

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

5 February 2019

Dear Councillor,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **MONDAY 11 FEBRUARY 2019 at 7 pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I – Public

1. Receive Apologies
2. Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.
3. Declarations of Interest
Councillors are requested to complete the book provided before the meeting.
Interests must be re-declared when the item is called.
4. Requests for Dispensation Consider requests received for dispensation(s).
5. Minutes
 - (a) Approve and sign Minutes of the Full Council meeting held on 14 January 2019, attached.
 - (b) Approve and sign Minutes of the Additional Council meeting held on 28 January 2019, attached.
 - (c) To receive and adopt Minutes and recommendations contained therein of the Parks and Gardens Committee meeting held on 10 December 2018
 - (d) To receive and adopt Minutes and recommendations contained therein of the Property Committee meeting held on 22 January 2019.

- (e) To receive and adopt Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on 28 January 2019.
6. Police Representation Receive police newsletter, attached.
 7. Finance (a) Draw Cheques.
(b) Statement of Accounts January 2019
 8. Live Well in Braunton Receive Dr. Susanna Hill to provide a brief update and request to hire the Parish Hall to hold an event in June.
 9. 75 D Day Anniversary Receive Mr Maynard, Chair of the Royal British Legion and Maj Ian Cheesman to request to hire the Parish Hall to hold a 40s Dinner and Dance on the 15 June for the 75 D Day Anniversary, and for the Parish Council support the event.
 10. Action Sheet Attached.
 11. Planning Attached.
 12. Report from Devon County Councillor Receive Devon County Councillor.
 13. Report from North Devon Councillors Receive North Devon District Councillors.
 14. Committee Structure Consider forming a Planning Committee, receive Cllr Mrs Chesters.
 15. Communities Together Fund (CTF) Consider providing a letter of support for funding towards a childrens Boxing Club on the Pottington Industrial Estate.
 16. Gas Boilers Servicing Contract To appoint heating engineer to service the Parish Council's six gas boilers, report attached.
 17. Wildflower Verge Braunton Receive update, attached.

11. PLANNING

- (a) 66103 Variation of condition 2 (external finishing materials) attached to planning permission 64039 (variation of condition 2 (approved plans) & 4 (wall details) attached to planning permission 59699 (demolition of workshop & erection of two dwellings to allow boundary treatments & change in approved plans) to enable finishing materials to be approved at former Arscott & Williams site, North Down Road, Braunton.

Applicant: Sumners & Son Ltd

Comment:

- (b) 66129 Extension & alterations to dwelling together with formation of additional off-road parking area at 11A Caen Field, Braunton.

Applicant: Mr & Mrs Burrell

Comment:

- (c) 66155 Extensions to dwelling at Kalmar 1 Franklyn Avenue, Braunton.

Applicant: Mr & Mrs Chugg

Comment:

- (d) 66180 Demolition of existing carpenters workshop & erection of dwelling at LP60785 carpenters workshop, Sings Lane, Braunton.

Applicant: Mr & Mrs S Roberts

Comment:

NOTICES OF DECISION

Approvals

- 65986 Rotrospective application for erection of garden shed at Penlee, Higher Park Road, Braunton.
- 65928 Demolition of garage together with extension & alterations to dwelling at Rosecroft, Colley Park Road, Braunton.
- 65964 Demolition of garage & conservatory & erection of extensions to dwelling at 3 Norley Road, Knowle, Braunton.
- 65958 Extensions & alterations to dwelling including conversion of garage to form additional living accommodation, erection of balcony & erection of garden storage building at 3 Lower Cleve, Braunton.
- 65803 Conversion of workshop to form one dwelling at W Braund & Sons, South Street, Braunton.
- 65831 Extension to dwelling at 4 Ashmead Grove, Braunton. EX33 1AL.

