

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council meeting held on Tuesday 14 December 2021 at 7:00 pm in the Parish Hall, Chaloners Road, Braunton.

	<u>Present</u>	<p>Cllrs: E Spear in the Chair, D Spear, R Shapland, M Shapland, E Wood, G Bell, V Cann and P Lord.</p> <p>Officers: T Lovell, Parish Clerk & RFO.</p> <p>1 members of the public.</p> <p>The Chair welcomed members and one member of the public to the meeting, and reminded that masks should be worn unless you are exempt from wearing a mask.</p>
126/2021/22	<u>Apologies</u>	<p>Received and accepted from:</p> <p>Cllr A Bradford work commitments.</p> <p>Cllr J Chesters indisposed.</p> <p>Cllr D Relph on holiday</p> <p>Cllr A Bryant.</p>
127/2021/22	<u>Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council</u>	<p>There were none.</p>
128/2021/22	<u>Declarations of Interest</u>	<p>There were none.</p>
129/2021/22	<u>Public Participation</u>	<p>The applicant of planning application 74475 addressed the Council. He explained that planning for a single dwelling had been granted at appeal. All issues raised by the Local Planning Authority had been addressed via the appeal process. Paragraph 11 of the National Planning Policy Framework (NPPF) states, that it should promote an effective use of land in meeting the need for homes and other uses. The land is capable of taking two dwellings as it's density would be similar to existing developments to the East and West of the site.</p>

130/2021/22	<u>Request for Dispensation</u>	There were none.
131/2021/22	<u>Minutes</u>	<p>RESOLVED:</p> <p>(a) That the Minutes of the Council meeting held on 9 November 2021 be approved and signed as a correct record.</p> <p>(b) To ratify and adopt the Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on 8 December 2021.</p> <p>(c) To ratify and adopt the Minutes and recommendations contained therein of the Property Committee meeting held on 7 December 2021.</p> <p>(d) To ratify and adopt the Minutes and recommendations contained therein of the Parks and Gardens Committee meeting held on 6 December 2021, attached</p> <p style="text-align: right;">(NC)</p>
132/2021/22	<u>Planning</u>	<p>Cllr E Spear and D Spear in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.</p> <p>(a) 74399 Proposal: Rear dormer extension, front dormer, conversion of integral garage to habitable rooms, new windows and doors. Location: 21 Stallards, Braunton, Devon EX33 1BP Applicant: Mr & Mrs Russell</p> <p>Moved by Cllr D Spear, seconded by Cllr P Lord to recommend approval.</p> <p>RESOLVED: That the Council recommends approval.</p> <p style="text-align: right;">(NC)</p> <p>(b) 74411 Proposal: Demolition of existing buildings & erection of 25 affordable rented flats & 4 shared ownership homes. Location: Mariners Close, South Street, Braunton, Devon EX33 2BY Applicant: North Devon Homes</p> <p>Moved by Cllr D Spear, seconded by Cllr R Shapland to recommend approval.</p> <p>RESOLVED: That the Council recommends approval subject to the conditions, as follows:</p> <ul style="list-style-type: none"> • The proposed development lies within the historic core of Braunton. The applicant should submit a Written Scheme of Investigation (WSI) setting out a programme

of archaeological work to be undertaken to mitigate the loss of heritage assets with archaeological interest.

- To minimise the disturbance to those residents who live in close proximity to the site the Council supports the recommendations from the Environmental Health Consultant. During the construction phase no machinery shall be operated, no process shall be carried out and no deliveries taken at or dispatched from the site outside the following times: a) Monday - Friday 08.00 - 18.00, b) Saturday 08.00 - 13.00 c) nor at any time on Sunday, Bank or Public holidays.

(NC)

(c) 74433

Proposal: Single storey rear extension to dwelling together with conversion of garage into an extra bedroom for the property.

Location: 20 Mint Park Road, Braunton, Devon EX33 1LE

Applicant: Mr Tim Kirkman

Moved by Cllr P Lord, seconded by Cllr D Spear to recommend approval.

RESOLVED: That the Council recommends approval subject to the provision of adequate parking.

(NC)

(d) 74128

Proposal: South Lobb house: demolition of rear extension & erection of a two-storey replacement, side two storey extension, general internal remodelling, raised terrace over existing porch, new windows throughout. Demolition of outbuilding and replacement with single storey outbuilding housing pool plant, wc & changing area. New entrance off existing lane to create a separate parking and turning area away from existing holiday accommodation. South Lobb Cottage: Implementation of new raised terrace and removal of existing window in favour of a door providing access to terrace itself.

