

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 5 November 2019

Dear Councillor,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **MONDAY 11 NOVEMBER 2019 at 7 pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink that reads "T Lovell".

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I – Public

1. Receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.
3. Declarations of Interest
Councillors are requested to complete the book provided before the meeting.
Interests must be re-declared when the item is called.
4. Requests for Dispensation Consider requests received for dispensation(s).
5. Minutes
 - (a) Approve and sign Minutes of the Full Council meeting held on 14 October 2019, attached.
 - (b) Approve and sign Minutes of the Additional Council meeting held on 28 October 2019, attached.
 - (c) To receive and adopt Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on 28 October 2019, attached

- (d) To receive and adopt Minutes and recommendations contained therein of the Parks and Gardens Committee meeting held on 4 November 2019, attached.
 - (e) To receive and adopt Minutes and recommendations contained therein of the Property Committee meeting held on 4 November 2019, attached.
6. Police Representation Latest newsletter attached.
 7. Action Sheet See attached sheets.
 8. Report from Devon County Councillor Receive Devon County Councillor.
 9. Report from North Devon Councillors Receive North Devon District Councillors.
 10. Planning See attached sheets.
 11. Finance (a) Draw Cheques.
(b) Statement of Accounts October 2019
 12. Braunton Community Emergency Plan
 - a. To receive an update from Ben Byrom the Council's Flood Warden.
 - b. To review the Braunton Community Emergency Plan which can be viewed at the following link http://www.brauntonparishcouncil.gov.uk/Braunton-PC/community_emergency_plan-6341.aspx
 - c. To receive and consider an update from the Environment Agency regarding Horsey Island River Bank Breach, attached.
 13. Community Governance Review Consider Parish Review, information attached.
 14. Braunton Recreation Ground
 - a. To approve request received from the Rotary Clubs of Braunton to use the Recreation Ground on Monday 25 May 2020 for their annual Braunton Village Fair.
 - b. To approve request received from the Braunton Caen Rotary Club to use the Recreation Ground on Sunday 26 July 2020 for their annual Braunton Wheels Event.
 15. Braunton Village Green To approve request received from Braunton Caen Rotary Club to use the Village Green Saturday 18 and 25 July 2020 to park two cherished/classic vehicles to promote their Braunton Wheels Event.
 16. Items for Information
 - a. Devon County Council (DCC): Receive the Parish Paths Partnership (P3) Newsletter, Autumn 2019.
 - b. Branches: Receive Parish Magazine for October and November 2019.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	The Air Quality TWG met with Caen Community Primary School on the 18 June 2019 notes to be considered at the Council meeting on the 8 July. Notes and actions contained therein approved (Minute Ref: 076/2019/20). To consult the community: (a) 'MOVA' becoming a medium-term aim in the AQAP. (b) DCC upgrading the Zebra crossing on Chaloners Road and Saunton Road and also other walking and cycling improvements around the village becoming a short-term aim No progress to report – refer to January 2019 AS.
September 2018	Pedestrian crossing in Braunton	No updates have been received from the County – refer to October 2019 AS.
July 2019	Extension of Tarka Trail from Knowle towards Ilfracombe	
February 2018	North Devon Council: Section 106 Money Communities Together Fund (CTF) ND Councillor Grant	<ul style="list-style-type: none"> • Fitness equipment in the recreation ground – to be considered by the Parks and Gardens Committee. • Informal running track in the recreation ground – to be considered by the Parks and Gardens Committee. • Skate Park facilities on land adjacent Velator quay – Section 106 request submitted. • Provision of public conveniences on Chaloners Road – Section 106 request submitted. • Replacement play equipment at Knowle Play Park – Castle themed climbing tower completed.
November 2018	Village Green	<ol style="list-style-type: none"> 1. Phase one of the project - completed 2. Phase two to be completed later in the year once the relevant permissions have been obtained.
April 2019	Community Led Plan (aka Parish Plan)	To appoint Devon Communities Together to help review the existing Parish Plan for Braunton.
June 2019	Braunton Neighbourhood Plan (BNP)	The Council appointed Cllrs M Shapland, A Bryant, D Relph and G Bell as its four representatives to serve on the Braunton Neighbourhood Plan Steering Group (BNPSG) (Min Ref: 075/2019/20). The Council to provide training in Braunton for the BNPSG, Parish councillors and surrounding communities.
June 2019	Climate Emergency	<ol style="list-style-type: none"> 1. Declared a 'Climate Emergency'; 2. Pledged to do everything within the Council's power to make the Parish of Braunton carbon neutral, and over the term of this council by 2023 to do as much as possible to achieve carbon neutrality. 3. Work with other local authorities and bodies (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less than 1.5°C; 4. Continue to work with partners to deliver this new goal through all relevant strategies and plans; 5. Specifically consider the mitigation of wider climate impacts on Braunton; 6. Engage with surrounding parish and town councils to ascertain what other local areas are doing; 7. To carry out an audit of the Council's activities to define the organisation boundaries and establish where improvements in the Council's energy use can be made. 8. Cllr Bell to contact surrounding Parish Council's.
June 2019	Public Conveniences and baby changing facilities	<ol style="list-style-type: none"> 1. Clerk has reported to NDC the poor state of their public conveniences in Braunton. 2. Council to continue to secure external funding to reopen the redundant public conveniences at the side of the Parish Hall.
July 2019	Pharmacy Services in the village	The Clerk to write to the LPC and CCG to express the Council's concerns regarding the closure of the Lloyds Pharmacy on Caen Street and whether the existing pharmacy services in the village will meet the needs of the

