

BRAUNTON PARISH COUNCIL



Minutes of the Full Braunton Parish Council meeting held on Monday 14 January 2019 at 7:00 pm in the Council Chamber, Chaloners Road, Braunton.

Present

Cllrs: D Spear in the Chair, E Spear, Mrs Chesters, de Groot, Bunyard, Shapland, Lord, Bradford, Chugg, Bennett and Wood.

Officers: T Lovell, Parish Clerk.

7 members of the public.

A Parishioner, on behalf of residents of Braunton, commented on the Council's discussion at its December meeting regarding prioritising the measures in the Braunton Air Quality Action Plan (AQAP). Whilst the ideal would be to live in a car free pedestrian centric village we have to recognise that this will not happen in the short to medium term. Particularly, given our geographic location means that we are the main thoroughfare for Ilfracombe, Croyde and Barnstaple which will see increased traffic movements generated by the levels of development that are intended for these areas. It is worth noting that North Devon Council's own guidance states that for every new dwelling an extra 8 car movements per day are generated. This will have a consequential impact not only on the environment, but residents' safety in the village centre. The MOVA option, together with a pelican crossing at Chaloners Road and the use of Caen Street crossing will be more beneficial. Additionally, the MOVA phasing should be set to allow traffic from Ilfracombe to have a right turn filter to help alleviate traffic queues back to Knowle. Before implementing these changes, a baseline Air Quality measure should be made so that the improvement can be monitored. The Council should seek funds generated by the developers Community Infrastructure Levy / Section 106 monies to finance further measures to improve Braunton's Air Quality over the life of the local plan.

A Parishioner addressed the Council regarding planning application 65958. The proposal to remove the existing double garage and a substantial part of the drive could potential cause parking obstructions within the narrow Close. Parking and manoeuvring for

residents is already difficult. The garden storage is approximately 8 feet high, and due to its size, it should be relocated to a less discrete area nearer the rear of the garden. He expressed further concerns that the proposed siting of the garden storage encroaches on land not in the applicant's ownership.

202/2018/19	<u>Apologies</u>	Apologies for absence were received and approved from Parsons and Bonds. (NC)
203/2018/19	<u>Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council</u>	There were none
204/2018/19	<u>Declarations of Interest</u>	<p>Cllr Shapland declared a non Pecuniary interest in Minute Ref: 210/2018/19 (f) and (g), as the applicant is known to her.</p> <p>Cllr Bunyard declared a non Pecuniary interest in Minute Ref: 210/2018/19 (c), (f) and (g), as the applicants are known to him.</p> <p>Cllr Bunyard declared a non Pecuniary interest in Minute Ref: 212/2018/19, as he is a Governor at Southmead School.</p> <p>Cllr Shapland declared a non Pecuniary interest in Minute Ref: 212/2018/19, as she is a Governor at Southmead School.</p> <p>Cllr de Groot declared a non Pecuniary interest in Minute Ref: 210/2018/19 (f) and (g), as the applicant is known to her.</p> <p>All members declared a non Pecuniary interest in Minute Ref: 210/2018/19 (h), as the applicant is a contractor of the Parish Council.</p> <p>Cllr Chugg declared a non Pecuniary interest in Minute Ref: 210/2018/19 (k), as the applicant is known to her.</p>
205/2018/19	<u>Request for Dispensation</u>	None received.
206/2018/19	<u>Minutes</u>	(a) RESOLVED: That the Minutes of the Council meeting held on 10 December 2018 be approved and signed as a correct record. (NC)

