

## BRAUNTON PARISH COUNCIL



Council Offices  
Chaloners Road  
Braunton

Date issued: 3<sup>rd</sup> August 2022

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 9<sup>TH</sup> AUGUST 2022 at 7 pm**, in the Parish Hall, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

**There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.**

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Mrs T Lovell  
Clerk to the Council

*Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.*

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### AGENDA

#### Part I – Public

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
  - Should be declared at the beginning of the meeting, and
  - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes.

A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
  - a. To approve and sign Minutes of the Council Meeting held on 12<sup>th</sup> July 2022, attached.
  - b. To receive and adopt Minutes and recommendations contained therein of the Property Committee meeting held on 19<sup>th</sup> July 2022, attached.
  - c. To receive and adopt Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on 19<sup>th</sup> July 2022, attached.
7. **Action Sheet** – see attached.
8. **Police Report** - receive latest newsletter.
9. **Braunton and Rural Mens Shed** – Receive update from Roger Byrom regarding the Braunton Men’s Shed and Trains Gone By Project, information attached.
10. **Report from Devon County Councillor** – receive Devon County Councillor.
11. **Report from North Devon Councillors** – receive North Devon District Councillors.
12. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

*Cllrs E Spear, D Spear and J Chesters in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.*

- (a) [75637](#) **Proposal:** 1) The excavation of six ‘notches’ along the frontal dune ridge in the south-west sector of Braunton Burrows. 2) The excavation of three additional notches of the corresponding first inland ridge of dunes, above Doughnut Slack 3) The excavation of intervening low sand dune hummocks on the intervening, largely level, dry dune ‘plains’, to ensure the uninterrupted flow of wind across the sand field to the wet slacks inland. 4) Re-profiling of manmade banks and piles, and removal of manmade islands, left in Doughnut Slack from ponds and scrape work carried out in the 1990s to restore the slack to a more natural and typical slack geomorphology  
**Location:** Land at Braunton Burrows Braunton Devon  
**Applicant:** Alistair Moralee
- (b) [75647](#) **Proposal:** Extension to dwelling  
**Location:** 38 Ashton Crescent Braunton Devon EX33 1RD  
**Applicant:** Mrs Elizabeth Veitch
- (c) [75662](#) **Proposal:** Erection of a new dwelling and access track  
**Location:** The Stables Saunton Road Braunton Devon EX33 1HG  
**Applicant:** Mr Peter Caswell
- (d) [75634](#) **Proposal:** Single storey rear extension  
**Location:** 8 Burrows Close Braunton Devon EX33 1EX  
**Applicant:** Mr Clive Samuelson

- (e) [75463](#) **Proposal:** Change of use of an ancillary building for holiday let purposes  
**Location:** Building to the East of The Chalet (The Studio)  
 Saunton Road Saunton Braunton Devon EX33 1LG  
**Applicant:** Mr Timothy Fleming
- (f) [75553](#) **Proposal:** Application for a non-material amendment to planning permission 71733 (demolition of dwelling and erection of replacement dwelling) in respect of amendment to the Basement design  
**Location:** Ferndown Saunton Braunton Devon EX33 1LG  
**Applicant:** Mr and Mrs James
- (g) [75646](#) **Proposal:** Approval of details in respect of discharge of condition 5 (drainage) attached to planning permission 70312 (Extension and alterations to the Lorna Doone building to provide additional accommodation (Renewal of planning consent 60948) )  
**Location:** Saunton Sands Hotel Saunton Braunton Devon EX33 1LQ  
**Applicant:** Percy R Brend & Sons (Hoteliers) Ltd
- (h) [75630](#) **Proposal:** Notification of works to trees in a conservation area in respect of removal of 4 trees  
**Location:** 5 Abbots Hill Braunton Devon EX33 2ED  
**Applicant:** Mr Steven Conroy

### 13. North Devon Council – Planning Decisions

- 75510 Description: Approval of details in respect of further discharge of condition 5 (remediation watching brief and verification of works in relation to stockpiled materials) attached to planning permission 72836 (Erection of two dwellings together with alterations to existing builder's workshop to be used as ancillary store)(amended description)  
 Site Address: Land off Down Lane Braunton Devon  
 Applicant: Baddick Bros  
 Decision: APPROVED  
 Decision Date: 25/07/22
- 75445 Description: Application for consent for works to trees covered by a tree preservation order in respect of Removal of 1 Ash tree (T3,) Selective crown reduction of 4 Beech trees (T2, T4, T5 & T8) and crown lifting and crown reduction of 1 Walnut (T13)  
 Site Address: Tidal View Lower Park Road Braunton Devon EX33 2LQ  
 Applicant: Mr P Whittle  
 Decision: APPROVED  
 Decision Date: 29/07/22
- 75377 Description: Demolition of existing chalet bungalow and erection of two storey dwelling (Amended plans)  
 Site Address: Rivington 1 Higher Park Road Braunton Devon EX33 2LF  
 Applicant: Mr & Mrs Allan & Diana Davies  
 Decision: WITHDRAWN  
 Decision Date: 26/07/22