June 2019	Parks and Gardens	To carry out a tree audit of Council owned trees and identify land where trees can be planted in the future. To allocate funds in the Council's budget 2020/21. Completed.
August 2019	Parks and Gardens	To negotiate with DCC a long-term agreement / lease to maintain the 32,000 m ² in the parish.
November 2019	Parks and Gardens	<ul style="list-style-type: none"> To apply for a free pack of trees from the Woodland Trust to be planted by local school children at the Beacon in the Spring 2020. The Council to purchase and plant 45 standard trees on its land subject to budgetary provisions. The Clerk to obtain permission to plant trees on DCC grass verges.
November 2019	Parks and Gardens	The Council to purchase battery powered hedge cutter to comply with its declared 'Climate Emergency'.
June 2019	Property	BPC to carry out maintenance to the Railway Signal in house. Completed
June 2019	Property	BPC to reconsider the Rural Community Energy Fund Feasibility Study. This has been uploaded to the 'BPC Climate Emergency Google Drive'.
September 2019	Property	Review of the Braunton Community Work Hub – the following agreed at the Property Committee meeting 03/09/19: <ol style="list-style-type: none"> 1. Introduce new T&C's. Completed 2. Introduce new tariff. Completed 3. Organise a first anniversary relaunch to coincide with launching the Work Hub website. 4. Contact NDC Economics team to research what help is available to SMEs. 5. Contact Princes Trust Programme to involve young people. 6. Review changes in 6 months.

10. PLANNING

- (a) 70637 Conversion of barn to create 5 dwellings and associated parking and garaging at Park Farm, Lower Park Road, Braunton, Devon, EX33 2LQ

Applicant: Mrs Caroline Chugg

Comment:

- (b) 70624 Retrospective application for erection of outbuilding to be used ancillary to the use of The Chalet, at Land adj The Chalet, Saunton, Braunton, Devon, EX33 1LG

Applicant: Col Tester LLP

Comment:

- (c) 70667 Extension to dwelling at 5 Stallards, Braunton, EX33 1BP

Applicant: Mr and Mrs Jones

Comment:

- (d) 70694 Extension to dwelling at Orchard Cottage Exeter Road, Braunton, Devon, EX33 2JL

Applicant: Mr Nick Butler

Comment:

- (e) 70650 Removal of rear wooden window to replace with wooden French opening doors into garden at The Gatehouse, 41a East Street, Braunton, Devon, EX33 2EA.

Applicant: Mr Martin Canning-Matthews

Comment:

- (f) 70623 Variation of condition 2 (Approved plans) attached to planning permission 65803 (conversion of workshop to form one dwelling) to allow for an amended design at W Braund and Sons, South Street, Braunton, Devon, EX33 2AN

Applicant: Mr and Mrs Llewelyn

Comment:

Approvals

70408 Outline application for erection of one dwelling (all matters reserved) Garden of the White cottage, Knowle, Braunton.

70412 Application for consent for works to trees covered by a Tree Preservation Order in respect of crown reduction of 1 Holm Oak (T2), removal of 1 Monterey Cypress (T12) and selective branch removal from 2 Monterey Cypress (G7) at Tyspane Nursing Home, Lower Park Road, Braunton, Devon, EX33 2LH.

- 70481 Extension to dwelling at Beacon Cottage, Braunton, Devon, EX33 1AR.
- 70482 Listed building consent for extension to dwelling at Beacon Cottage, Braunton, Devon, EX33 1AR.
- 70216 Listed building consent for replacement of side entrance door to the main building at 41 East Street, Braunton, EX33 2EA.

Refused

- 70402 Erection of new garage with associated parking for existing barn converted dwelling at 27 North Street, Braunton, EX33 1AJ.