207/2018/19	<u>Police Representation</u>	RESOLVED: That the Council noted the December Police Newsletter.
208/2018/19	<u>Finance</u>	(a) RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £7,077.44. (b) RESOLVED: That the statement of accounts for November and December 2018 be noted. (NC)
209/2018/19	<u>Action Sheet</u>	RESOLVED: That the Action Sheet be noted, attached. (NC)
210/2018/19	<u>Planning</u>	The Chairman requested the Lead Member for Planning Cllr Bunyard, to present the planning applications to the meeting as per the attached sheet.
211/2018/19	<u>Report from Devon County Councillor</u>	The Chair invited the County Councillor to give her report. Cllr Chugg advised that she was continuing to work with James Anstee in Highways regarding traffic improvements to reduce air quality. She referred to her December report and requested if the Council had considered the proposal to move the Zebra crossing in Saunton Road closer to the Kingsacre School. It was noted that this was considered but more investigation is needed regarding what impact moving the Zebra crossing would have on the village.
212/2018/18	<u>Report from North Devon District Councillors</u>	The Chair invited the district councillors to give their reports. The district councillors had now received training on the local plan. North Devon Council has a duty to support Neighbourhood Plans there is central government funding available but the deadline is tight. If Neighbourhood Plans have an underspend, they must pay the money back and start the funding bid again. Chapter 3 of the Local Plan – Knowle delivers what the community wanted. The supplementary planning documents including Air Quality, General Green Infrastructure and Rural Workers Dwellings will go to the February Joint Committee for Torridge District Council to approve before going out to public consultation.
213/2018/19	<u>Braunton's Air Quality Management Area (AQMA)</u>	Further to Minute Ref: 197/2018/19 (b) the Council reconsidered the summary of proposals received from Devon County Council regarding potential highway measures which could be implemented in Braunton in order to support air quality improvements. The Council made the following observations.

Microprocessor Optimised Vehicle Activation (MOVA) at the Square (AQAP measure 1 &3)

Upgrading the current traffic signals at the Square to MOVA should be a high priority on the list of measures. The Council believes this would have the greatest benefit to improving the air quality in Braunton by reducing traffic congestion at the Square junction. It is understood that during peak times when all four approaches to the lights are heavily congested its impact on improving the air quality would be less but it would still be a significant improvement on the current situation.

South Street (AQAP Measure 2)

The Council did not wish to comment on measure two, to allow two-way traffic back into South Street, without first being provided with measurable evidence regarding the impact this would have on the AQMA. It is suggested that improvements should be made to make South Street safer for pedestrians and cyclists as this would encourage more people to walk instead of drive.

Comprehensive one-way systems (AQAP Measure 3)

The Council supports further investigation regarding introducing passing places along the Braunton Burrows route to the south west of the village. Concerns were expressed regarding the safety of motorists as the road is used regularly by large agricultural vehicles. The road is not suitable for high volumes of traffic and a restriction should be imposed on HGVs. Further concerns were expressed regarding the impact on the Marshes and wildlife.

Changing the Zebra crossing on Chaloners Road to a signal-controlled crossing and relocating / removing the school crossing patrol from Caen Street (AQAP measures 4 & 11)

The Council supports the Zebra Crossing on Chaloners Road being upgraded to a signal-controlled crossing as this would address safety concerns with pedestrians crossing through one lane of stationary traffic. This would also provide a safe crossing for parents taking their children to Caen Primary School and encourage them to walk. The upgraded crossing lights would need to be synchronised with the lights on the Square. The Council strongly disagreed with the removal of Devon County Council's crossing Personnel in Caen Street. Although there is a pedestrian signal crossing in Caen Street it would be difficult to encourage parents to use this crossing as the pavement is very narrow. It was suggested that the School be consulted on whether it would consider closing the main entrance in Caen Street via the playground and encourage parents to use alternative entrances on the Tarka Trail and Chaloners

Road. This would then allow green screening to be planted along the Caen Street entrance which would help to improve air quality.

Parking measures (AQAP measures 5, 6 & 8)

The Council noted that there is already an informal delivery hub in Braunton at the junction into Caen Field. It was suggested that the County considers carrying out minor improvements to widen the road to provide a more formal delivery hub.

Cycle route improvements (AQAP measures 11 & 13)

The Council fully supports improvements to cycle routes in the village.

Other measures not specific to the AQAP

The Council is in favour of installing electric vehicle charging points in Caen Street car park and would welcome further discussion regarding what charging options would be most suitable for the location.

