

**BRAUNTON PARISH COUNCIL**



**Minutes of the Braunton Parish Council Advisory Discussion meeting held on  
Tuesday 27<sup>th</sup> July 2021 at 7:00 pm by video conference call.**

**Present**

Cllrs: E Spear in the Chair, D Spear, M Shapland, R Shapland, E Wood, P Lord and A Bryant.

Officers: T Lovell, Parish Clerk & RFO  
BNPSG: Sue Prosper, Secretary  
Live Well in Braunton: Sophie Heanton, Community Connector

1 member of the public.

AD/53/2021/22

**Apologies**

Received from D Relph and V Cann

AD/54/2021/22

**Declaration of Interest**

There were none.

AD/55/2021/22

**Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of members.**

There were none.

AD/56/2021/22

**Public Participation**

There were none.

AD/57/2021/22

**Braunton Neighbourhood Plan**

Members considered the Braunton Neighbourhood Plan Steering Group (BNPSG) report, circulated with the agenda prior to the meeting, attached.

Sue Prosper, Secretary of the SG, requested what progress had been made with the Parish Economic Plan. Cllr D Relph explained that he and Cllr M Shapland would discuss this and report back to the next meeting.

With no votes to the contrary the Council noted the BNPSG report and thanked Sue Prosper and the other members of the SG for the work they had done to date.

AD/58/2021/22

**Planning**

(a) 73624

Proposal: Outline application for erection of one dwelling (with all matters reserved).

Location: Garden of 35A The Brittons, Braunton, Devon EX33 2HF

Applicant: Mr & Mrs Tuson

It was moved by Cllr A Bryant, seconded by Cllr R Shapland to recommend refusal.

With six votes in favour and one abstention the Council recommended refusal on the grounds, as follows:

- Inadequate parking provision.
- Insufficient drainage to cope with surface water runoff.
- Over intensification of the site.

(b) 73628

Proposal: Variation of condition 2 (approved plans) attached to planning permission 71567 (erection of dwelling) to allow for changes to the external appearance, creation of an extra parking space & alterations to the access.

Location: Land to the South of St Merryn, Higher Park Road, Braunton, Devon EX33 2LG

Applicant: Mr & Mrs Whittle

It was moved by Cllr D Spear, seconded by Cllr P Lord to recommend approval.

With no votes to contrary the Council recommends approval.

(c) 73662

Proposal: Demolition of existing storage rooms & creation of single storey extension at the rear (resubmission of 73031).

Location: 21 Barton Lane, Braunton, Devon EX33 2AY

Applicant: Jamie Bott

It was moved by Cllr D Spear, seconded by Cllr R Shapland to recommend approval.

With no votes to the contrary the Council recommends approval.

(d) 73687

Proposal: Variation of conditions 2 (approved plans) and 3 (materials) attached to planning permission 70888 (erection of bungalow) to allow for minor changes to footprint and landscaping.

Location: 40 West Park, Braunton, Devon EX33 1EY

Applicant: Mr & Mrs Andrew Craddock

It was moved by Cllr D Spear, seconded by Cllr R Shapland to recommend approval.

With no votes to the contrary the Council recommends approval.

(e) 73712

Proposal: Retrospective application to regularise use of land and associated structures as a Forest School together with proposed erection of extension to covered teaching space.

Location: Land at Stoneybridge, Knowle, Braunton, Devon EX33 1HR

Applicant: West Hill Nursery School

With no votes to the contrary the Council recommended defer this application until after the Environment Agency have been consulted.

AD/59/2021/22

**North Devon Council – Planning Decision**

73356

Description: Erection of front porch and extension to rear. Site address: Rackmead, North Down Road, Braunton, Devon, EX33 2EE

Applicant: Mr Anthony Cameron

Decision: APPROVED

Decision Date: 08/07/2021

73405

Description: Notification for prior approval for larger home extension which extends 5 m beyond the rear wall, 2.45m to the ridge and 2.45m to the eaves.

