

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

17 September 2019

Dear Councillors: M Shapland, E Spear, D Relph, D Spear, A Bradford, G Bell and Mrs J Chesters.

You are summoned to attend the Finance and Administration Committee Meeting, which will be held on **MONDAY 23 SEPTEMBER 2019 AT 6:15 PM**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are welcome to attend.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Mrs T Lovell BA (Hons)
Clerk to the Council & RFO

AGENDA

1. Receive apologies.
2. Declarations of Interest Councillors are requested to complete the book provided before the meeting.
Interests must be re-declared when the item is called.
3. Sign minutes of the Finance and Administration Committee Meeting held on 22nd August 2019, attached.
4. Receive Financial Reports, as follows: -
 - a) Actual Income and expenditure against budget.
 - b) Bank transactions.
 - c) Bank Reconciliation to 31 August 2019.
 - d) Staff salaries – to approve September 2019.

Finance and Administration Committee Meeting 23 September 2019 – Agenda Item 4(b)

Braunton Parish Council		
Account Transfers		
Gen. Acc. 00898292 Wages Acc. 00898306 Car Park 00905701	Transfer for period: 28/08/2019 to 23/09/2019	
03/09/2019	£5,000.00	General – Wages
03/09/2019	£10,000.00	Car Park - General

Bank Account Balances 03/09/19

00898292	£11,083.13
	£5,000.00 transferred to a/c 00898306
	£10,000.00
	£16,083.13
00898306	£11,766.98
	£5,000.00 transferred from a/c 00898282
	£16,766.98
00905701	£13,980.57
	£10,000.00 transferred to a/c no. 00898292
	£3,980.57

03/09/19

16/08/2019

Car Park	Alan Dart Groundworks Ltd	Resurface Overflow Car Park	£10,000.00
Total			£10,000.00