

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

8 January 2019

Dear Councillor,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **MONDAY 14 JANUARY 2019 at 7 pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

Yours faithfully,

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I – Public

1. Receive Apologies
2. Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.
3. Declarations of Interest
Councillors are requested to complete the book provided before the meeting.
Interests must be re-declared when the item is called.
4. Requests for Dispensation Consider requests received for dispensation(s).
5. Minutes Approve and sign Minutes of the Full Council meeting held on 10 December 2018, attached.
6. Police Representation Receive update.
7. Finance (a) Draw Cheques.
(b) Statement of Accounts November and December 2018

8. Action Sheet Attached.
9. Planning Attached.
10. Report from Devon County Councillor Receive Devon County Councillor.
11. Report from North Devon Councillors Receive North Devon District Councillors.
12. Air Quality Management Area Consider “summary of proposals” received from DCC, BPC to prioritise list of measures to be implemented in Braunton to enable DCC to identify funding to progress measures from April 2019. Information was provided to all members at the December full Council meeting.
13. Pumping Station Consider and approve maintenance contract, information attached.
14. Off Street Parking Order Consider any feedback from public consultation.
15. Council’s IT System Retrospective approval of new IT system for the Parish Council Office.
16. Life on the Verge Project Consider working in partnership with the Devon Greater Horseshoe Bat Project to maintain the Braunton urban grass verges in a more wildlife friendly and sustainable manner.

9. PLANNING

- (a) 65928 Demolition of garage together with extension & alterations to dwelling at Rosecroft, Colley Park Road, Braunton.

Applicant: Mr A Oliver and Ms G Miles

Comment:

- (b) 65964 Demolition of garage & conservatory and erection of extensions to dwelling at 3 Norley Road, Knowle, Braunton.

Applicant: Mr Bevan

Comment:

- (c) 65831 Extension to dwelling at 4 Ashmead Grove, Braunton.

Applicant: Mr Fearghal Magee

Comment:

- (d) 65958 Extensions & alterations to dwelling including conversion of garage to form additional living accommodation, erection of balcony & erection of garden storage building at 3 Lower Cleave, Braunton.

Applicant: Mr & Mrs Chadwick

Comment:

- (e) 65986 Retrospective application for erection of garden shed at Penlee, Higher Park Road, Braunton.

Applicant: Mr S Braund

Comment:

- (f) 65940 Change of use from a residential dwelling (C3) to commercial use (D1) at Victoria House, 23 South Street, Braunton.

Applicant: Mr Steve Drake

Comment:

- (g) 65963 Siting for 1x externally illuminated fascia sign & 1x non-illuminated hanging sign at 23 South Street, Braunton.

Applicant: Mr Steve Drake

Comment:

- (h) 65997 Outline application for erection of one dwelling (all matters reserved) at Knowle Cottage, Church Hill Lane, Knowle, Braunton.

Applicant: Mr Trickett

Comment:

(i) 66019 Extension & alterations to dwelling at Donmela, Colley Park Road, Braunton.

Applicant: Mr & Mrs Simon Errol

Comment:

(j) 66012 Variation of condition 2 (approved plans) attached to planning permission 63856 (alterations to create four additional letting rooms together with improved internal ambulant access) to allow for change of design at Saunton Sands Hotel, Saunton, Braunton.

Applicant: Saunton Sands Hotel

Comment:

(k) 65991 Outline application for erection of one agricultural workers supervisory dwelling (all matters reserved) at garden of Gandies, Sandy Lane, Braunton.

Applicant: Mr R W Avery (R W Avery & Son)

Comment:

(l) 66063 Erection of garage/workshop at Parminters, Marwood, Barnstaple.

Applicant: Mr & Mrs Tucker

Comment:

NOTICES OF DECISION

Approvals

65885 Application for a non-material amendment to planning permission 62679 (alterations and extensions to dwelling) in respect of installation of skylights, removal of side entrance & internal alterations at 3 Wrafton Road, Braunton.