Site address: 11 Barton Lane, Braunton, Devon, EX33 2AY

Applicant: Mrs Verity Lewin

Decision: WITHDRAWN

Decision Date: 09/07/2021

AD/60/2021/22

**Accounts for Payment for the period 13<sup>th</sup> July to 27<sup>th</sup> July 2021, inclusive, and to approve PAYE and pension contributions**

RESOLVED: That the Payments totalling £1,720.72 be approved and paid as detailed on the attached list.

AD/61/2021/22

**Braunton and Rural Communities Men's Shed**

Members considered the notes from the Council site meeting held at the Stoney Bridge Depot on the 15<sup>th</sup> July, and responses received from the Men's Shed Committee regarding queries raised. The Council's representative on the Men's Shed, Cllr R Shapland, explained that there had been a breakdown in communication but he had since spoken with a Men's Shed Committee member and the matter had now been resolved.

With no votes to the contrary the Council agreed to suspend Standing Orders to allow Sophie Heaton, Live Well in Braunton Community Connector to speak at the meeting.

Sophie thanked the Parish Council for its support with this project. She explained that due to Covid 19 restrictions it had been difficult to organise meetings but she is glad that any miscommunication has now been resolved. She

informed Members that to progress the project the Men's Shed would need a letter of intent that the Council is willing to lease the land to them. The project has missed out on Fullabrook funding due to there being no lease in place and other funders such as the National Lottery would also require that a lease be in place or a letter of intent. The Men's Shed also need to commission an Ecological Survey which needs to be carried out in the Autumn or Spring but they are unable to commit the funds to a Survey without a letter of intent from the Parish Council.

The Clerk explained that the Council is still operating under delegated power in order to provide a letter of intent the Council would have to convene a legal meeting. To prevent further delays Members requested to meet with the Men's Shed Committee prior to a legal meeting being convened, to address any remaining outstanding issues.

With no votes to the contrary the Council instructed the Clerk to arrange a meeting with the Men's Shed Committee prior to the Council's next legal meeting.

Standing Orders were reinstated.

AD/62/2021/22      **Returning to face to face meetings**

Members considered the Clerk's report, circulated prior to the meeting. The Clerk advised that if a member fails throughout six consecutive months to attend any meetings of the Council or its committees or sub-committees of which they are a member, or of a joint committee, joint board or other body to which any of the Council's powers have been transferred or delegated, they cease automatically to be a member of the Council (LGA 1972. S 85(1) and (2)). Although members have attended virtual advisory discussion meetings, as they are not physically present at these meeting they do not count as attendance. The Clerk explained that members will begin to become disqualified from the 8<sup>th</sup> September and advised that it convenes a legal meeting prior to this date.

With no votes to the contrary it was agreed that the Council returns to face to face legal meetings in the Parish Hall, the Clerk to circulate a Calendar of Meetings for approval.

AD/63/2021/22      **Hire of Recreation Ground**

Members considered the Clerk's report, circulating prior to the meeting. Ginger Monkey Events have requested to hire the Recreation Ground on the 28<sup>th</sup> August to hold the '2021 Big Summer Bash' from 12pm to 8pm. Members noted that when this event was held in 2019 it received complaints from neighbouring residents regarding the level of noise, it was suggested that the Event finish earlier than 8pm.

With no votes to the contrary the Council agreed to allow Ginger Monkey Events to hire the Recreation Ground on

Saturday 28<sup>th</sup> August to hold the '2021 Big Summer Bash', subject the following conditions.

- Event to finish by 7pm to avoid noise disturbance to neighbouring residents.
- The Event must comply with 1.8 of the Hire Policy and provide adequate litterbins and all rubbish to be removed at the end of the Event.
- Ginger Monkey Events to following covid secure measures as detailed in their Application to minimise people contracting Covid 19.

AD/64/2021/22

**Hire of Caen Street Car  
Park – North Devon  
Christmas Market**

With no votes to the contrary this be deferred until further information has been provided by the Ginger Monkey Events.

The meeting closed at 8.25 pm.

Signed by the Chair: .....  
(Cllr E Spear)

Date: .....