RESOLVED: That the Clerk be instructed to respond to Devon County Council on behalf of the Parish Council, and to include its observations as detailed above.

(NC)

214/2018/19

Foul Water
Pumping
Station, Caen
Street

RESOLVED: The Council agrees to a one year Service Care Maintenance agreement with Xylem Water Solutions UK Ltd. At a cost of £1,254 plus VAT.

(NC)

215/2018/19

Off Street
Parking Order

Members noted that the public consultation regarding the amendments to the Off Street Parking Order had now ended and there had been no objections received.

RESOLVED: That the amendments as agreed Minute Ref: 157/2018/19 be implemented by the 1 April 2019.

216/2018/19

Parish Office
New IT
Equipment

RESOLVED: That the Council approves the retrospective decision to purchase and install a new IT system in the Parish Council office. At a cost of £2,940 plus VAT.

(NC)

217/2018/19

Life on the
Verge

RESOLVED: That the Council agrees to work in partnership with Life on the Verge and the Greater Horseshoe Bat Project to implement wildflower verges on County and Parish land in Braunton, subject to the relevant permissions being granted.

(NC)

The meeting closed at 9.10 pm.

.....The Chairman

210/2018/19. PLANNING

- (a) 65928 Demolition of garage together with extension & alterations to dwelling at Rosecroft, Colley Park Road, Braunton.

Applicant: Mr A Oliver and Ms G Miles

Cllr Mrs Chesters left the meeting at 7:30 pm.

Comment: Council agreed to defer making a decision regarding this application as there would not be sufficient time within the public consultation period to request clarity from the North Devon Council Planning Case Officer regarding the following concerns.

- Noise disturbance to neighbouring properties due to the close proximity of the proposed extension.
- The proposed reduced parking could potentially cause displacement and obstruction of parked vehicle on the highway due to insufficient parking.

(NC)

- (b) 65964 Demolition of garage & conservatory and erection of extensions to dwelling at 3 Norley Road, Knowle, Braunton.

Applicant: Mr Bevan

Comment: Recommend approval.

(NC)

- (c) 65831 Extension to dwelling at 4 Ashmead Grove, Braunton.

Applicant: Mr Fearghal Magee

Comment: Recommend approval.

(NC)

- (d) 65958 Extensions & alterations to dwelling including conversion of garage to form additional living accommodation, erection of balcony & erection of garden storage building at 3 Lower Cleave, Braunton.

Applicant: Mr & Mrs Chadwick

RESOLVED: To suspend Standing Orders.

(NC)

A member of the public explained using diagrams detailed in a representation that the applicants were proposing to exceed beyond their boundary.

RESOLVED: Standing Orders be reinstated.

(NC)

Comment: Recommend refusal on the following grounds: -

- Over intensification of the site.
- Out of character with the surrounding properties.
- Concerns that the proposed reduced parking could potentially cause displacement and obstruction of parked vehicle on the highway due to insufficient parking.
- The proposed garden storage might not be viable as there appears to be a dispute regarding the property boundaries.

(NC)

(e) 65986 Retrospective application for erection of garden shed at Penlee, Higher Park Road, Braunton.

Applicant: Mr S Braund

Comment: Recommend approval.

(10.1 abs)

Cllr Shapland and de Groot declared a non Pecuniary interest.

(f) 65940 Change of use from a residential dwelling (C3) to commercial use (D1) at Victoria House, 23 South Street, Braunton.

Applicant: Mr Steve Drake

Comment: Recommend approval.

(10.1 abs)

(g) 65963 Siting for 1x externally illuminated fascia sign & 1x non-illuminated hanging sign at 23 South Street, Braunton.

Applicant: Mr Steve Drake

Comment: Recommend approval but would prefer both signs to be non-illuminated.

(10.1 abs)

All councillors present declared a Prejudicial interest.

(h) 65997 Outline application for erection of one dwelling (all matters reserved) at Knowle Cottage, Church Hill Lane, Knowle, Braunton.

