

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council Advisory Discussion meeting held on Monday 12th July 2021 at 7:00 pm by video conference call.

Present

Cllrs: E Spear in the Chair, D Spear, M Shapland, R Shapland, E Wood, J Chesters, G Bell (part) and V Cann.

Officers: T Lovell, Parish Clerk & RFO
Live Well in Braunton: Sophie Heanton, Community Connector

1 member of the public.

AD/33/2021/22

Apologies

Received from D Relph

AD/34/2021/22

Declaration of Interest

There were none.

AD/35/2021/22

Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of members.

There were none.

AD/36/2021/22

Public Participation

There were none.

AD/37/2021/22

Action Sheet

The updated action sheet was noted, it was requested that pharmacy provisions in Braunton be included as the review has been put back another year due to Covid 19.

AD/38/2021/22

Police Report

There was no police report.

AD/39/2021/22

Men's Shed

Members considered the Clerk's report and proposed plans provided by the Architect. The Council fully supports the concept of the Men's Shed but had concerns regarding use of the proposed land. It was suggested that due to the information only being received on the day of the meeting that the matter be deferred until the next Council meeting. This would also provide an opportunity for members to meet on site to consider any concerns that they have regarding use of the Stoney Bridge Depot.

With no votes to the contrary it was agreed that:

- a. The Clerk to arrange a site meeting for Members of the Council on Thursday 15th July at 2pm.

b. It be deferred until the next Council meeting being held on the 27th July.

AD/40/2021/22

**Devon County
Councillor Report**

The County Councillor had sent her apologies. Members raised concerns regarding the resurfacing works recently carried out in Hills View and Heanton Street. The works are substandard and hazardous to cyclists. Members requested why these works have taken priority over resurfacing South Street which is in a much poorer state of repair.

AD/41/2021/22

**North Devon District
Councillors Report**

Cllr D Spear reported that recent Policy consideration would mean fairer funding for education in North Devon. The AONB have been doing a lot of work regarding the management of the Taw / Torridge Estuary. Farming will eventually dovetail into the aspirations for zero emissions by increasing the diversity of crops. Cllr D Spear suggested inviting the AONB to a Parish Council meeting to update members on the work they are doing.

AD/42/2021/22

Planning

(a) 73393

Proposal: Front extension to the annex on the side of dwelling.

Location: 12 Field Close, Braunton, Devon EX33 1EP

Applicant: Jo Hill

It was moved by Cllr J Chesters, seconded by Cllr E Spear to recommend that it be deferred.

With no votes to the contrary the Council recommended that the application be deferred until more information is received.

(b) 73257

Proposal: Extension of the existing concrete terrace on the side of the house using timber decking & new balustrade installation.

Location: 10 Church Street, Braunton, Devon EX33 2EL

Applicant: Richard Worsfold

It was moved by Cllr G Bell, seconded by Cllr D Spear to recommend approval.

With no votes to contrary the Council recommends approval.

(c) 73564

Proposal: Listed building application for removal of existing plaster from interior walls of hallway & replacement with lime plaster, replacement of existing wooden front door with new hardwood door.

Location: 3 Hallmark Cottage, Silver Street, Braunton, Devon EX33 2EN

Applicant: Miss Rebecca Wadey

It was moved by Cllr J Chesters, seconded by Cllr R Shapland and to recommend approval.

With no votes to the contrary the Council recommends approval.

(d) 73471

Proposal: Extension & alterations to dwelling.

Location: 12 Ralph Road, Braunton, Devon EX33 1DJ

Applicant: Mr Christopher Elliott

It was moved by Cllr D Spear, seconded by Cllr R Shapland to recommend approval.

With no votes to the contrary the Council recommends approval.

(e) 73609

Proposal: Retrospective application to regularise use of land and associated structures as a Forest School together with proposed erection of extension to covered teaching space.

Location: Land at Stoneybridge, Knowle, Braunton, Devon EX33 1HR

Applicant: West Hill Nursery School

With no votes to the contrary the Council recommended defer this application until after the Environment Agency have been consulted.

(f) 733797

Proposal: Agricultural access & track.

Location: East Saunton Farm, Saunton, Braunton, Devon, EX33 1LS

Applicant: The Trustees of the ASC Christies Estate

Proposed by Cllr J Chesters, seconded by Cllr G Bell to recommend approval.

With no votes to the contrary the Council recommends approval subject to it remaining ancillary to the main dwelling.

AD/43/2021/22

**North Devon Council –
Planning Decision**

73369

Description: Extension & alterations to dwelling.

Site address: 2 Chapel Street, Braunton, Devon, EX33 1EL

Applicant: Mrs P O'Toole & Mr J Hamilton

Decision: APPROVED

Decision Date: 25/06/21

73357

Description: Extension & alterations to dwelling.