Withdrawn

- 66019 Extension & alterations to dwelling at Donmela, Colley Park Road, Braunton. EX33 2AR.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	ACTION TO BE TAKEN	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	Invite Andy Cole from North Devon Council to attend a future meeting and provide a progress report.	<ol style="list-style-type: none"> 1. Council agreed to support the content and data contained in the NDC Air Quality ASR 2017 and 2018 (Minute Ref: 168/2018/19). 2. The Clerk be instructed to respond to DCC expressing the Parish Council's prioritisation of AQAP measures to be delivered and its observations (Minute Ref: 213/2018/19).
July 2016	Extension of Tarka Trail from Knowle towards Ilfracombe	Council contacted DCC requesting an update regarding progress made with this project.	No updates have been received from the County – refer to December 2018 AS.
November 2016	MOD review of military bases in the South West	Proposed closure of RMB Chivenor by 2027	No progress to report – refer to March 2018 AS.
July 2017	Highway Issues	Work in partnership with the DCC to resolve outstanding highway issues in the village.	No progress to report – refer to March 2018 AS.
August 2017	Electric Vehicle (EV) Charge Points	EV charge points in Caen St. Car Park	No progress to report – refer to January 2019 AS.
February 2018	North Devon Council: Section 106 Money Communities Together Fund (CTF) North Devon Councillor Grant	Apply for the Chivenor Cross contribution of £233k	<ul style="list-style-type: none"> • Fitness equipment in the recreation ground – quotation received to be considered at the next Parks and Gardens meeting. • Informal running track in the recreation ground • Skate Park facilities on land adjacent Velator quay – Section 106 request submitted. • Provision of public conveniences on Chaloners Road – Section 106 request submitted. • Replacement play equipment at Knowle Play Park – To be considered at the next Parks and Gardens meeting. • Two applications submitted to the CTF - £4k towards VG improvements and £4k towards Knowle Play Park improvements.
September 2018	Pedestrian crossing in Braunton	Zebra Crossing on Caen Street and Chaloners Road	No progress to report – refer to January 2019 AS.
November 2018	Village Green	Village Green Enhancements	<ol style="list-style-type: none"> 1. Council agreed proposed plan for improvements and enhancements to the VG Minute Ref: 170/2018/19. 2. The project to be managed by the Parish Council's Gardener. 3. The Council consult the community regarding the proposed plans. 4. Project to start in March.
November 2018	D-Day North Devon	North Devon 75 D-Day Festival.	<ol style="list-style-type: none"> 1. The Council to fully support and take part in the activities being arranged in Braunton and surrounding areas as part of the North Devon 75 D-Day Festival. 2. To hold a 40s day in Braunton as part of the Festival activities. 3. The Council to write a letter of support for funding from the Braunton Rural Communities Together Fund. 4. RBL to attend the February Council meeting to request to hold an event in the

November 2018	Flooding	Flooding arrangements for 2018/19.	Parish Hall.
			1. The Foul Water Pumping Station was transferred over to the Parish Council on 2 December 2018. 2. Staff to receive training on the Pumping Station on Thursday 13 December 2018. 3. One-year Service Agreement with Xylem Water Solutions UK Ltd.
January 2019	Car Parks	OSPPO Resurfacing	The changes to the OSPPO for Caen Street and Chaloners Road car parks have been publicly consulted on and will be effective from 1 April 2019. Alan Dart Groundwork Ltd have been appointed to carry out the remedial works required in the overflow and main car park at Caen Street and resurface and Work Hub car park. Water found under the tarmac in the main car park Clerk to investigate cause. Overflow to be resurfaced in the Autumn.
January 2019	Life on the Verge	Wildflower Verges	Pilot project on the area behind the Fire Station to be carried out this year.
COMMITTEE	TOPIC	ACTION TO BE TAKEN	PROGRESS
Parks & Garden	Parks and Gardens	Devon County Council Urban Grass Cutting Contract. Play Parks Anchor Area Improvements to Parish Hall / Offices	Council to take on the County Urban Grass Cutting contract for 2019/20. New play equipment to be installed in the Knowle Play Park – to be approved at the next Parks and Gardens meeting. To obtain costs to install fitness equipment – to be considered at the next Parks and Gardens meeting. The front of the Parish Hall to be painted in house. LED lighting to be fitted throughout the building. Coombe Rail CIC to carry out maintenance to the Railway Signal in the spring.

Item 6



Devon & Cornwall Police
Building safer communities together



Braunton Police Newsletter

February 2019

Welcome to Braunton Police's monthly news letter.