Location: South Lobb Cottage, Braunton, Devon EX33 1JF

Applicant: Mr & Mrs Pavitt

Moved by Cllr G Bell, seconded by Cllr V Cann to recommend refusal.

RESOLVED: That the Council recommends refusals as its previous concerns regarding implementing adequate environmental measures for protected species have not been taken into consideration.

(NC)

(e) 74475

Proposal: Erection of 2 dwellings.

Location: Land to front of Green Valleys, Lower Park

Road, Braunton, Devon EX33 2LH
Applicant: Mr & Mrs Reid

Moved by Cllr G Bell, seconded by Cllr V Cann to recommend approval.

RESOLVED: That the Council recommends approval subject to the dwellings being from primary residents only.
(7.0.1abs)

(f) 74264
Proposal: Listed building consent for repair, improvements and internal alterations.
Location: Warren Farm, Saunton, Braunton, Devon EX33 1LP
Applicant: Christie Estate

Moved by Cllr R Shapland, seconded by Cllr P Lord to recommend approval.

RESOLVED: That the Council recommends approval.
(NC)

133/2021/22

North Devon
Council
Planning
Decisions

74121
Description: Single storey front extension (alterations to previous application 70125) and extension to parking area.
Site Address: 3 South Park, Braunton, EX33 2HT
Applicant: Mrs Z Tanner
Decision: APPROVED
Decision Date: 15/11/21

74115
Description: Outline application for erection 1 dwelling (all matters reserved)
Site Address: 1 Willoway Grove, Braunton, Devon, EX33 1AT
Applicant: Mrs Vicky Irwin
Decision: REFUSED
Decision Date: 19/11/21

74021
Description: Variation of condition 2 (approved plans) attached to planning permission 72120 (Change of use and conversion of building to create a residential dwelling) to allow for internal alterations to layout an additional area to the rear side.
Site Address: Land adjacent to Tennis Court Cottage, Saunton, Braunton, EX33 1LJ.
Applicant: Mr Mark Randall
Decision: APPROVED
Decision Date: 15/11/21

74137
Description: Variation of condition 2 (approved plans) planning permission 70168 (extension to dwelling to create additional living space) to allow for changes in design to single storey with flat roof.

Site Address: 2 Goodgates Crescent, Braunton, Devon, EX33 1DD

Applicant: Ms Victoria Johnston

Decision: APPROVED

Decision Date: 25/11/21

73542

Description: Erection of a dwelling and access track.

Site Address: The Stables, Saunton Road, Braunton, Devon, EX33 1HG.

Applicant: Peter Caswell

Decision: APPROVED

Decision Date: 26/11/21

74012

Description: Construction of a dormer window at the rear of the property.

Site Address: 40 West Park, Braunton, Devon, EX33 1EY

Applicant: DP Build Ltd

Decision: NOT REQUIRED

Decision Date: 22/11/21

74124

Description: First floor extension over existing porch to form ensuite to master bedroom.

Site Address: 7 Chapel Street, Braunton, Devon, EX33 1EL

Applicant: Mr S Gee

Decision: DELEGATED DECISION

Decision Date: 02/12/21

74209

Description: Conversion of garage into ancillary accommodation.

Site Address: The Thatched Barn, Saunton, Braunton, Devon, EX33 1LS.

Applicant: Mr Mark Thompson

Decision: DELEGATED DECISION

Decision Date: 29/11/21

- | | | |
|-------------|------------------------------------|--|
| 134/2021/22 | <u>Finance</u> | (a) RESOLVED: That the cheques on the schedule were approved and drawn in the total sum of £34,264.56.
(b) RESOLVED: That the PAYE, NI and pension contributions for December 2021 be approved
(NC) |
| 135/2021/22 | <u>Delegated Decisions</u> | RESOLVED: That decision taken under delegated powers since the 9 th November 2021, attached as Appendix A, be ratified and adopted.
(NC) |
| 136/2021/22 | <u>Draft Budget 2022/23</u> | The Council considered its draft budget proposal for 2022/23, circulated prior to the meeting. Further to the Finance and Administration Committee meeting held on 8 December the accepts the recommendations that the Council increases its precept by 2%. Based on the 2021/22 Council Tax Base (3039.68) this would equate to |

tThe draft budget for £417,375 required a 22% increase in the precept. Based on the 2020/21 Council Tax Base (3092.51) this would increase the Band D Equivalent by £1.05 per annum.

