

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

2 April 2019

Dear Councillor,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **MONDAY 8 APRIL 2019 at 7 pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

Yours faithfully,

Mrs T Lovell
Clerk to the Council

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part I – Public

1. Receive Apologies
2. Receive items for information not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council.
3. Declarations of Interest
Councillors are requested to complete the book provided before the meeting.
Interests must be re-declared when the item is called.
4. Requests for Dispensation Consider requests received for dispensation(s).
5. Minutes
 - (a) Approve and sign Minutes of the Full Council meeting held on the 11 March 2019, attached.
 - (b) Approve and sign Minutes of the Additional Council meeting held on the 25 March 2019, attached.
 - (c) To receive and adopt Minutes and recommendations contained therein of the Finance and Administration Committee meeting held on the 25 March 2019.

6. Police Representation Receive update from PCSO Andy Frisby.
7. Finance (a) Draw Cheques.
(b) Statement of Accounts March 2019
8. Action Sheet Attached.
9. Braunton Museum and Information Centre Receive presentation from the Trustees regarding their plans to refurbish the Bakehouse Centre and consider submitting the planning application on behalf of the Braunton Museum and Information Centre Trustees.
10. Planning Attached.
11. Report from Devon County Councillor Receive Devon County Councillor.
12. Report from North Devon Councillors Receive North Devon District Councillors.
13. Village Green
 - a. Receive update regarding progress with the Village Green enhancement scheme.
 - b. Consider request from Love Braunton to hold a public event on the Village Green on Bank Holiday Monday 22 April 2019 and permission to close the entrance to the Caen Street Car Park, information attached.
14. Directional Signage in the Village Consider and approve quotations received to install directional signage in the village.
15. Tidy up our High Streets Fund Receive update from the Parish Clerk.
16. Parish Plan Consider appointing Devon Communities Together to assist with reviewing the Parish Plan.
17. Work Hub
 - a. Consider and approve plans for the future use of the Work Hub Car Park.
 - b. Consider request to provide a discount for long term tenants.
18. Caen Street Car Park
 - a. Consider and approve plans to resurface the Caen Street Overflow Car Park.
 - b. Consider request from the police for the Parish Council to provide an additional five permits to enable the officers on duty to park in the Caen Street Overflow Car Park.
19. Urban Grass Cutting Consider options to cut the A361 grass verges prior to the Easter Bank Holiday weekend.
20. Recreation Ground Consider request received from Miss Kerslake to hire the recreation ground on 6 and 7 July 2019 to hold a Community Free Traders Day.
21. Community Shared Space (CSS) Consider request from Mango Beads to hire the CSS every Thursday from the 11 July 2019 until 19 September 2019 to hold a Craft Market with live music.
22. For Information
 - a. The Clerk Magazine Vol. 50, No. 2, March 2019
 - b. Branches March 2019
 - c. Jubilate March 2019

10. PLANNING

- (a) 66369 Extension to garage to create double garage/utility with building over to create additional bedroom together with extension to driveway at Hillcot, 14 Franklyn Avenue, Braunton.

Applicant: Edward Lambert

Comment:

- (b) 65667 Erection of one dwelling at Land at Corilhead Road, Braunton.

Applicant: David Illidge

Comment:

- (c) 66492 Extension to dwelling at 6 Chestnut Close, Braunton.

Applicant: Dan Hasley

Comment:

- (d) 66398 Erection of outbuilding to create 4 covered parking spaces together with a games room and first floor room to provide gym/shower/toilet at 5 Chapel Street, Braunton.

Applicant: Luke Stroud

Comment:

- (e) 66493 Extension to dwelling at 16 Barton Avenue, Braunton

Applicant: Chris Ireland

Comment:

- (f) 66475 Extension to dwelling together with new pitched roof over existing lean-to at 3 Curve Acre, Braunton.

Applicant: Mrs S Carter

Comment:

PRIOR APPROVAL

- (g) 66392 Prior approval for change of use of agricultural building to dwelling houses (1 x 5 bed & 4 x 2 bed) Class Q at Park Farm, Lower Park Road, Braunton.

Applicant: Caroline Chugg

Comment:

APPEALS

(h) 65554 Appeal Ref: APP/X1118/W/19/3223903
Erection of dwelling at 32 Saunton Road, Braunton

Applicant: Ms Louise Cole

Comment:

NOTICES OF DECISION

Approvals

- 64543 Approval of details in respect of discharge of condition 1 (scheme of works) attached to planning permission 64543 (creation of access to hardstanding for parking) at 116 South Street, Braunton, EX33 2AS
- 66220 Extension and alterations to dwelling at 7 St Brannocks Well Close, Braunton.
- 66161 Listing building consent for replacement windows and doors, replacement of cement on walls with lime render and replacement of cement on floor to alley way at Hallmark Cottage, 3 Silver Street, Braunton, EX33 2EN.
- 66201 Extension to dwelling together with engineering works to front garden and drive and erection of garden room to rear garden at 11 First Field Lane, Braunton, EX33 1ES.
- 66110 Conversion of existing rural building to form a single dwelling house (Class C3) AT Oakdene – Faithful Friend Kennels Road over Lower Stockland Bridge, Heddon Mills, Braunton.
- 66223 Prior approval for a proposed larger home extension in respect of extension to rear which extends 3.88m beyond the rear wall, 4m to ridge and 2.65m to eaves at 6 Mint Park Road, Braunton.