Date: 27/07/2021  
 Time: 10:23:40

**Braunton Parish Council**  
**Day Books: Supplier Invoices (Detailed)**

Page: 1

Date From: 13/07/2021  
 Date To: 27/07/2021

Supplier From:  
 Supplier To: ZZZZZZZZ

Transaction From: 1  
 Transaction To: 99,999,999

N/C From:  
 N/C To: 99999999

Dept From: 0  
 Dept To: 999

<u>Tran No.</u>	<u>Type</u>	<u>Date</u>	<u>A/C Ref</u>	<u>N/C</u>	<u>Inv Ref</u>	<u>Dept</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>T/C</u>	<u>Gross Amount</u>	<u>V</u>	<u>B</u>
45391	PI	23/07/2021	ELITEPUB	7503	13304	0	EX33August21	150.00	30.00	T1	180.00	N	-
45392	PI	23/07/2021	SCR01	7200	1178146	0	Sundries	58.20	11.65	T1	69.85	N	-
45393	PI	23/07/2021	TRAVIS1	7200	AKN991	0	Sundries	19.10	3.83	T1	22.93	N	-
45394	PI	23/07/2021	BEMROSE	7400	494824	0	tickets	990.00	198.00	T1	1,188.00	N	-
45395	PI	23/07/2021	LOOMIS	7400	0442835	0	CIT contract	216.62	43.32	T1	259.94	N	-
<b>Totals</b>								<u>1,433.92</u>	<u>286.80</u>		<u>1,720.72</u>		





## AGENDA ITEM 5: Neighbourhood Plan Steering Group Update to Parish Council meeting 26<sup>th</sup> July 2021

1. Two critical review workshops – Natural Environment and Built Environment, have now been held. These sessions led by Stuart Todd who talks through his review feedback, provide an opportunity for questions, clarification of planning policy consideration and discussion.
2. It is clear from the critical review feedback sessions that there is further work to be done in gathering evidence to justify the why of policies. Consequently, the work plan has now been revised. The proposed public consultation will not take place till the end of January 2022 and the draft policies will not be sent to NDC till all the critical review comments have been addressed. This is to ensure that the drafts are in best possible shape before sharing with NDC Planning Officers.
3. In parallel drafting of the Parish Character Assessment continues. This document is already informing the drafting of the Neighbourhood Plan and will inform the Design Guide.
4. Application for Locality for funding of technical guidance in drafting Design Guide was successful. TL/SP had a kick-off meeting with AECOM consultants who will be working with us on 13/07/21. Copies of the draft Character Assessment sections done to date have been sent to AECOM. The next step will be a visit to the Parish for a walk round – date yet to be agreed.
5. Responses to information requests:
  - Economy - Dominic Dunbrook provided some current economic data for the Parish, which on reviewing was found to include numbers for Georgeham and Croyde as the Devon CC analysts had extracted data by wards. (Ward changes in 2018 impact on Braunton West). We have requested the data again but unclear when we will receive as Devon CC resource is constrained.
  - Housing numbers - Charles Carter has confirmed that NDC are unable to advise how many of the households on register have links to Braunton as local connection only verified at time of potential allocation in a parish!
  - Housing Needs Survey – As both North Devon District and North Devon Housing continue to maintain that the Parish Council do not need to do a housing needs survey and should use the HEDNA May 2016 that was done for North Devon and Torridge. TL/SP still trying to identify funding so that Parish Council can have own independent source of this information

as advised by Stuart Todd.

6. The proposal for Braunton Parish Economic Plan (drafted in June in readiness for presentation to the Parish Council) has still to be presented to Parish Council. This Economic Plan is referred to in the current draft of Economy theme of the Neighbourhood Plan, with many of the policies being in support of local economic activity.
7. The report from Devon Biodiversity Record Centre was received 19/07/21 detailing sites, designations and protected and notable species. This document will further inform Natural Environment policies.



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Attention is drawn to figure 3 map which indicates areas of the Parish that are suitable for habitat restoration - a key part of nature recovery network approach.

#### 8. Next steps

- Finalise draft of Economy policies and send to Stuart Todd ahead of next critical review session 30/07/21 – SP/CH
- Complete character assessments for Braunton Parish – SP/SR/CH
- Rework Housing theme – SP/SR
- Presentation to Parish Council of proposal for Economy Plan – DR/MS

Sue Prosper  
Secretary  
Braunton Parish Neighbourhood Plan Steering Group