## Appeal

74115 Description: Outline application for erection 1 dwelling (All matters reserved)  
Site Address: 1 Willoway Grove Braunton Devon EX33 1AT  
Applicant: Mrs Vicky Irwin  
Decision: DISMISSED  
Decision Date: 19/07/22

14. **Accounts Due for Payment – To examine and agree the accounts due for payment, for the period 13<sup>th</sup> July – 9<sup>th</sup> August 2022 inclusive, and to approve PAYE, NI and pension contributions** – The schedule of payments will be issued prior to the meeting.
15. **Devon Health and Wellbeing Board Pharmaceutical Needs Assessment (PNA) 2022 – 2025** – To approve the Council’s response to the public consultation which ends on the 30<sup>th</sup> August 2022, to find out more information or take part in the survey visit <https://www.devonhealthandwellbeing.org.uk/pharmaceutical-need-assessment/pharmaceutical-needs-assessment-2022-2025/>
16. **Parish Council Energy Tariff Review** – To consider renewing the Council’s energy contracts from the 1<sup>st</sup> November 2022.
17. **To ratify decisions taken under delegated powers from 13<sup>th</sup> July – 9<sup>th</sup> August 2022**, information attached.
18. **Mobile Vehicular Activated Sign (MVAS)** – receive update from Cllr V Cann.
19. **Developing a tourist accommodation registration scheme in England: call for evidence** – Information attached.
20. **North Devon Environmental Trust (Braunton Countryside Centre)** – Consider request from the Chair of Trustees to install an ACO drain on Parish Council land along the eastern boundary of the Countryside Centre, information attached.
21. **General Data Protection Regulations (GDPR)** – Approve quotation to install a 24-Port network switch to comply with GDPR for shared office space.
22. **Bumblebee Conservation Trust Wildflower Verge Project** – Consider working with the Bumblebee Conservation Trust this autumn to plant a wildflower verge and nominate councillor(s) to be involved and lead on this project.

7.

## BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	PROGRESS
April 2021	Air Quality Action Plan (AQAP)	Air Quality Technical Working Group meeting took place on 23 <sup>rd</sup> March 22. Andy Cole NDC Environmental Health will comment on the air quality policies and Matt Collins DDC Transport Planner will make comments. Clerk circulated to member minutes from previous meetings. <b>Next meeting will take place on the 27<sup>th</sup> July at 11am – meeting postponed until October.</b>
October 2019- Ongoing	Extension of Tarka Trail from Knowle towards Ilfracombe	No updates have been received from the County – refer to October 2019 AS. The Braunton Neighbourhood Plan Steering Group have been successful in securing funding to commission AECOM to provide a Masterplan for Braunton. This will look at active travel options to try to improve the traffic issues in Braunton. <b>Liz Holloway the senior DCC transport planning officer attended the July Council meeting to discuss work commencing this summer.</b>
June 2019 - ongoing	Braunton Neighbourhood Plan (BNP)	The Council appointed Cllrs M Shapland, A Bryant, D Relph and G Bell as its four representatives to serve on the Braunton Neighbourhood Plan Steering Group (BNPSG) (Min Ref: 075/2019/20). <ul style="list-style-type: none"> <li>Steering Group were successful in securing a further £6,681 funding from Locality.</li> <li>New Braunton Neighbourhood Plan website went live on 11<sup>th</sup> March – <a href="http://www.brauntonparishneighbourhoodplan.org.uk">http://www.brauntonparishneighbourhoodplan.org.uk</a></li> <li>First draft of the Plan has been approved and adopted by Braunton Parish Council (Min Ref: 169/2021/22)</li> <li>First draft of the Plan has been submitted to the North Devon Council Local Planning Authority for review.</li> <li>The Plan will be revised over the summer.</li> <li>Initial meeting with AECOM on the 12<sup>th</sup> May to discuss the Masterplanning for Braunton.</li> <li>Meeting took place with Devon Communities Together on 18<sup>th</sup> May to discuss feedback from the Reg 14 public consultation. Full report on results to be submitted to Council in the summer.</li> </ul> <b>DCT Reg. 14 public consultation report completed.</b> <b>Revisions to the Neighbourhood Plan following Reg. 14 consultation.</b> <b>Met with Ian Egerton DWT/DBRC to provide maps for the Neighbourhood Plan</b> <b>Met with Sarah Maddocks at Ilfracombe TC to discuss the Braunton Neighbourhood Plan, as they are at the early stages to produce a Plan for Ilfracombe.</b>
February 2020 - ongoing	Men's Shed – Live Well in Braunton	The Council at its meeting on the 10 <sup>th</sup> August agreed to provide a Letter of Intent (LOI) to use the Stoney Bridge Depot for the Braunton and Rural Communities Men's Shed subject to planning being granted. Full Planning required. <ul style="list-style-type: none"> <li>The Mens Shed have withdrawn their planning application at the Stoney Bridge Depot due to concerns expressed by the Highway's Officer regarding vehicular access to the site.</li> <li>The Council have agreed for the Mens Shed to use five spaces in the Caen Street Overflow Car Park to park a 62ft refurbished railway carriage, subject to permissions being granted.</li> </ul> <b>Mens Shed to attend the August Council meeting to update members.</b>
June 2021	Anti-social behaviour (ASB) at the Recreational Ground	Neighbouring residents have complained about ASB on the Recreation Ground and in the Illingworth Shelter. The Chair and Clerk met with the police and local residents to discuss options to improve the situation. The Police explained that only 4% of ASB happens in Braunton but this might not be a true a reflection, as many people don't report incidences to the 101 number. <ul style="list-style-type: none"> <li>Council used EX33 to encourage people to report to the 101 non-emergency number.</li> <li>Invited the Police and Crime Commissioner to a future Council meeting.</li> <li>New double metal bin on order the Recreation Ground (previous bin burnt to the ground)</li> </ul>