RESOLVED: That the

- a. Council's budget for 2022/23 be set at £386,789, as detailed in Appendix A.
- b. Council's precept be set at £163,800.

(NC)

The meeting closed at 7.55pm.

Signed by the Chair:

(Cllr E Spear)

Date:

Date: 13/12/2021

Time: 10:06:54

Braunton Parish Council

Page: 1

Day Books: Supplier Invoices (Detailed)

Date From: 10/11/2021
Date To: 14/12/2021

Supplier From:
Supplier To: ZZZZZZZZ

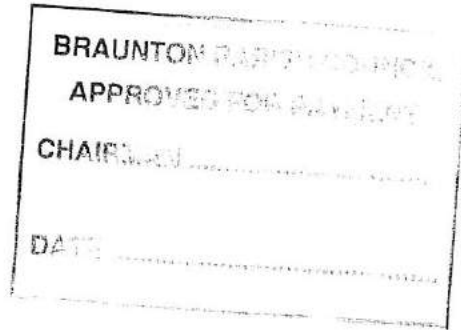
Transaction From: 1
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Table with columns: Tran No., Type, Date, A/C Ref, N/C, Inv Ref, Dept Details, Net Amount, Tax Amount, T/C, Gross Amount, V, B. Includes a Totals row at the bottom.

Handwritten signature: T. Adell
Date: 14-12-2021



BRAUNTON PARISH COUNCIL MEETING 14 DECEMBER 2021 - MIN REF: 134/2021/22(b)

AGENDA ITEM - SALARIES AND PAYE - GROSS

30/12/2021

Staff No.	Total Gross	Taxable Gros	Pension Er	Pension Ee	PAYE	NI Ee	NI Er	Total Nett
11	£1,918.80	£1,807.51	£404.87	£111.29	£151.80	£134.52	£162.98	£1,521.19
16	£3,364.68	£3,135.88	£709.95	£228.80	£417.60	£308.28	£362.80	£2,410.00
17	£1,819.61	£1,714.07	£383.94	£105.54	£0.00	£122.52	£149.18	£1,591.55
19	£1,529.87	£1,441.14	£322.80	£88.76	£78.60	£87.96	£109.43	£1,274.58
20	£655.59	£619.53	£138.33	£36.06	£0.00	£0.00	£0.00	£619.53
22	£1,676.74	£1,579.49	£353.79	£97.25	£105.40	£105.72	£129.86	£1,368.37
Total			£2,313.68	£667.70	£753.40	£759.00	£914.25	£8,785.22

Pension	06/12/2021 - 05/01/2022	£2,981.35
PAYE	06/12/2021 - 05/01/2022	£2,426.65
unbanked w:	41456	£328.38

Signed Dated

Chair

Signed Dated

T Lovell, Parish Clerk and RFO

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council Advisory Discussion meeting held on Monday 22 November 2021 at 7:00 pm by video conference call.

	<u>Present</u>	Cllrs: E Spear in the Chair, D Spear, M Shapland, R Shapland, V Cann, J Chesters, G Bell and E Wood. Officers: T Lovell, Parish Clerk 1 member of the public.
AD/84/2021/22	<u>Apologies</u>	Received from Cllr D Relph.
AD/85/2021/22	<u>Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of members.</u>	There were none.
AD/86/2021/22	<u>Declaration of Interest</u>	Cllr R Shapland declared a non Pecuniary interest in Minute Ref: AD/88/2021/22(f), as he is the Parish Council representative on the Braunton and Rural Mens Shed Committee. All members of the Council declared a Prejudicial interest in Minute Ref: AD/88/2021/22(c), as the applicant a contractor for the Parish Council. All member of the Council declared a Prejudicial interest in Minute Ref: AD/88/2021/22(f), as the land is in the ownership of the Parish Council.
AD/87/2021/22	<u>Public Participation</u>	There were none. Cllr E Spear and D Spear in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

Cllr G Bell declared a non Pecuniary interest.

(a) 74164

Proposal: Conversion of garage into office and massage space.

Location: 11 Shortacombe Drive, Braunton, Devon EX33 1JD

Applicant: Blott

Moved by Cllr D Spear, seconded by R Shapland to recommend refusal.