Emergency services from across the south west are working together to highlight the unacceptable trend in the number of assaults on their staff whilst on duty, by launching a new campaign #Unacceptable.

Police, ambulance, fire and healthcare staff are regularly subjected to attacks including serious injury, verbal abuse, spitting and biting, and even sexual assault from those they are trying to help.

As well as fellow blue light services, the campaign is being supported by Exeter City Football Club and the Exeter Chiefs who are encouraging the public to get behind the initiative by showing their support on social media.

The #Goal999 social media challenge encourages members of the public to post photographs or videos of their most creative goal. They can nominate friends and family to share their goals too.

Goals don't have to be sport-based, they can include anything positive; whether that be climbing a mountain, painting a landscape or growing vegetables. The winner of the 'most creative' goal could scoop an early Christmas present in the form of a signed shirt by the Exeter Chiefs or Exeter City FC.

Full details are given on www.dc.police.uk/unacceptable

Item 6

Devon and Cornwall Alert

This is a free community messaging system which informs members of the public about crimes and incidents affecting their local area.

Recorded messages are sent by telephone (landline only), email or text message to individuals or groups/ businesses. It is a two-way messaging system which helps us to connect with our communities; it tells people what is happening in their area and allows them to respond directly with any information. The system is designed to allow people who register to choose the type of information they would like to receive concerning crime and anti-social behaviour, witness appeals, crime prevention, community events and local good news. To sign up visit alerts.dc.police.uk or complete the registration form which is available on the Force website, where you can also find more information - www.devon-cornwall.police.uk/our-services.

Reported crime for January 2019

- 2 x Common assaults
- 2 x Assaults ABH
- 1 x Harassment
- 3 x Burglary
- 2 x Theft of pedal cycle
- 2 x Criminal damage
- 1 x Theft from shop
- 2 x Send indecent communication
- 1 x Possess a class B drug
- 1 x Make of without payment



Ask NED is a Non-Emergency Directory. It is a new service that combines the questions that members of the public have asked with contact details of those that can help.

Ask NED includes the **Ask the Police** database and common questions asked of our partner organisations.

www.devon-cornwall.police.uk/askned



Like us on our Facebook page 'Braunton Neighbourhood' and get regular updates as they happens.



Contact us Braunton@DC.police.uk

Emergency 999

Non emergency 101 or email 101@DC.Police.UK



BRAUNTON PARISH COUNCIL

REPORT TO: FULL COUNCIL

AGENDA ITEM NO: 16

SUBJECT: PARISH COUNCIL GAS BOILERS SERVICING CONTRACT

DATE: 11 FEBRUARY 2019

1. BACKGROUND

1.1. The Parish Council is responsible for servicing six gas boilers, as follows: -

- Parish Hall and Council Office x 2
- Pavilions x 2
- Work Hub / Police Station x 1
- Bakehouse Centre x 1

1.2. The following registered heating gas engineers have been invited to the provide a quotation: -

- Bluewave
- Mark Berry
- B. D. Hocking
- Jed Mason

2. FINANCIAL IMPLICATIONS

Company	Per Boiler	Total
A.	£65 + VAT	£390 + VAT
B.	£75 + VAT	£450 + VAT
C.	£80 + VAT	£480 + VAT
D.	£70 + VAT	£420 + VAT

Item 17



Volunteers needed to help create a Wildflower Verge Braunton

Sunday 10th March 2019 10am - 1pm



Join us along the old railway line behind the Fire Station for a morning of clearing the old grass and sowing wildflower seed. Everyone welcome, children must be accompanied by an adult.

This is a joint event with Braunton Parish Council, Life on the Verge - Biosphere Project and the Greater Horseshoe Bat Project.

If you would like to come along for all or part of the event contact: verges@tarkacountrytrust.org.uk so we can gauge numbers.

- ◆ Please wear sturdy footwear
- ◆ Equipment provided but if you have your own rakes and gloves do bring them along.
- ◆ Hot drinks provided

With thanks to



Devon
Wildlife Trust
for the donation of
wildflower seed

www.tarkacountrytrust.org.uk

 @LifeOnTheVergeBiosphere