		<ul style="list-style-type: none"> <li>Mick Harrison, Sgt Thuborn to attend the Council meeting on the 14<sup>th</sup> December 21 – postponed due to Covid. Invited to attend the APM on 19 April</li> <li>The Police Crime and Prevention Office to advise Council regarding CCTV and lighting on site.</li> </ul> <p>Local policing team to attend the June Council meeting.</p> <p>Two wheelie bins fires in the Chaloner Road Play Park over two weekends. Damage to safety surfacing being replaced by contractor in August.</p>
July 2021	Pharmacy provisions in the village	The assessment regarding pharmacy provisions in Braunton has been delayed for a further year due to Covid 19.
June 2022		<p>Write to Devon County Council Health and Wellbeing Board, National Health Service (NHS) England, Devon Local Pharmaceutical Committee (DLPC) and Clinical Commissioning Group (CCG)</p> <p>What is the process to open a pharmacy?</p> <p>When is the Pharmaceutical Needs Assessment (PNA) being carried out for Braunton?</p> <p>Why has the PNA for Braunton been delayed?</p> <p>Who has the overall authority/responsibility to ensure that the demand for pharmacy provisions is being met?</p> <p>Council wrote to, the following bodies, requesting to meet with them to discuss the issues in Braunton but have received no responses to date.</p> <p>Cllr James McInnes Chair Devon Health and Wellbeing Board</p> <p>Elizabeth O'Mahony, Chief Executive NHS England South West</p> <p>Jane Milligan, Chief Executive NHS Devon CCG</p> <p>Andrew Howitt, Chair Devon Local Pharmaceutical Committee</p> <p>Issued a press release and article in the EX33 encouraging the public to take part in the PNA.</p>
October 2021 ongoing	Braunton Parish Action Plan	<p>Council agreed to produce a Braunton Parish Action Plan working party consisting of: Cllrs D Relph, M Shapland, A Bryant, D Spear, E Spear and J Chesters.</p> <p>Waiting for AECOM Masterplan which will inform the Community Action Plan.</p>
March 2022	Acquisition of Batts Meadow	Completion on the acquisition of Batts Meadow. Section 106 – funding to improve open space at Batts Meadow.
April 2022	Reintroducing beavers in Braunton	<p>Council to write to Defra and Natural England to support Braunton becoming a 'trial status' area.</p> <p>Cllr A Bryant to provide further details to the Clerk.</p> <p>Council wrote to Tony Juniper Chair of Natural England and George Eustice MP Secretary of State for Environment, Food and Rural Affairs.</p>
June 2022		
April 2022	Wildflower Verges	<p>Met with AONB and Bumblebee Conservation Trust to discuss trialling different grass verge management techniques to encourage biodiversity.</p> <p>In discussion with DCC regarding obtaining permission to carry out these trials.</p> <p>Met with Mark Saunders, the NDC Sustainability Office, to discuss working with them to encourage more wildflower verges in Braunton.</p>
June 2022	Whitecross OWF	<p>Members of the Council and BNPSG have been invited to attend a virtual meeting on the 21<sup>st</sup> July to discuss proposals for the Whitecross Offshore Wind Farm.</p> <p>Whitecross OWF intend to hold a public consultation in the Parish Hall in the Autumn, tbc.</p>
June 2022	People and Places (ND&T Local Plan)	Attended virtual meeting on 30 June to discuss Evidence Base Surveys and Sustainability questionnaires for Braunton, Braunton, Wrafton and Knowle. Responses submitted on the 5 August.
July 2022	Mobile Vehicle Activated Sign (MVAS)	<p>Applied for funding from the District Community Councillors Grants and Fullabrook.</p> <p>Cllr V Cann to provide an update at the August Council meeting.</p>
July 2022	Relining the Council's Car Parks	<p>Applied for funding from the District Community Councillors Grants.</p> <p>Accept quote to carry out the works as agreed at the July Council meeting, date tbc.</p>