With seven votes in favour and one abstention the Council recommends refusal on the grounds, as follows:

- Over intensification
- Not in keeping with the surrounding area.
- The single brick garage would not be adequate to be used as accommodation.

(7.0.1abas)

(b) 74189

Proposal: Change of use and alterations to allow for further accommodation to main house and holiday letting, demolition of existing utility area and replacement with new utility room extension together with construction of detached garage/store.

Location: Lower Winsham Farm, Winsham, Braunton, Devon EX33 2LX

Applicant: Mr & Mrs Butcher

Moved by Cllr D Spear, seconded by Cllr R Shapland to recommend approval.

With no votes to the contrary the Council recommends approval subject to the comments made by the Sustainability Officer regarding bats being taken into consideration.

All members of the Council present declared a prejudicial interest.

(c) 74070

Proposal: Conversion of Horticultural unit to ancillary accommodation.

Location: Beechwood Cottage, Winsham, Braunton, Devon EX33 2NH

Applicant: Mr S Wightman

No comment was made.

(d) 74330

Proposal: Reserved matters application for approval of the details of the access, appearance, landscaping, layout and scale for two affordable dwellings and one open market dwelling (Outline planning permission 58133 outline application for two affordable dwellings and one open

market dwelling (amended plans, description and site plan))

Location: Land at Whitestone Lane, Knowle, Braunton, Devon EX33 2ND

Applicant: Mr & Mrs Pine

Moved by Cllr G Bell, seconded by Cllr E Wood that the Council recommends approval.

With seven in favour and one abstention the Council recommended approval.

The Council wishes to comment that the affordable dwellings should be kept in perpetuity for local people to rent.

(e) 74332

Proposal: Change of use of the ground floor health care services unit to integrate into existing maisonette above to create a dwelling.

Location: 3 The Square, Braunton, Devon EX33 2JB

Applicant: Mr Martin Mulligan

It was moved by Cllr J Chesters, seconded by Cllr D Spear to recommend refusal.

With seven votes in favour and one abstention the Council recommends refusals on the grounds, as follows:

- Inadequate and unsafe access to highway due to being in close proximity to the junction.
- Loss of retail space in the centre of the village which is currently being used by a local business.

All members declared a prejudicial interest.

(f) 74127

Proposal: Siting of 3 shipping containers together with an open sided tent structure and a 2mx1m shipping container toilet facility and other associated works.

Location: Stoney Bridge Depot, Access to Challwells, Knowle, Braunton EX33 2NE

Applicant: Mr Jonathan Rodney-Jones

No comment was made.

(g) 74386

Proposal: Extension to dwelling.

Location: The Beeches, Chaloners Road, Braunton, Devon EX33 2ES

Applicant: Mr & Mrs Hopes

Moved by Cllr R Shapland, seconded by Cllr D Spear to recommend approval.

With no votes to the contrary the Council recommended approval.

**North Devon Council –
Planning Decision**

73966

Description: Extensions and alterations to dwelling and associated works.

Site Address: 1 The Bees, Willoway Close, Braunton, Devon, EX33 1AU.

Applicant: Mr Paul Middleton

Decision: APPROVED

Decision Date: 05/11/21

73770

Description: Alternations to roof to accommodate loft conversion.

Site Address: Littlemead, South Street, Braunton, Devon, EX33 2BG.

Applicant: Mr and Mrs Price

Decision: APPROVED

Decision Date: 02/11/21

73976

Description: Erection of new first floor over part of house.

Site Address: Berry Brow, Sharlands Lane, Braunton, Devon, EX33 1AY

Applicant: Mrs Adele Bennett

Decision: WITHDRAWN

Decision Date: 10/11/21

74043

Description: Rear extension to existing dwelling and associated annexe on the side.

Site Address: 12 Field Close, Braunton, Devon, EX33 1EP

Applicant: Mrs Jo Hill

Decision: APPROVED

Decision Date: 08/11/21

74092

Description: Erection of a store and ancillary room.

Site Address: Sunshine 55a, Moor Lea, Braunton, Devon, EX33 2PF.

Applicant: Miss Cotton

Decision: APPROVED

Decision Date: 11/11/21

The meeting closed at 7.25pm.

Signed by the Chair:
(Cllr E Spear)

Date:

Register of Delegated Decisions 2021

The following are decisions that have been taken by the Clerk as Proper Officer of the council under the Emergency Scheme of Delegation. The Register is made in accordance with the 2014 Openness of Local Government Bodies Regulations.