Site address: 4 St. Brannocks Well Close, Braunton, Devon, EX33 1BE

Applicant: Mrs D J Bell

Decision: APPROVED

Decision Date: 22/06/21

73416
Description: Extension to dwelling.
Site address: 14 Barnfield Close, Braunton, Devon, EX33 2HL
Applicant: Dr Alan Arora
Decision: APPROVED
Decision Date: 25/06/21

72841
Description: Outline application for erection of dwelling (all matters reserved)
Site address: Dapperden, Lower Park Road, Braunton, Devon, EX33 2HS
Applicant: Mr and Mrs Lewis
Decision: WITHDRAWN
Decision Date: 29/06/21

73292
Description: Extension & alterations to dwelling
Site address: 25 Homer Crescent, Braunton, Devon, EX33 1DT
Applicant: Mr & Mrs P & C Goswell
Decision: APPROVED
Decision Date: 28/06/21

73408
Description: Alterations to roof to form 2 additional dormer windows
Site address: Fairview 52b South Street, Braunton, Devon, EX33 2AN
Applicant: Mr & Mrs Mackenzie
Decision: APPROVED
Decision Date: 28/06/21

- AD/44/2021/22 **Accounts for Payment for the period 29th June to 12th July 2021, inclusive, and to approve PAYE and pension contributions** RESOLVED: That the
a) Payments totalling £638.32 be approved and paid as detailed on the attached list.
b) PAYE, pension contributions for July 2021 be approved as detailed on the attached list. (NC)
- AD/45/2021/22 **PART B** It was resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.
- AD/46/2021/22 **Stoney Bridge Depot Lease** With no votes to the contrary in accordance with Minute Ref: AD/39/2021/22, it was agreed that this be deferred until after the Council's site meeting.

The meeting closed at 8.20 pm.

Signed by the Chair:
(Cllr E Spear)

Date:

AD/37/2021/22.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	PROGRESS
April 2021	Air Quality Action Plan (AQAP)	The TWG meeting 12 th April 2021. DCC have not yet appointed an officer to cover James Anstees role regarding air quality. The next meeting will be held on 28 July 2021.
October 2019- Ongoing	Extension of Tarka Trail from Knowle towards Ilfracombe	No updates have been received from the County – refer to October 2019 AS.
April 2021	Section106	£26,000 S106 money awarded for improvements to the Chaloners Road Play Park. The approved new equipment has been ordered due to COVID19 there is a shortage in stock with a 12 week lead time the equipment should be installed by the end of September 2021.
June 2019 - ongoing	Braunton Neighbourhood Plan (BNP)	The Council appointed Cllrs M Shapland, A Bryant, D Relp and G Bell as its four representatives to serve on the Braunton Neighbourhood Plan Steering Group (BNPSG) (Min Ref: 075/2019/20). Councillors have been invited to attend the critical review meetings of each of the themes (Clerk has sent out dates by email). The critical review of the Built Environment theme was held on the 2 July. No updates have been received – refer to March 2021 AS.
June 2019 – ongoing	Climate Emergency	No updates have been received since November 2020 – refer to March 2021 AS. LWIB will attend the 12 July 2021 meeting to report progress with the project.
February 2020 - ongoing	Men's Shed – Live Well in Braunton	Due to cost efficiency RingGo have refused the Council to set up its own account to offer an alternative payment method.
May 2021	Car Parks	The Council have signed up to the Flowbird alternative payment App which should be available to users in June. This was postponed as waiting for confirmation from NDC that they can still enforce the car parks. Flowbird have agreed to provide the NDC CEO's with training to use the web based enforcement App. The Clerk has investigated applying for a PWLB to purchase new P&D machines but prior to obtaining consent from the Secretary of State the Council must consult the public to evidence local support to borrow money for this purpose. Agreed that the Council would not borrow money to pay for the new P&D machines the Clerk has negotiated a 60 day payment extension with the supplier.
June 2021	Anti social behaviour (ASB) at the Recreation Ground	Neighbouring residents have complained about ASB on the Recreation Ground and in the Illingworth Shelter. The Chair and Clerk to meet with the police and local residents to discuss options to improve the situation and report back to the Council.
<u>FINANCE COMMITTEE</u>		
May 2019 – delayed due to Covid-19		BPC to apply for the Local Council Award Scheme (aka Quality Council Status).
May 2019 – delayed due to Covid-19		To upgrade the Council's website.
<u>PARKS AND GARDENS COMMITTEE</u>		
2019 – delayed (waiting for s106)		Install new swing set and communal area in Knowle Play Park. The Clerk has submitted a new S106 application for funding.
April 2021		Council to take on the County Urban Grass Cutting contract for 2021/22. April 2021
Managing the grass verges for wildlife (Bumblebee and insect conservation)		Council staff are working with the Bumblebee Conservation Trust to improve habitat and encourage wildlife diversification. Pilot scheme on Saunton Road - verges included in the pilot can be identified as they have wildlife