July 2022	Playing a Key Role in Creating Green and Resilient Communities	Booked Cllr A Bryant to attend a course over three evenings in September and to report back to Council in October.
July 2022	Braunton Community Work Hub	Issued poster to campsites promoting the co-working space at the Work Hub.
July 2022	Chair's Civic Service	Civic Service took place on the 17 <sup>th</sup> July and raised £200 for the Braunton Lunch Club held at Christchurch.
July 2022	Committees	The Finance & Admin Comm. and Property Comm. met in July.
<b><u>PARKS AND GARDENS/PROPERTY COMMITTEE</u></b>		<b><u>PROGRESS</u></b>
2019 – delayed (waiting for s106)		Install new swing set and communal area in Knowle Play Park. The Clerk has submitted a new S106 application for funding.
General ground work		<p>Cut and strim: Georgeham Cross, Knowle Play Park, Vellator Way, Williams Close, Capern Close, Fortescue Close, Mowstead Play Park, Pixie Dell Green, Recreational Ground, Village Green, Memorial Gardens, Chaloners Play Park, Anchor to Georgeham Cross, Caen Car Park, Vellator Quay and cut grass behind Council office,</p> <p>Ground Maintenance: Memorial Garden hedgerow, collected donated Oak tree from Homer Crescent, inspected Pine tree at the Beacon, Chaloners Road Play Park hedgerow, replaced broken tree ties in Recreational Ground, cleared weeds from Anchor area, crown lift trees in Memorial Garden, Prune Willow tree in Memorial Garden, cut back brambles Recreational Ground entrance, cut back overgrown beds at Lindon Close, cleared raised bed Memorial Gardens, weeded around Parish Hall, cut back buddleia, removed Himalayan Balsam Memorial Gardens, cleared brambles and weeds around J Wensleys, and cut back brambles back around Vivian Moon Centre,</p> <p>General maintenance: Repaired fence at Knowle Play Park, fit new bench in Lower Park Road, removed rotten post Knowle Play Park, reprogrammed irrigation system, taped off damaged play area Chaloners Play Park, watered hanging baskets, took meter reading all Council properties, checked toilets and cleaned them prior to Wheels and Big Bash events, stained memorial signs in Memorial Gardens, checked defibrillator at Knowle phone box, cleaned windows Parish Hall, adjust door closers in Chamber and Committee Room, painted metal barrier at Vellator, measured safety surface for contractor, rubbed down and painted metal gates at Recreational Ground and fixed disabled toilet door at Pavilion.</p>



Historic England

# **Everyday Heritage Grants: Celebrating Working Class Histories**

Application Form



# Grant application form

Before completing an application form please read the [guidance notes](#) in full.

Please type directly into the boxes. They will auto expand as you type. If you prefer not to use this form, please complete the application as a separate document (such as a Word document) and use the sections below as headings.

If you require the form in a different format, please contact [EverydayHeritage@historicengland.org.uk](mailto:EverydayHeritage@historicengland.org.uk)

## Project overview

<b>Project overview</b>	
Project name	Trains Gone By
Total amount applied for	£9885
<b>Contact details</b>	
Organisation	Live Well Braunton / Braunton Men in Sheds
Lead contact/author(s)	Jonathan Rodney-Jones
Job title/position if applicable	Project fundraiser and Heritage Railway liaison
Lead contact phone number	01271 815242
Lead contact email address	<a href="mailto:jon@articulture.org.uk">jon@articulture.org.uk</a>
Legal structure e.g. Company registration number, Charity number, VAT registration number if applicable	Live Well in Braunton Community Interest Company no. 12537325
Address and post code for correspondence	Glencoe, Knowle, Braunton, North Devon. EX33 2LY
<b>Requirements</b>	
Please confirm your organisation has a Health and Safety Policy Statement if applicable	Yes
Please confirm your organisation has an Equal Opportunities Policy Statement if applicable	Yes

Please confirm that where relevant appropriate Disclosure and Barring assessments have been undertaken	Yes
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## Application checklist

Before submitting, check that you have included the following in your application.