Date of decision	Decision taken by	Financial value	Detail
November 2021	Braunton Parish Council	£14,073.08	With seven votes in favour and no objections the Council agreed to upgrade the faulty gas boiler installed in the Work Hub (formally the police station) in 1998 with an Air Source Heat Pump. Two quotations were obtained and Earth Inspired were the successful contractor.

Full Council Meeting 14th December 2021
Braunton Parish Council Draft Budget 2022/23: Min Ref: 136/2021/22(a)



BRAUNTON PARISH COUNCIL

DRAFT BUDGET 2022/23

Full Council Meeting 14th December 2021
Braunton Parish Council Draft Budget 2022/23: Min Ref: 136/2021/22(a)

Draft Income Budget 2022/23						
INCOME	Budget 2021/22	Income to date	Income at year end	Budget 2022/23	Revised Budget 2022/23	
Precept	£160,590.00	£160,590.00	£160,590.00	£196,135.00	£163,801.00	2% increase.
Parish Hall Lettings	£8,400.00	£3,640.00	£12,000.00	£12,000.00	£12,000.00	43% increase from previous year.
Rents	£15,000.00	£11,516.00	£15,000.00	£15,000.00	£15,000.00	Subject to rent reviews as per tenancy agreement.
Urban Grass DCC	£4,395.00	£8,532.00	£4,395.00	£4,525.00	£4,525.00	cutting visibility splays 3% inflation.
Car Park Revenue	£130,000.00	£54,028.00	£153,000.00	£160,000.00	£160,000.00	23% increase from previous year.
Permit Income	£13,000.00	£4,876.00	£13,000.00	£13,000.00	£13,000.00	No proposed increase. Increased from £175 to £210 in 2021/22
Solar PV FIT	£2,700.00	£0.00	£1,500.00	£2,700.00	£2,700.00	Parish Hall roof and Pavilion roof.
Work Hub	£10,000.00	£6,160.00	£10,000.00	£14,000.00	£15,760.00	40% increase additional office due to police vacating.
Interest	£15.00	£1.26	£3.00	£3.00	£3.00	decrease due to using £30k reserves in 2020/21
TOTAL	£344,100.00	£249,343.26	£369,488.00	£417,363.00	£386,789.00	

Full Council Meeting 14th December 2021
Braunton Parish Council Draft Budget 2022/23: Min Ref: 136/2021/22(a)

Draft Expenditure Budget 2022/23						
Expenditure	Budget 2021/22	Expenditure to date	Estimated expenditure year end	Budget 2021/22	Revised Budget 2022/23	
General	£10,000.00		£10,000.00	£10,000.00	£10,000.00	Includes: miscellaneous expenditure.
Election	£4,000.00	£0.00	£0.00	£8,000.00	£8,000.00	In the event of a by election being called.
Civic Duties	£275.00	£0.00	£0.00	£550.00	£550.00	100% increase.
Bakehouse Rates	£750.00	£46.00	£167.00	£750.00	£750.00	Under the terms of the Braunton Museum tenancy the Council are responsible for paying non-domestic rates. They receive 20% rate relief as it is a charity.
Flood Resilience	£1,600.00	£103.00	£1,700.00	£1,700.00	£1,700.00	Xylem contract for foul water pump quarterly servicing 5% increase.
Parish Action Plan/Economic Plan	£0.00	£0.00	£0.00	£5,250.00	£3,500.00	Council agreed to do Plan to support the Braunton Neighbourhood Plan.
Air Source Heat Pump (ASHP)	£0.00	£0.00	£0.00	£12,730.00	£12,214.00	ASHP installed at Work Hub.
Staff Costs	£144,200.00	£73,591.00	£144,200.00	£151,600.00	£151,600.00	The Council is a LWF employer to include a 3-5% increase.
Parish Hall	£12,000.00	£7,545.00	£12,000.00	£12,600.00	£12,600.00	See Parish Hall budget.
Parks & Gardens	£15,400.00	£20,363.00	£25,900.00	£62,250.00	£36,525.00	See Parks & Gardens budget.
Property	£29,909.00	£23,048.00	£56,212.00	£42,600.00	£35,500.00	See Property budget
Finance & Admin	£53,988.00	£42,765.00	£50,543.00	£70,025.00	£56,550.00	See Finance & Admin budget.
PWLB	£17,738.00	£8,869.00	£17,738.00	£0.00	£0.00	PWLB £85,000 to purchase police station to be paid back over 5 years 2017-2022. Last payment January.
Reserves	£15,000.00	£0.00	£15,000.00	£15,000.00	£15,000.00	Rebuild reserves due to Covid19
Car Park	£39,240.00	£16,735.00	£39,240.00	£42,300.00	£42,300.00	Meeting 8th December 2021
Total	£344,100.00	£193,065.00	£372,700.00	£435,355.00	£386,789.00	