8.

BRAUNTON PARISH COUNCIL ACTION SHEET

DATE	TOPIC	ACTION TO BE TAKEN	PROGRESS MADE
May 2015 ongoing	Air Quality Action Plan (AQAP)	Invite Andy Cole from North Devon Council to attend a future meeting and provide a progress report.	<ol style="list-style-type: none"> 1. Council agreed to support the content and data contained in the NDC Air Quality ASR 2017 and 2018 (Minute Ref: 168/2018/19). 2. The Clerk be instructed to respond to DCC expressing the Parish Council's prioritisation of AQAP measures to be delivered and its observations (Minute Ref: 213/2018/19). 3. TWG meeting to be held on Wednesday 10 April 2019.
July 2016	Extension of Tarka Trail from Knowle towards Ilfracombe	Council contacted DCC requesting an update regarding progress made with this project.	No updates have been received from the County – refer to December 2018 AS.
February 2018	North Devon Council: Section 106 Money Communities Together Fund (CTF) North Devon Councillor Grant	Apply for the Chivenor Cross contribution of £233k	<ul style="list-style-type: none"> • Fitness equipment in the recreation ground – quotation received to be considered at the next Parks and Gardens meeting. • Informal running track in the recreation ground • Skate Park facilities on land adjacent Velator quay – Section 106 request submitted. • Provision of public conveniences on Chaloners Road – Section 106 request submitted. • Replacement play equipment at Knowle Play Park – CTF application was successful works will start on 1 May 2019.
September 2018	Pedestrian crossing in Braunton	Zebra Crossing on Caen Street and Chaloners Road	No progress to report – refer to January 2019 AS.
November 2018	Village Green	Village Green Enhancements	<ol style="list-style-type: none"> 1. Council agreed proposed plan for improvements and enhancements to the VG Minute Ref: 170/2018/19. 2. The project to be managed by the Parish Council's Gardener. 3. Phase one of the project to be completed April 2019.
November 2018	D-Day North Devon	North Devon 75 D-Day Festival.	<ol style="list-style-type: none"> 1. The Council to fully support and take part in the activities being arranged in Braunton and surrounding areas as part of the North Devon 75 D-Day Festival. 2. To hold a 40s day in Braunton as part the Festival activities. 3. RBL to attend the February Council meeting to request to hold an event in the Parish Hall.
November 2018	Flooding	Flooding arrangements for 2018/19.	<ol style="list-style-type: none"> 1. The Foul Water Pumping Station was transferred over to the Parish Council on 2 December 2018. 2. Staff to receive training on the Pumping Station on Thursday 13 December 2018. 3. Xylem Water Solutions UK Ltd serviced the foul water pumping station on 3 April 2019.
January 2019	Car Parks	OSPO Resurfacing	The changes to the OSPO for Caen Street and Chaloners Road car parks have been publicly consulted on and will be effective from 3 June 2019. Alan Dart Groundwork Ltd have been appointed to carry out the remedial works required in the overflow and main car park at Caen Street and resurface and Work -

			<p>to be considered at April full Council meeting. Future use of the Work Hub Car Park – to be considered at the April full Council meeting.</p>
January 2019	Life on the Verge	Wildflower Verges	Pilot project on the area behind the Fire Station to be carried out this year. Planting took place by professionals and volunteers on Sunday 10 March. Signage has to be put up by THE Parish Council.
<u>COMMITTEE</u>	<u>TOPIC</u>	<u>ACTION TO BE TAKEN</u>	<u>PROGRESS</u>
Parks & Garden	Parks and Gardens	<p>Devon County Council Urban Grass Cutting Contract.</p> <p>Play Parks</p> <p>Anchor Area</p>	<p>Council to take on the County Urban Grass Cutting contract for 2019/20.</p> <p>New play equipment to be installed in the Knowle Play Park – to be approved at the next Parks and Gardens meeting. CTF application for £4k was successful and the equipment for phase one of the project to be ordered during this financial year. Work to start 1 May 2019.</p> <p>To obtain costs to install fitness equipment – to be considered by the new Council following the May elections. Rotary Club of Braunton are keen to develop the area and encourage pentanque. The project to be referred to full Council following the May elections.</p> <p>LED lighting to be fitted throughout the building. Works to be carried out in April 2019.</p> <p>Coombe Rail CIC to carry out maintenance to the Railway Signal in the spring.</p>
	Property	Improvements to Parish Hall / Offices	