	✓
Does your project relate to working class histories? (as outlined in the 'What are these grants for?' section of the <a href="#">Call Document</a> )	Yes
Does your project have a strong connection to place? (buildings, historic sites, local areas)	Yes
Have you explained the ways in which your project reveals overlooked histories?	Yes
Have you outlined the aims of your project? (see the 'What do we want these projects to do?' section of the <a href="#">Call Document</a> )	Yes
Have you outlined how your project achieves outcomes that deliver public value? (see the 'What do we want your projects to achieve?' section of the <a href="#">Call Document</a> )	Yes
Have you demonstrated consideration of disabilities and other barriers to access?	Yes
Have you explained how your project includes co-creation? (see the 'What does co-creation mean?' section of the <a href="#">Call Document</a> )	Yes
Have you explained how you will engage volunteers who are young people, or people at risk of loneliness and social isolation?	Yes
Have you outlined your project plan and the methods you will use to deliver this project?	Yes
Have you explained what the outputs and products of your project will be?	Yes
Have you outlined roles within the project team, and briefly explained their relevant experience?	Yes
Have you considered potential risks within your project, and described how you will mitigate these?	Yes
Have you produced a task list to outline which project team members will be completing which tasks, and how many days each task will take?	Yes
Have you completed the accompanying budget spreadsheet?	Yes
Have you signed the declaration?	
Have you completed all sections of the application form?	

## **Project Summary (200 words max)**

Describe your proposed project in up to 200 words.

The North Devon village of Braunton was dramatically changed by the arrival of the Southern Railway. It brought national connection opportunities in ways that had previously not been experienced. It allowed the landscape to be used for commercial activity supplying products outside the locality, building capacity for a wider range of employment for local residents. It also brought the tourism on which the area still depends. Truly it was a catalyst for change yet very little physically still remains of it and those who remember it's operation and impact are getting less. Our project aims to temporarily install a Southern carriage in the village car park as a focus to collect, collate and share how the railways changed things forever. The project focuses not on railway history but on those who worked with and on it and aims to recognise the importance of these everyday events in shaping the village.

Braunton Men in Sheds, a group who meet socially, see appendix 1, will operate from the railway carriage during it's stay to interact with the public both to interpret the railway's impact locally and collect oral histories and relevant ephemera. The project targets isolation in older years and to inform local youth as to our shared history.

## **How does the project reveal overlooked working class heritage stories of buildings, historic sites or places?**

By the siting of a Southern Brake Goods Railway Carriage in it's distinctive green livery it forms a very prominent testament to the railway history of the site upon which it is placed. The track bed of the original line lies between the main village car park and the Tarka Trail, a Sustrans cycle route, resultantly the area has very high footfall. By locating the Men's shed, see appendix 1, within the carriage it ensures that it is occupied at least three days a week at no cost to the heritage project. Many of the "shedders" already have an interest in railways and local history. This project aims to give them the history, graphics and skills to convey what they know to the general public, not in a museum setting but in the open public space realm where conversations can evolve naturally and easily instigated by the presence of the carriage. The Men's shed group attracts men that are isolated because of bereavement, redundancy or health issues and it is recognised that this heritage project will have tangible benefits for their wellbeing by providing a soft intervention educational role within the community in which they live.

The coming of the railway facilitated many new businesses who utilised the markets provided by cheap transport for economic growth. This had an impact on the landscape in terms of cultivation; a thriving business selling daffodils

grew up as well as basket making and strawberry growing. These industries are now gone and the project aims to commemorate their roles and show the vernacular buildings that were part of the trade, it also seeks to show the huge numbers of tourists that came into the area via the train. It aims to record and celebrate the quirky stories of how people used and abused the railway. Our proposed site is within easy walking distance of the local museum who are supportive of this proposal and already have a large model of the site in it's heyday for young and old to explore the history further.

### **What does this project aim to achieve?**

Please refer to the What do we want these projects to do? section of the [Call Document](#)

The village of Braunton has a population of over 10,000 which rises to 15,000 in the summer months. This combination of tourist leisure time and a high number of people who have retired to the area means there is an interest in spending time exploring local history and what has historically given the area it's sense of place. The railway was a key element yet very little remains or is interpretive of it's impact. Our project aims to rectify this not by lectures and displays within a museum but by providing a focal point within the public realm that will facilitate conversations and memories that will be collated by and from members of the public then displayed in the carriage's windows. By using the Men's shed participants it will allow the carriage to be staffed without cost to the project.

A key element will be to supply the staff, several of whom already have an interest in railways and local history with the pump priming information and resources to draw passers by and visitors alike into conversation about these aspects of the localities history.

The key aim is to record the everyday operation and impact of something that we can no longer see yet can witness the reverberations of in the memories of those who witnessed them before it is too late. Its legacy will be the collection into one document/exhibition to inform future generations.