Applicant: Mr Trickett

Comment: The Council did not comment.

(NC)

(i) 66019 Extension & alterations to dwelling at Donmela, Colley Park Road, Braunton.

Applicant: Mr & Mrs Simon Errol

Comment: Recommend approval.

(NC)

(j) 66012 Variation of condition 2 (approved plans) attached to planning permission 63856 (alterations to create four additional letting rooms together with improved internal ambulant access) to allow for change of design at Saunton Sands Hotel, Saunton, Braunton.

Applicant: Saunton Sands Hotel

Comment: Recommend approval.

(NC)

(k) 65991 Outline application for erection of one agricultural workers supervisory dwelling (all matters reserved) at garden of Gandies, Sandy Lane, Braunton.

Applicant: Mr R W Avery (R W Avery & Son)

Comment: Recommend approval.

(NC)

(I) 66063 Erection of garage/workshop at Parminters, Marwood, Barnstaple.

Applicant: Mr & Mrs Tucker

Comment: The Council requested the Planning Case Officer to provide clarity regarding the location plan to determine whether the application is within the parish boundary.

(NC)

NOTICES OF DECISION

Approvals

65885 Application for a non-material amendment to planning permission 62679 (alterations and extensions to dwelling) in respect of installation of skylights, removal of side entrance & internal alterations at 3 Wrafton Road, Braunton.

65829 Prior approval for a proposed larger home extension in respect of extension to rear which extends 6M beyond the rear wall, 3M to ridge & eaves at 114 South Street, Braunton. **Prior approval is not required**

63787 Conversion of outbuilding to form one dwelling (amended plan) at to the rear of 44 South Street, Braunton.

65873 Erection of balcony together with cladding and alterations to the dwelling at Sunset Heights, Ash Road, Braunton.

65933 Erection of timber carport at 25 Pixie Lane, Braunton.

65863 Extensions & alterations to dwelling at 42 Kingsacre, Braunton.

Refusals

65664 Retrospective application for the creation of driveway/off road parking area at 122 South Street, Braunton.

Withdrawn

65675 Extension & alterations to dwelling together with creation of additional parking at 11a Caen Field, Braunton. EX33 1EG.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	ACTION TO BE TAKEN	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	Invite Andy Cole from North Devon Council to attend a future meeting and provide a progress report.	<ol style="list-style-type: none"> Council agreed to support the content and data contained in the NDC Air Quality ASR 2017 and 2018 (Minute Ref: 168/2018/19). The Clerk attended the TWG meeting held on Wednesday 28 November 2018 draft minutes to be considered at the Parish Council's meeting on 10 December 2018. DCC to submit a summary of proposals from the AQAP. To be considered at the full Council on 10 December 2018 BPC to prioritise the measures to implemented in the village. Deadline end of January 2019 to enable DCC to include funding in its 2019/20 budget. The next TWG meeting to be held on 30 January 2019 at 10 am. <p>No updates have been received from the County – refer to December 2018 AS.</p>
July 2016	Extension of Tarka Trail from Knowle towards Ilfracombe	Council contacted DCC requesting an update regarding progress made with this project.	
September 2016	Braunton Police Station	Work Hub	<ol style="list-style-type: none"> The Braunton Community Work Hub opened in November 2018. Bookings <ul style="list-style-type: none"> Tarka office booked up until Christmas. Linhay office booked up until March 2019. Beacon office booked up until March 2019. 5 'hot desk' users on ad hoc basis. Clerk will meet with Coherent in December to discuss how their bookings software could be implemented at the Work Hub. Clerk has presented on the Work Hub at the RISE business forum in Barnstaple and the North Devon Business Network. The Council's Administrative Assistant has agreed to assist the Clerk in the daily running of the Work Hub. The Council and police to hold a joint public drop in surgery in the Work Hub on Saturday 2 February 2019 from 11 am to 1 pm. <p>No progress to report – refer to March 2018 AS.</p> <p>No progress to report – refer to March 2018 AS.</p>
November 2016	MOD review of military bases in the South West	Proposed closure of RMB Chivenor by 2027	
July 2017	Highway Issues	Work in partnership with the DCC to resolve outstanding highway issues in the village.	
August 2017	Electric Vehicle (EV) Charge Points	EV charge points in Caen St. Car Park	<p>The Council to enter in a 20 year agreement with Instavolt to provide 2 Rapid EV Charge Points in Caen St. Car Park. Planning application has been granted and Clerk authorised to sign the lease. InstaVolt are currently in discussion with the grid provider to establish the most cost effective method to provide a power supply. The cost will be in excess of £30k.</p> <ul style="list-style-type: none"> Fitness equipment in the recreation ground – quotation received to be considered at the next Parks and Gardens meeting.
February 2018	North Devon Council: Section 106 Money	Apply for the Chivenor Cross contribution of £233k	