<p>September 2019 – in progress with NDC</p> <p>Grounds Maintenance Works 29 June to 12 July</p> <p>Memorial Gardens</p> <p>Criminal damage Recreation Ground</p>	<p>indicator posts erected.</p> <p>To look at opportunities to provide more public open space in the community. The Clerk, the Chair and Chair of Parks and Gardens to be given delegated powers to meet with NDC to begin negotiations regarding acquiring more open space in Braunton between the River Caen and Tarka Trail.</p> <p>Hedges: Chaloner Road Park, and Memorial Gardens.</p> <p>Grass Cutting and strimming: Memorial Gardens, Knowle Play Park,</p> <p>Weeding: Parish Hall and Offices, Anchor, Chaloners Play Park planted bed, Memorial Garden rose beds (near Vivian Moon), raised bed at Recreation Ground.</p> <p>New memorial bench donated by Braunton Rotary Club.</p> <p>Boundary wall (near Pavilion) dismantled and blocks left on ground. Blocks brought back to Parish Council office and temporary fencing erected. Buddleia on the highway cut back to improve visibility of the area. To be rebuilt in house once staffing levels are back to normal. Parish Clerk has reported the incident to the police.</p>
<u>PROPERTY COMMITTEE</u>	
<p>April 2021</p> <p>June 2021</p> <p>June 2021</p>	<p>PROGRESS</p> <p>To review the condition of Caen Street Car Park and bring costs for resurfacing / patching, realigning and drainage to Council for consideration.</p> <p>Look into cashless payment options RingGo have refused to provide this service in Braunton.</p> <p>Alternative payment options have been explored report to the Annual Meeting on the 4th May – update above.</p> <p>Building maintenance to the Bakehouse Centre.</p> <p>Repaired DCC post and rail adjacent to the Library.</p>

Date: 12/07/2021
 Time: 10:03:19

Braunton Parish Council
Day Books: Supplier Invoices (Detailed)

Page: 1

Date From: 29/06/2021
 Date To: 12/07/2021

Supplier From:
 Supplier To: ZZZZZZZZ

Transaction From: 1
 Transaction To: 99,999,999

N/C From:
 N/C To: 99999999

Dept From: 0
 Dept To: 999

<u>Tran No.</u>	<u>Type</u>	<u>Date</u>	<u>A/C Ref</u>	<u>N/C</u>	<u>Inv Ref</u>	<u>Dept</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>T/C</u>	<u>Gross Amount</u>	<u>V</u>	<u>B</u>
45179	PI	09/07/2021	ADAMS&W	7200	soo3359	0	wiper blade	6.98	1.40	T1	8.38	N	-
45180	PI	09/07/2021	ADAMS&W	7200	soo3366	0	puncture repair	17.00	3.40	T1	20.40	N	-
45181	PI	09/07/2021	ADAMS&W	7200	soo3369	0	gOT	54.85	0.00	T9	54.85	-	-
45182	PI	09/07/2021	BRSVCST	7200	Bpc0002	0	fuel	233.17	46.63	T1	279.80	N	-
45183	PI	09/07/2021	GEORGINA	7300	June21	0	service workhub	60.00	0.00	T9	60.00	-	-
45184	PI	09/07/2021	TRAVIS1	7200	AKN322	0	timber	5.52	1.10	T1	6.62	N	-
45185	PI	09/07/2021	TRAVIS1	7200	AKN102	0	postcrete/screws	72.45	14.49	T1	86.94	N	-
45186	PI	09/07/2021	BNMUSEU	7300	134079/1	0	50% alarm invoices	68.87	0.00	T9	68.87	-	-
45191	PI	12/07/2021	LOOMIS	7400	0441515	0	coin sorting	43.72	8.74	T1	52.46	N	-
<u>Totals</u>								<u>562.56</u>	<u>75.76</u>		<u>638.32</u>		

BRAUNTON PARISH ANNUAL COUNCIL MEETING 12 JULY 2021
 MINUTE REF: AD/44/2021/22(b) - SALARIES AND PAYE - GROSS

Staff No.	01/07/2021	08/07/2021	15/07/2021	22/07/2021	29/07/2021	Total
11					£1,671.83	£1,671.83
16					£3,364.68	£3,364.68
17	£96.35	£96.35	£96.35	£96.35		£385.40
19					£1,444.79	£1,444.79
20					£619.20	£619.20
22					£1,584.35	£1,584.35
Total						£9,070.25

Signed Dated

Chair

Signed Dated

T Lovell, Parish Clerk and RFO