Full Council Meeting 14th December 2021
Braunton Parish Council Draft Budget 2022/23: Min Ref: 136/2021/22(a)

Draft Parish Hall Budget 2022/23						
	Budget 2021/22	Expenditure to date	Estimated expenditure year end	Budget 2022/23	Revised Budget 2022/23	
Salaries	£13,000.00	£6,646.00	£13,000.00	£13,700.00	£13,700.00	5% increase
General	£12,000.00	£7,545.00	£12,000.00	£12,600.00	£12,600.00	Includes: Utilities, Cleaning, Non domestic rates, H&S, general repairs, performing arts licence.
Total	£25,000.00	£14,191.00	£25,000.00	£26,300.00	£26,300.00	

Draft Parks & Gardens Committee Budget 2022/23						
	Budget 2021/22	Expenditure to date	Estimated expenditure year end	Budget 2022/23	Revised Budget 2022/23	
Salaries	£46,000.00	£17,927.00	£46,000.00	£48,300.00	£48,300.00	The Council is LWF employer and include 3-5% increase.
Contractors	£2,800.00	£1,365.00	£2,800.00	£3,000.00	£3,000.00	Contractors include: annual cut at Beacon, two cuts hedgerows Tarka Trail and between School and Bowling Club. Annual cut Recreation Ground hedgerow and Georgeham Cross.
Upgrade parish vehicle carbon neutral	£0.00	£0.00	£0.00	£20,000.00	£0.00	Move to electric vehicles look at lease options/PWLB for purchase
Carbon neutral infrastructure	£0.00	£0.00	£0.00	£10,000.00	£0.00	Implement infrastructure such as charge points to meet Council's carbon neutral targets.
General Maintenance	£10,100.00	£12,413.00	£16,000.00	£16,000.00	£16,000.00	Includes: Materials for in house works, PPE, servicing/repairs parish vehicles and machinery, Christmas tree, Fuel, Memorial Garden Non Domestic Rates, Gardener's Shed utilities.
Planting Improvements	£1,000.00	£827.00	£1,000.00	£1,000.00	£1,000.00	Includes: Summer planting £650, sustainable planting in accordance with the Council's declared Climate Emergency.
Improvements to Play Parks	£500.00	£1,139.00	£500.00	£2,000.00	£2,000.00	ROSPA inspection plus ongoing repairs
Maintenance Urban Grass Verges / Equipment	£0.00	£4,019.60	£4,000.00	£5,000.00	£4,525.00	£4000 from DCC funding
Open Space Improvements	£1,000.00	£0.00	£1,000.00	£5,000.00	£5,000.00	The Council is in positive negotiations to acquire additional public open space in the village. This will help the Council to meet its targets in accordance with its Climate Emergency declaration.
Management/planting of Council Trees	£0.00	£600.00	£600.00	£5,000.00	£5,000.00	
Total	£61,400.00	£38,290.60	£71,900.00	£115,300.00	£84,825.00	
NOTE						Income received from Devon County Council towards the cost of cutting visibility splays which -£4,525.00 are a statutory duty of the Council Council.
Total Budget					£80,300.00	

Full Council Meeting 14th December 2021
Braunton Parish Council Draft Budget 2022/23: Min Ref: 136/2021/22(a)