The team member engaged in recording the oral and written histories is an 18 year old creative writing student to increase the engagement and participation of the younger demographic in our community.

### **How will this project deliver the Outcomes set out in the Call Document?**

Please refer to the What do we want your projects to achieve? section of the [Call document](#).

Our project hits the 6 key delivery points very well. It looks at areas that are still present but the origins of which are hidden by the disappearance of the catalyst, i.e. the railway that created them. By taking an existing group of local

men and pump priming them with some key knowledge and then locating their workplace in an historic railway carriage on the site of the original track, which has a very high footfall being within a large village centre car, they will act as ambassadors to co-create peoples stories and memories of the railway which was removed in 1970. The resulting collection of stories and images will then be delivered to a wider audience by those who had a previous or gain a new-found interest in the history and development of the village. We are interested not in railway history, it's timetables and rolling stock, but instead of the stories and changes created by its existence and operation. This can only be done by talking to ordinary people to collect their reminiscences before the generation that remember it pass on.

### **Who will you work with to deliver this project?**

Outline the communities you will work with on this project, and how you will recruit them and engage them throughout the project. Please refer to the section on What does co-creation mean? in the [Call Document](#).

Braunton Men in Sheds group.

Live Well in Braunton CIC

University of the Third Age

Social prescribers based at Caen Medical Centre

Volunteers of Braunton Museum

The users of Braunton Car park and Tarka Cycle trail

Railtrack

Recovery Devon

Local schools

Initial discussions have taken place with the above organisations and they have expressed an interest in becoming involved. Should the funding bid be successful the project Manager as part of their funded hours will make presentations to these groups to ascertain who would be interested in sharing the staffing of the carriage to collect stories and help with the processing and display of stories and images as they come in. It is anticipated that certain individuals may take responsibility for aspects they have a particular interest in or family connection to.

### **Project plan**

Outline how you will deliver this project and the methods you will use.

1. To describe project to the landowner, Braunton Parish Council, and obtain their permission for the temporary siting of the Southern Railway Carriage in Braunton car park. This has been successfully completed.
2. Negotiate the use of toilets and kitchen in the nearby Braunton Community hub for project volunteers welfare. Successfully completed.
3. Visit West Somerset Railway Association to negotiate use of their site for cosmetic carriage restoration by our volunteers in conjunction with WSR volunteers. Successfully completed.
4. Identify and apply for funding and appoint Project Manager.
5. Upon securing funding begin cosmetic work on coach with volunteers, prepare site with information signage to inform public and call for participation. Also set up project website.
6. Publicity in local papers and preparatory talks to local groups to outline aims of the project.
7. Move carriage on to site and Men's shed project to move into carriage and start collecting stories and information.
8. Set up audio loop for collected oral histories near public seating adjacent to carriage.
9. Mid project second round of talks to local groups to show our findings, also displays in public areas.
10. Production of legacy booklet and celebration of project event.

## **Outputs/products**

What will the project produce in terms of both hard (such as reports or artwork) and soft products (such as events or actions) and how will these contribute to the project's ultimate aims? How will hard copy products be disseminated? How will they be saved, shared or archived?

The windows of the carriage will be used as a canvas to display images appertaining to Braunton railway to initiate discussions between the carriages users and the general public. As stories and unique images are collected this display will be adapted, evolved and extended. Near the carriage is a park bench and it is intended to have a small speaker that that will play recorded collected oral histories. Periodic updates by the project manager will be given to the partnership groups; U3A, schools, etc. This will be overseen by the project coordinator and delivered by volunteer Menshedders. The Braunton Men in Sheds website will also host a page dedicated to this project so all resources can be accessed digitally. This digital archive will remain on the Men's shed site. The physical archives; sound recordings, collected images and stories will be

lodged with Braunton Museum for use by all. A soft product is planned in terms of a closing event, the exact nature of which will be guided by our research and those of the public who wish to engage with specific aspects of the railway heritage and its impacts. Perhaps a re-enactment of the celebrations to mark the railways opening in 1874.

## **Project team**

Outline the team that will be working on this project, including their relevant experience and roles and responsibilities within the project (e.g. Project Management, Community Engagement Lead, Volunteer Management).

**Project Manager - Sophie Heaton.** Qualified project manager, former social prescriber and trained therapist. Responsible for logistics, communication with other partners, e.g. Councils, schools and voluntary groups, budget management.

**Project coordinator - Roger Byrom.** Local businessman with excellent links to the community through Rotary, Live Well in Braunton CIC and Braunton Men in Sheds which he chairs. Responsible for ensuring that as many people as possible know of our project and are included either as participants or recipients of our archive, organising speakers, events and venues.

**Wellbeing advisor - Dr Suzanna Hill, Braunton GP.** Responsible for acting as a social prescriber to direct those identified as benefitting from inclusion in our project. Disability inclusion advisor.