September 2018	Pedestrian crossing in Braunton	Zebra Crossing on Caen Street and Chaloners Road	<ul style="list-style-type: none"> • Informal running track in the recreation ground • Skate Park facilities on land adjacent Velator quay • Provision of public conveniences on Chaloners Road. • Replacement play equipment at Knowle Play Park. • Village Green Improvements <p>Devon County Council be requested to carry out a further PV2 assessment of the zebra crossing on the A361 and B3231 in Braunton, due to the data from the previous PV2 assessments being deleted. Write to the County Councillor and request what enquiries she has received regarding the Zebra Crossing on Saunton Road and when will they receive a response.</p>
November 2018	Village Green	Village Green Enhancements	<ol style="list-style-type: none"> 1. Council agreed proposed plan for improvements and enhancements to the VG Minute Ref: 170/2018/19. 2. The project to be managed by the Parish Council's Gardener. 3. The Council consult the community regarding the proposed plans. 4. Apply for funding including Community Councillor Grants and S106..
November 2018	D-Day North Devon	North Devon 75 D-Day Festival.	<ol style="list-style-type: none"> 1. The Council to fully support and take part in the activities being arranged in Braunton and surrounding areas as part of the North Devon 75 D-Day Festival. 2. To hold a 40s days in Braunton as part the Festival activities. 3. The Council to write a letter of support for funding from the Braunton Rural Communities Together Fund.
November 2018	Flooding	Flooding arrangements for 2018/19.	<ol style="list-style-type: none"> 1. The Foul Water Pumping Station was transferred over to the Parish Council on 2 December 2018. 2. Staff to receive training on the Pumping Station on Thursday 13 December 2018. 3. CEP was updated on 4 December 2018, Patrick Farrelly has resigned as the CERT co-ordinator. 4. Options for annual maintenance of the Foul Water Pumping Station to be considered at full Council on 14 January 2019.

COMMITTEE	TOPIC	ACTION TO BE TAKEN	PROGRESS
Parks & Garden	Parks and Gardens	Devon County Council Urban Grass Cutting Contract.	Council to take on the County Urban Grass Cutting contract for 2019/20.
		Replant mature tree on VG.	Following the removal of the Norway Maple the Council to consider suitable species of tree for replanting. Love Braunton and Braunton rotary clubs have shown an interest in helping with this project. The Parks and Gardens Comm. have recommended that an Elm (New Horizon) be planted on the VG. The Senior Councillor Office to update members at the full Council on 12 November 2018.
		Play Parks	Parks and Gardens to consider options for play equipment in the Knowle Play Park approximately S.106 funding from the Whitestone development and a South Street development has been allocated.
	Property	Improvements to Parish Hall	Council to apply for Awards for All Funding to carry out public consultation and feasibility study. The funding application has been drafted.
		Car Parks	Amend OSPO.
			Alan Dart Groundwork Ltd have been appointed to carry out the remedial works required in the overflow and main car park at Caen Street and resurface and Work Hub car park. Water found under the tarmac in the main car park Clerk to investigate cause. Overflow to be resurfaced in the Autumn.