Draft Property Committee Budget 2022/23						
	Budget 2021/22	Expendi- ture to date	Estimated expenditure year end	Budget 2022/23	Revised Budget 2022/23	
Salaries	£19,600.00	£12,018.00	£19,600.00	£20,600.00	£20,600.00	The Council is LWF employer and include 3-5% increase.
Unmetered Utilities	£0.00	£644.00	£1,200.00	£1,000.00	£500.00	the Council proceeds with its plans to replace the existing machines with new solar powered machines this will reduce unmetered charges.
Dog Bins	£3,384.00	£2,162.00	£3,384.00	£3,500.00	£3,500.00	NDC empty the Council's 13 dog waste bins increase inflation.
Property Maintenance	£9,300.00	£10,581.00	£15,000.00	£15,000.00	£15,000.00	Includes: Materials for in house maintenance and contractors, Trade Waste, Pavilion and Maintenance Shed Utilities.
Bakehouse Centre Building Maintenance	£1,500.00	£153.00	£1,500.00	£2,500.00	£2,000.00	The Council are responsible for the external maintenance, 50% alarms and provision of heating. Requested flood resilience improvements.
Braunton Community Work Hub	£12,000.00	£7,880.00	£12,000.00	£12,000.00	£12,000.00	The Work Hub is cost neutral.
Litterbins, dog waste bins & public seating	£500.00	£0.00	£1,500.00	£1,000.00	£1,500.00	Capital cost to provide new bin and ongoing maintenance.
Property Security	£0.00	£0.00	£0.00	£5,000.00	£1,000.00	Following two burglaries in 10 months Council to look at providing additional security across its properties.
Energy audit parish properties	£0.00	£0.00	£0.00	£6,000.00	£0.00	Action in development will inform the Council Carbon Reduction Action Plan
Solar P&D Machines	£0.00	£0.00	£20,000.00	£0.00	£0.00	
Police Station	£3,225.00	£1,628.00	£1,628.00	£0.00	£0.00	Police vacated Work Hub in August 2021.
Total	£49,509.00	£35,066.00	£75,812.00	£66,600.00	£56,100.00	

Full Council Meeting 14th December 2021
Braunton Parish Council Draft Budget 2022/23: Min Ref: 136/2021/22(a)

Draft Finance & Administration Committee Budget 2022/23						
	Budget 2021/22	Expenditure to date	Estimated expenditure year end	Draft Budget 2022/23	Revised Budget 2022/23	
Admin Salaries	£65,600.00	£37,000.00	£65,600.00	£69,000.00	£69,000.00	The Council is a LWF employer include 3-5% increase.
Insurance	£9,000.00	£4,048.00	£9,000.00	£9,500.00	£9,500.00	fleet insurance for Mitsubishi L200, Gator and Kubota.
IT, Admin, website & Training	£9,000.00	£5,755.00	£10,000.00	£11,550.00	£11,550.00	Includes: IT Support/telephone/broadband £3,600, Councillor training £1,000, Neighbourhood Plan £1,000, Software Sage, Payroll and Pensions £1,900, Office website £1,000, GDPR £50, Office stationery/photocopier £3,000.
Grants	£3,488.00	£13,165.00	£13,165.00	£13,475.00	£0.00	Grants 2020/21 paid in 2021/22 due to Covid.
Audit Fees	£2,500.00	£380.00	£2,660.00	£3,000.00	£3,000.00	Standard fee for internal/external audit.
Pension Scheme	£30,000.00	£19,417.00	£30,000.00	£32,500.00	£32,500.00	benefit from the pension scheme and the employer contribution increase is not released yet allowed 5%.
Total	£119,588.00	£79,765.00	£130,425.00	£139,025.00	£125,550.00	

Full Council Meeting 14th December 2021
Braunton Parish Council Draft Budget 2022/23: Min Ref: 136/2021/22(a)

Draft Budget Car Park Income 2022/23					
Income	Budget 2020/21	Income to date	Estimated income year	Budget 2022/23	
Car Park Revenue	£130,000.00	£54,028.00	£153,000.00	£160,000.00	
Permits	£6,000.00	£4,876.00	£13,000.00	£10,000.00	
Total	£136,000.00	£58,904.00	£166,000.00	£170,000.00	
Draft Budget Car Park Expenditure 2022/23					
Expenditure	Budget 2020/21	Expenditure to date	expenditure year end	Budget 2022/23	
Rates	£17,500.00	£11,699.00	£17,500.00	£18,500.00	
Parkeon	£5,000.00	£2,982.00	£5,000.00	£5,500.00	Annual servicing contract fee for four P&D machines.
Loomis	£3,000.00	£1,015.00	£3,000.00	£3,500.00	Contractor banked cash collected from P&D machines.
North Devon Council	£11,000.00	£0.00	£11,000.00	£11,500.00	P&D machine cash collections and enforcement.
Tickets	£2,000.00	£990.00	£2,500.00	£3,000.00	Increased use due to tourism.
SWWA	£240.00	£49.00	£240.00	£300.00	
Total	£38,740.00	£16,735.00	£39,240.00	£42,300.00	