**Jonathan Rodney-Jones - Project fundraiser and Heritage Railway liaison.** Former director of the Somerset and Dorset Railway Trust, Chair of Barnstaple Buildings Preservation Trust and previous experience of working successfully with HLF and other funders. Responsible for fundraising and liaison to borrow coach including transportation and siting.

**Shannon Ridd - Project secretary.** Worked for Devon County Council for 30 years, freelance public artist. Responsible for recording, reprographic and archiving plus tea and cake!

**Nathan Rodney-Jones - Story Collector.** Creative writing degree student. Responsible for engaging with people and recording their stories via audio or text.

## **Risk register**

Consider potential issues or risks which may impact delivery of your project. This table should be expanded as necessary to cover all potential risks.

Risk No	Description	Probability (High, Med, Low)	Impact (High, Med, Low)	Countermeasures	Estimated time/cost	Owner
1	Covid 19	Low	Medium	Work online, engage outside with the public.	2 months time extension / minimal cost	Project Manager
2	Public does not engage	Low	High	Increase publicity and informative talks to groups	1 month / £300 to cover curation of additional video material	Project Manager and Story Collector
3	Damage to carriage	Low	Medium	Security lighting and use of adjacent properties CC TV camera / good signage	2 days / £100	Braunton Mensed
4	General health and safety on site	Medium	Low	Health and Safety Policy	N/A	Braunton Mensed
5	Celebration Event public liability	Low	Low	Public Liability Insurance in place , risk assessment of event	N/A	Live Well in Braunton

## Task list and timescale

Please provide a Task List which includes allocated working days per person for each of the main tasks and planned completion dates. Projects can start as soon as a contract has been signed and should aim to complete within 12 months of commissioning. This table should be expanded as necessary to cover all tasks

Task No	Task Details	Staff	No Days	Completion date*
1	Location of carriage and negotiation to prepare carriage with volunteers at Williton Train shed	2 staff - project coordinator and Heritage Liaison	2 days	31.05.22
2	Set up track to receive carriage in car park. Set up interpretive signage to inform and promote project	Heritage liaison and 10 volunteers	3 days	End of July 2022
3	Preparation off-site of carriage	10 Mensed volunteers	3 days	August 2022



4	Preparatory talks to local groups to outline aims of the project	Project Manager	3 days	August 2022
5	Installation of carriage	5 volunteers	1 day	End of August 2022
6	Story collector and Menshed workers occupy Carriage and start collecting stories	Story Collector and Menshed volunteers - various numbers average 5 people 3 times a week	Ongoing	31.07.23
7	Audio loop to nearby seat set up playing Railway Stories	Story Collector	3 days	End of September 2022
8	Feedback talks and publicity to widen participation	Project Manager plus other volunteers	minimum 5 days	January 2023 onwards
9	Setting up of display of archive material in venues around the village to show progress of project	Project Manager, Project Coordinator plus other volunteers	2 days	End of January 2023 onwards
10	Collation of archive material and oral histories into booklet to be distributed through Braunton Museum	Story collector, Project Manager	5 days	June 2023
11	End of Project Celebration (driven by findings)	All staff and volunteers	3 days	August 2023

\*We realise that as yet the period of Covid-19 related impact remains unknown therefore we will be open to flexibility with timelines as the situation becomes clearer.

## Budget

Please refer to the excel sheet advertised with this application form.

## How did you find out about these grants?

Please tell us how you heard about these grants, so that we know for future the best ways to reach people

The Museum of Barnstaple and North Devon notified me of this grant because they knew I was interested in doing something with the local community around the railway heritage of Braunton.

# Declaration

Date of application

18.05.22

Signed Certification by an appropriate person within the organisation/ community group

Type to enter text

Print name

Type to enter text

Date of signatory

Type to enter text

If you would like this document in a different format, please contact us at [EverydayHeritage@HistoricEngland.org.uk](mailto:EverydayHeritage@HistoricEngland.org.uk)

All information, contacts and web-links contained in this document are accurate as of the time of publication.

Please consider the environment before printing this document.

## **Braunton Parish Council**

### **Full Council Meeting 9<sup>th</sup> August 2022**

#### **Briefing Note**

#### **Agenda Item 9 : Braunton and rural mens shed**

**From:** Jonathan Rodney-Jones <jon@articulture.org.uk>  
**Sent:** 29 July 2022 22:12  
**To:** Tracey Lovell <tracey@brauntonparishcouncil.gov.uk>  
**Cc:** Roger Byrom <roger@rpbfunerals.co.uk>  
**Subject:** Update Men in Shed Braunton

Hello Tracy,

I know Roger Byrom has requested an opportunity to speak at the next Parish Council meeting but I thought it might be useful to give some background prior to the meeting. We applied for some Heritage England funds under the Everyday Heritage Program and were lucky enough to be awarded a grant. The project will look at the impact and legacy of the arrival and departure of the Railway in Braunton - our application is attached. The project will partly fund the Railway carriage with the Men in Sheds being the project ambassadors.