65829 Prior approval for a proposed larger home extension in respect of extension to rear which extends 6M beyond the rear wall, 3M to ridge & eaves at 114 South Street, Braunton. **Prior approval is not required**

63787 Conversion of outbuilding to form one dwelling (amended plan) at to the rear of 44 South Street, Braunton.

65873 Erection of balcony together with cladding and alterations to the dwelling at Sunset Heights, Ash Road, Braunton.

65933 Erection of timber carport at 25 Pixie Lane, Braunton.

65863 Extensions & alterations to dwelling at 42 Kingsacre, Braunton.

Refusals

65664 Retrospective application for the creation of driveway/off road parking area at 122 South Street, Braunton.

Withdrawn

65675 Extension & alterations to dwelling together with creation of additional parking at 11a Caen Field, Braunton. EX33 1EG.

8.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	ACTION TO BE TAKEN	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	Invite Andy Cole from North Devon Council to attend a future meeting and provide a progress report.	<ol style="list-style-type: none"> Council agreed to support the content and data contained in the NDC Air Quality ASR 2017 and 2018 (Minute Ref: 168/2018/19). The Clerk attended the TWG meeting held on Wednesday 28 November 2018 draft minutes to be considered at the Parish Council's meeting on 10 December 2018. DCC to submit a summary of proposals from the AQAP. To be considered at the full Council on 10 December 2018 BPC to prioritise the measures to be implemented in the village. Deadline end of January 2019 to enable DCC to include funding in its 2019/20 budget. The next TWG meeting to be held on 30 January 2019 at 10 am. <p>No updates have been received from the County – refer to December 2018 AS.</p>
July 2016	Extension of Tarka Trail from Knowle towards Ilfracombe	Council contacted DCC requesting an update regarding progress made with this project.	
September 2016	Braunton Police Station	Work Hub	<ol style="list-style-type: none"> The Braunton Community Work Hub opened in November 2018. Bookings <ul style="list-style-type: none"> Tarka office booked up until Christmas. Linhay office booked up until March 2019. Beacon office booked up until March 2019. 5 'hot desk' users on ad hoc basis. Clerk will meet with Coherent in December to discuss how their bookings software could be implemented at the Work Hub. Clerk has presented on the Work Hub at the RISE business forum in Barnstaple and the North Devon Business Network. The Council's Administrative Assistant has agreed to assist the Clerk in the daily running of the Work Hub. The Council and police to hold a joint public drop in surgery in the Work Hub on Saturday 2 February 2019 from 11 am to 1 pm. <p>No progress to report – refer to March 2018 AS.</p>
November 2016	MOD review of military bases in the South West	Proposed closure of RMB Chivenor by 2027	
July 2017	Highway Issues	Work in partnership with the DCC to resolve outstanding highway issues in the village.	No progress to report – refer to March 2018 AS.
August 2017	Electric Vehicle (EV) Charge Points	EV charge points in Caen St. Car Park	The Council to enter in a 20 year agreement with Instavolt to provide 2 Rapid EV Charge Points in Caen St. Car Park. Planning application has been granted and Clerk authorised to sign the lease. InstaVolt are currently in discussion with the grid provider to establish the most cost effective method to provide a power supply. The cost will be in excess of £30k.
February 2018	North Devon Council: Section 106 Money	Apply for the Chivenor Cross contribution of £233k	<ul style="list-style-type: none"> Fitness equipment in the recreation ground – quotation received to be considered at the next Parks and Gardens meeting.

September 2018	Pedestrian crossing in Braunton	Zebra Crossing on Caen Street and Chaloners Road	<ul style="list-style-type: none"> • Informal running track in the recreation ground • Skate Park facilities on land adjacent Velator quay • Provision of public conveniences on Chaloners Road. • Replacement play equipment at Knowle Play Park. • Village Green Improvements <p>Devon County Council be requested to carry out a further PV2 assessment of the zebra crossing on the A361 and B3231 in Braunton, due to the data from the previous PV2 assessments being deleted. Write to the County Councillor and request what enquiries she has received regarding the Zebra Crossing on Saunton Road and when will they receive a response.</p>
November 2018	Village Green	Village Green Enhancements	<ol style="list-style-type: none"> 1. Council agreed proposed plan for improvements and enhancements to the VG Minute Ref: 170/2018/19. 2. The project to be managed by the Parish Council's Gardener. 3. The Council consult the community regarding the proposed plans. 4. Apply for funding including Community Councillor Grants and S106..
November 2018	D-Day North Devon	North Devon 75 D-Day Festival.	<ol style="list-style-type: none"> 1. The Council to fully support and take part in the activities being arranged in Braunton and surrounding areas as part of the North Devon 75 D-Day Festival. 2. To hold a 40s days in Braunton as part the Festival activities. 3. The Council to write a letter of support for funding from the Braunton Rural Communities Together Fund.
November 2018	Flooding	Flooding arrangements for 2018/19.	<ol style="list-style-type: none"> 1. The Foul Water Pumping Station was transferred over to the Parish Council on 2 December 2018. 2. Staff to receive training on the Pumping Station on Thursday 13 December 2018. 3. CEP was updated on 4 December 2018, Patrick Farrelly has resigned as the CERT co-ordinator. 4. Options for annual maintenance of the Foul Water Pumping Station to be considered at full Council on 14 January 2019.

