposal:** Demolition of outbuilding together with extensions and alterations to dwelling
Location: Stable Yard Barn Heddon Mill Braunton EX33 1HZ
Applicant: Mr & Mrs Harrington
- (e) [75990](#) **Proposal:** Alteration of hipped roof to gable roof to convert utility / store into mezzanine bedroom

Location: 26 Field Close Braunton Devon EX33 1EP

Applicant: Mr C Marston

- (f) [75999](#) **Proposal:** Extension & alterations to dwelling
Location: 28 Pixie Lane Braunton Devon EX33 1BW
Applicant: Mr & Mrs Weeks
- (g) [76006](#) **Proposal:** Erection of 2 dwellings
Location: Land to rear of Steyning Lower Park Road Braunton
Devon EX33 2LH
Applicant: Mr & Mrs Reid

15. North Devon Council – Planning Decisions

75692 Description: Extensions and alterations to dwelling to include conversion of garage
Site Address: Laburnum House Scurfield Close Braunton Devon EX33 1HQ
Applicant: Mr & Mrs M Sharp
Decision: APPROVED
Decision Date: 23/9/22

16. Accounts Due for Payment -

- a. **To examine and agree the accounts due for payment, for the period 9th August – 13th September 2022 inclusive, and to approve PAYE, NI and pension contributions –** The schedule of payments will be issued prior to the meeting.
- b. **To examine and agree the accounts due for payment, for the period 13th September- 11th October 2022 inclusive, and to approve PAYE, NI and pension contributions –** The schedule of payments will be issued prior to the meeting.

17. Braunton Community Work Hub

- a. Live Well in Braunton (LWIB) – Consider request from LWIB for support from the Council regarding provision of office space at the Braunton Community Work Hub.
- b. Ask for Jake – Consider request from Ask for Jake for support from the Council regarding use of the Braunton Community Work Hub and external storage area.

18. **Parish Council Energy Tariff Review –** Receive update from the Parish Clerk regarding renewing the Council’s energy contracts from the 1st November 2022.

19. **To ratify decisions taken under delegated powers from 19th August – 10th October 2022,** information attached.

20. **Future arrangements for Parish Council meetings –** To consider returning to the Chamber for Council meeting, information attached.

21. Braunton Parish Council Car Parks –

- a. Consider amended Management and Operational Agreement for Caen Street Car Park issued by North Devon Council, attached.
- b. Consider amended Management and Operational Agreement for Chaloners Road Car Park issued by North Devon Council, attached.
- c. Consider annual review of the Off Street Parking Order.

22. Arrangements for Christmas 2022 -

- a. Parish Council’s Christmas Tree – Consider and approve quotations received for the Parish Council’s Christmas tree.
- b. Free parking – Consider providing free parking in the Caen Street Car Park on Saturday 17th and 24th December to help encourage Christmas shopping locally.

- c. Parish Council Office Christmas closure – Consider and approve that the Council Office at 12pm to close on Friday 23rd December and reopen on Tuesday 3rd January 2023.
23. **Braunton Twinning Organisation** – Request for the Council to host a luncheon in the Parish Hall on Friday 19th May 2023 for our twinning friends visiting from Ploucescat, information attached.
24. **Vehicle Activated Sign (VAS)** – Receive update and authorise the Parish Council to apply for the Devon and Cornwall Community Resilience Fund via Crowdfunding.
25. **EX33 Subscription** – Consider whether the Council wishes to renew its subscription for the Braunton Express newsletter to be printed on the centre pages of the EX33.
26. **Braunton Recreational Ground** - Consider request from R&T Tours to hire (commercial) the Recreational Ground on the 29th and 30th April 2023 to hold their annual football tournament
27. **Community Shared Space (CSS)** - Consider request to use the CSS to sell tickets for the annual firework display being held at the Braunton Cricket Club. All proceeds to be donated to Ask for Jake and fund a defibrillator at the Braunton Cricket Club.
28. **Exclusion of Press and Public**
To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

Part B

29. **Refurbished Railway Carriage in Caen Street Overflow Car Park to accommodate the Braunton and Rural Mens Shed and Trains Gone By project** - To consider a request from the Braunton and Rural Mens Shed for terms to licence an area of land consisting of six parking bays, prior to formal lease following confirmation of planning consent.