



Council Offices
Chaloners Road
Braunton

Date issued: 5 October 2021

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 12 OCTOBER 2021 at 7 pm**, in the Parish Hall, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** – approve and sign Minutes of the Council meeting held on 14 September 2021.
7. **Action Sheet** – see attached.
8. **Police Report** – receive latest newsletter.
9. **North Devon Council Planning** – Receive Maria Bailey Service Manager for Development Management at North Devon Council.
10. **Report from Devon County Councillor** – receive Devon County Councillor.
11. **Report from North Devon Councillors** – receive North Devon District Councillors.
12. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):
 - (a) [73770](#) **Proposal:** Alterations to roof to accommodate loft conversion.
Location: Littlemead, South Street, Braunton, Devon EX33 2BG
Applicant: Mr & Mrs Price
 - (b) [73823](#) **Proposal:** Erection of dwelling.
Location: The Lookout, Boode Road, Braunton, Devon EX33 2NW
Applicant: Mr Christopher Lane
 - (c) [74033](#) **Proposal:** Retrospective application for variation of condition 2 (approved plans) planning permission 62688 (conversion of barn to dwelling) to allow for alterations to design layout.
Location: Stable Yard Barn, Heddon Mill, Braunton, Devon EX33 1HZ
Applicant: Mr Neil Shute
 - (d) [74043](#) **Proposal:** Rear extension to existing dwelling and associated annex on the side.
Location: 12 Field Lane Close, Braunton, Devon EX33 1EP
Applicant: Mrs Jo Hill
 - (e) [74092](#) **Proposal:** Erection of a store and ancillary room
Location: Sunshine, 55a Moor Lea, Braunton, EX33 2PF
Applicant: Miss Cotton
 - (f) [74021](#) **Proposal:** Variation of condition 2 (approved plans) attached to planning permission 72120 (Change of use and conversion of building to create a residential dwelling) to allow for internal alterations to layout and additional area to the rear side
Location: Land adjacent to Tennis Court Cottage Saunton Braunton EX33 1LJ
Applicant: Mr Mark Randall

13. North Devon Council – Planning Decisions

- 7388 Description: Notification for prior approval for larger home extension which extends 5.2m beyond the rear wall, 3.5m to the ridge and 2.5m to the eaves.
Site address: 10 Goodgates Crescent, Braunton, Devon, EX33 1DD.
Applicant: Mr & Mrs Alan Lewry
Decision: PRIOR APPROVAL NOT REQUIRED
Decision Date: 22/09/21

73714 Description: Extension and alterations to dwelling.
Site address: 8 Burrows Close, Braunton, Devon, EX33 1EX
Applicant: Mr Clive Samuelson
Decision: WITHDRAWN
Decision Date: 24/09/21

73814 Description: Extension to the roof & conversion to provide further accommodation.
Site address: 38 West Park, Braunton, Devon, EX33 1EY
Applicant: Mrs Elizabeth Musselwhite
Decision: APPROVED
Decision Date: 22/09/21

14. **Accounts Due for Payment – To examine and agree the accounts due for payment, for the period 14th September – 12th October 2021 inclusive, and to approve PAYE, NI and pension contributions** – The schedule of payments will be issued prior to the meeting.
15. **Braunton Economic Plan** – Receive Sue Prosper from the Braunton Neighbourhood Plan Steering Group regarding developing an Economic Plan for Braunton.
16. **Request to provide planters in village on the western side of the Village Green** – Receive Sue Prosper from Love Braunton, information attached.
17. **Request for approval for reasons of nonattendance at meetings** - To approve reasons for Councillor David Relph's nonattendance at meetings for six consecutive months.
18. **To ratify decisions taken under delegated powers since the 27 September 2021.**
19. **Review Hire Policies for events held on Parish Council land** – Information attached.
20. **Braunton Community Work Hub** – Consider options regarding use of the former police office, report attached.
21. **Resurfacing / Patching Caen Street Car Park** – Consider quotations to resurface/patch areas in Caen Street Car Park.
22. **Review Off Street Parking Order** – Consider annual review of the Off Street Parking Order.
23. **Arrangements for Christmas 2021 -**
 - a. Village Christmas Tree – Consider and approve quotations received for Village Christmas tree.
 - b. Free parking – Consider providing free parking in the Caen Street Car Park on Saturday 11 and 18 December to help encourage Christmas shopping locally.
 - c. Late Night Shopping and Santa and his Sleigh – Consider request received from the Caen Rotary Club for Santa and Sleigh to use the Village Green/Community Shared Space daily w/c 20 December but no Christmas Eve.
 - d. Parish Council Office Christmas closure – Consider and approve that the Council Office to close on Thursday 23 December and reopen on Tuesday 4 January 2022.
24. **Party requests**

Request for Zumba to hold a Christmas party in the Parish hall on Saturday 18th December.

Request for Surf Life Saving Nippers to hold an end of season party in the Parish Hall on 30th October.

Request to hold a Birthday Ceiliah (Kayleigh) in the Parish Hall on 6th November.

Request to hold a Charity fund raising evening in the Parish Hall on 27th November.

25. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

Part B

26. Acquisition of Bats Meadow

- i. To receive report from the Clerk on the progress to date with the acquisition of Bats Meadow.
- ii. To consider and agree the Execution and Sealing in accordance with Standing Order 29.