<u>COMMITTEE</u>	<u>TOPIC</u>	<u>ACTION TO BE TAKEN</u>	<u>PROGRESS</u>
Parks & Garden	Parks and Gardens	Devon County Council Urban Grass Cutting Contract.	Council to take on the County Urban Grass Cutting contract for 2019/20.
		Replant mature tree on VG.	Following the removal of the Norway Maple the Council to consider suitable species of tree for replanting. Love Braunton and Braunton rotary clubs have shown an interest in helping with this project. The Parks and Gardens Comm. have recommended that an Elm (New Horizon) be planted on the VG. The Senior Councillor Office to update members at the full Council on 12 November 2018.
		Play Parks	Parks and Gardens to consider options for play equipment in the Knowle Play Park approximately S.106 funding from the Whitestone development and a South Street development has been allocated.
Property		Improvements to Parish Hall Car Parks	Council to apply for Awards for All Funding to carry out public consultation and feasibility study. The funding application has been drafted. Amend OSPO. Alan Dart Groundwork Ltd have been appointed to carry out the remedial works required in the overflow and main car park at Caen Street and resurface and Work Hub car park. Water found under the tarmac in the main car park Clerk to investigate cause. Overflow to be resurfaced in the Autumn.

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Item 13



Xylem Water Solutions UK Ltd
 105 Hawley Lane
 Farnborough, Hampshire, GU14 8JE
 Tel +44 (0) 1252 513366
 Fax +44 (0) 1252 516404
sales@pimgroup.co.uk
www.xylemwatersolutions.com/uk

Our Ref: LW/S25340/PR19866
 Date: 5th December 2018

Braunton Parish Council
 Chaloners Road
 Braunton
 Devon
 EX22 2ES

For the attention of: Ms Tracey Lovell

Email: tracey@brauntonparishcouncil.gov

SERVICECARE QUOTATION

SITE NAME	Car Park Entrance, Caen Street, Braunton					
PUMP STATION	PUMP TYPE & QUANTITY	VISITS PER ANNUM	COST PER ANNUM	COST FOR 3 YEAR CONTRACT	COST FOR 5 YEAR CONTRACT	
Foul Water	Flygt NP3127	2	Four	£1,254.00 + VAT	£3,762.00 + VAT	£6,270.00 + VAT
Telemetry Rental	Advanced Warning System – Optional			£416.00 + VAT	£1,248.00 + VAT	£2,080.00 + VAT
SCOPE OF WORK	To carry out Routine or Major servicing of the above pump station, generally as detailed in the attached Schedule, and at the above frequency and cost – see below for our 24 point check.					
24 Point Check	<ul style="list-style-type: none"> • Lift pump clean check serial number • Examine stator housing for water • Examine seal housing for contamination • Check impeller for wear • Examine wear ring • Check volute/strainer • Asset Bearing condition • Check lifting chain and cables • Check operation of all valves • Check condition of pipework • Insulation test cable and stator (record) • Check overload setting (record) 			<ul style="list-style-type: none"> • Check guide rail/ brackets • Check system operation • Clean control panel • Check fuses for security • Check operation of heater • Check / replace indicators • Check alarm operation • Check/clean floats • Clean kiosk inside and out • Check installation for damage • Check installation for security • Check sump condition (report) <p><i>Additional check (if applicable)</i></p> <ul style="list-style-type: none"> • Check Telemetry works correctly 		