As our Council rep I have notified Cllr Ray Shapland of this news.

As you know there was some discussion as to whether the sitting of the carriage needed Planning Permission or not, after much deliberation and intercession by Graham Townsend of Planning Partnerships it has been agreed that it does, the change of use being the critical issue. Matt Brown is happy to accept product from the Environment Agency rather than a full blown, expensive flood report. So, we are now preparing and lodging the application. To this end is it possible for you to accept this email as formal notification to the PC that we are applying for permission on land owned by them. Please let us know if you would prefer this notification in any other form.

Once again Tracy, thank you for all your help with this endeavour. I am now away in Germany until Aug 9th but I am sure Roger will answer any questions.  
Jon

On behalf of Men in Shed Braunton and Trains Gone By Project

***The Historic England Everyday Heritage Grants: Celebrating Working Class Histories Application Form is attached separately.***

#### **Agenda Item 19 : Developing a tourist accommodation registration scheme in England: call for evidence**

The government is calling for evidence regarding a potential registration scheme for tourist accommodation. DALC intends to both directly respond to the call for evidence and contribute to the response made by our national body, NALC.

To strengthen their response, DALC needs as much evidence as possible from its member councils regarding the impact of short-term holiday lets on their communities. They are not requesting formal responses from councils, but ask that we please answer the survey as best as we can based on our own knowledge.

DALC knows from discussions with member councils, that many councils are concerned by the impact of short-term holiday rentals on housing supply in the county, primarily in coastal and other tourist-friendly areas. This has caused a shortage of rental properties available to people who work in those communities, including key workers and those who work in the tourism sector, and can lead to areas being under-populated out of season, causing vital

local amenities and services to close due to lack of use.

You can read the call for evidence

here: <https://www.gov.uk/government/consultations/developing-a-tourist-accommodation-registration-scheme-in-england/developing-a-tourist-accommodation-registration-scheme-in-england-call-for-evidence>

Annex B contains the questions being asked. While we welcome evidence related to any of the questions raised, we consider the following questions particularly relevant:

**Question 6: Do you consider the increase in short-term and holiday letting in England to have had adverse consequences on the housing market?**

Please give reasons for your answer, including specific examples/evidence of any adverse effects, particularly at a local level.

It would also be useful to get views on whether you think the COVID-19 pandemic has accelerated or altered some of these adverse consequences. For example, could there be an impact as a result of changes in the way people choose to work?

**Question 8: Aside from the impacts on housing and incidents of anti-social/nuisance behaviour, do you consider the increase in short-term and holiday letting in England to have had other adverse impacts on local communities and residents?**

Please give reasons for your answer and provide specific examples/evidence.

DALC considers this question the most relevant in terms of presenting the concerns we have heard from member councils to government. If you have any further points to make regarding the impact of holiday letting in your area, please use this space to tell us.

**Question 9: Which of the following do you consider to be the most appropriate form of response in the short-term letting market?**

Additional questions:

Devon's local authorities see merit in registration for other purposes, for example controlling numbers of holiday lets in specific areas. Would you approve of a registration scheme being used for this purpose?

Please feel free to add any other points or suggestions regarding a potential registration scheme here.

Do you wish to provide evidence in regards to any other question on the call for evidence? If so, please write it below, indicating which question you are responding to.

If you have anything to add that might help DALC form our response to the call for evidence, please add it here.

The closing date for this survey is **Friday 19 August 2022**. It would be useful if members could provide their feedback to the questions prior to the meeting, to enable the Clerk to present a draft response for approval at the meeting.

**Agenda Item 20 : North Devon Environmental Trust permission to install an ACO drain.**

**From:** Ken Rutherford <rutherfordexploration@gmail.com>

**Sent:** 21 July 2022 09:56

**To:** tracey@brauntonparishcouncil.gov.uk

**Subject:** RE: Countryside Centre - drainage improvements

Hi Tracey

Apologies, I can't find it either!

So I think I must have planned to send a note to you in June but got distracted!

We have a quote from a reputable contractor (CJC) for laying a simple ACO drain (channel with grill on top) along the length of the north side of the Centre to prevent ponding of rainwater against the side of building. The drain will connect with the existing soakaway drain at the NW corner (Nearest the river).

As this is on Parish Council land I need the Council's blessing that we can go ahead.

We will then endeavour to raise the funds for the work (£3,000).

I'm not seeking financial support from the Council but any contribution would be welcome!

Regards

Ken